

Republic of Liberia

Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1007/'20

January 27, 2020

Hon. Marie Urey Coleman

MANAGING DIRECTOR

Liberia Petroleum Refining Company

Republic of Liberia

Dear Hon. Urey:

Subject: RECEIPT AND APPROVAL OF SBA, NON SBA AND CONSULTANCY PROCUREMENTPLAN FOR FISCAL YEAR 2019/2020

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Petroleum Refining Company, SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe Section 40 (5) of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Jargue Roselin (Nagbe Kowo (Atty)

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Entity: Liberia Petroleum Refining Company Annual PROCUREMENT PLAN (SBA Core Budget) Source of Funding: Internal Revenue Fiscal Year: 2019/2020

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Chairperson - Procurement Committee Marie Urey Coleman

Procurement Manager Prince W. Kieh, Sr.

Entity: Liberia Petroleum Refining Company Annual PROCUREMENT PLAN (SBA Core Budget) Source of Funding: Internal Revenue Fiscal Year: 2019/2020

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Procurement Manager Prince W. Kieh, Sr.

Entity: Liberia Petroleum Refining Company Annual PROCUREMENT PLAN (SBA Core Budget) Source of Funding: Internal Revenue Fiscal Year: 2019/2020

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Prepared by:

Approved by:

Marie Urey Coleman
Chairperson - Procurement Committee

Prince W. Kieh, Sr.

Procurement Manager

Entity: Liberia Petroleum Refining Company Annual PROCUREMENT PLAN (SBA Core Budget)

Source of Funding: Internal Revenue
Fiscal Year: 2019/2020

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Chairperson - Procurement Committee

Procurement Manager Prince W. Kieh, Sr.

Entity: Liberia Petroleum Refining Company Annual PROCUREMENT PLAN (SBA Core Budget)

Source of Funding: LPRC 2019/1920 Fiscal Budget Internal Revenue
Fiscal Year: 2019/2020

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Prepared by:_

Prince W. Kieh, Sr.
Procurement Manager

Approved by:

Marie Urey Coleman
Chairperson - Procurement Committee

Commission

Entity: Liberia Petroleum Refining Company Annual PROCUREMENT PLAN (SBA Core Budget) Source of Funding: LPRC 2019/1920 Fiscal Budget Internal Revenue

Fiscal Year: 2019/2020

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by: Marie Urey Coleman
Chairperson - Procurement Commit

Approved by:

Prepared by:

Prince W. Kich/Sr.

Procurement Manager

Date: () an. 10,7020

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Liberia Petroleum Refining Company Procurement Plan Explanatory Notes (Core budget SBA) – 2019-2020

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This Contract package is intended to provide uniforms and its accessories for the Security personnel. This contract package from Uniforms & Accessories budget line item (Expense Details)	IFB No.LPRC/SBA/NCB/005/19/20	Security Uniforms & Accessories	9
This Contract package is intended to provide media coverage for management. This contract package is taken from Media and Advertisement budget line item (Expense Detail).	IFB No.LPRC/SBA/NCB/004/19/20	Publication Services	∞
This Contract package is intended to procure basic materials for the operation staff during vessel discharge. (Ex. Life Jacket, vest, flashlights etc). This contract package is taken from Operations Supplies budget line item (Expense Detail).	IFB No.LPRC/SBA/NCB/003/19/20	Operations Supplies	7
This Contract package is intended for the printing and binding of all documents for the company. Such as printing of annual reports, Request for Purchase forms, Local Purchase Orders etc. This contract package is taken from Printing Expense budget line item (Expense Detail).	IFB No.LPRC/SBA/NCB/002/19/20	Printing & Binding Services	6
This Contract package is intended to provide refreshments (Tea, water, milk, sugar etc.) for LPRC employees. This contract package is taken from Refreshment budget line item (Expense Detail).	IFB No.LPRC/SBA/NCB/001/19/20	Food stuffs	S
This Contract package is intended to provide insurance coverage for all LPRC vehicles. This contract package is taken from Vehicle Insurance budget line item (Expense Detail).	IFB No.LPRC/SBA/RB/004/19/20	Vehicle Insurance Coverage	4
This Contract package is intended to provide insurance coverage for its PST and Ganta facilities. This contract package is taken from Property Insurance budget line item (Expense Detail).	IFB No.LPRC/SBA/RB/003/19/20	Property Insurance Coverage	သ
This Contract package is intended to provide medical insurance coverage for employees. This contract package is taken from Medical Insurance budget line item (Expense Detail).	IFB No.LPRC/SBA/RB/002/19/20	Personal Non- Life Insurance Coverage	2
This Contract package is intended for the supply of petroleum products to LPRC and its employees.	IFB No.LPRC/SBA/RB/001/19/20	Petroleum Products (Diesel & Gasoline)	1
Detailed Notes	IFB Reference Numbers	Contract Package	Item No.



Electricity- a component of the line item in the approved budget for fiscal year 2019-2020 could not be included in the Procurement Plan as advised by the Commission to	he approved budget for fiscal year 2019-2020 could	etricity- a component of the line item in the	. ◆ Ele
internet connectivity to the company.			
This Contract package is intended to sole source a firm to provide	IFB No.LPRC/SBA/SS/001/19/20	Internet Fiber Optic Subscription	19
for the Drafting section.			
This Contract package is intended to procure periodicals and books	IFB No.LPRC/SBA/RFQ/00719/20	Books & Periodical	18
other PPEs for the Nurses at the clinic.			
This Contract package is intended to procure cleaning materials and	IFB No.LPRC/SBA/RFQ/006/19/20	Clinic Supplies	17
harmful insects within the PST compound.			
This Contract package is intended for the raiding and expelling of	IFB No.LPRC/SBA/RFQ/005/19/20	Fumigation	16
out of the capital city (Monrovia) in time of emergencies.			
This Contract package is intended to rent vehicles for travel in and	IFB No.LPRC/SBA/RFQ/004/19/20	Vehicle Rental	15
grid, welding materials etc. to maintain the Jetty pier.			
This Contract package is intended to procure materials such as steel	IFB No.LPRC/SBA/RFQ/003/19/20	Jetty Maintenance Supplies	14
men while on the Jetty.			
This Contract package is intended to construct shelter for the Marine	IFB No.LPRC/SBA/RFQ/002/19/20	Marine Shelter construction	13
Mechanic at the Maintenance Department			
Floor jack, Tire air hose, Filter chain, Hydro meter etc. for the			
This Contract package is intended to procure tools such as 10 ton	IFB No.LPRC/SBA/RFQ/001/19/20	Mechanical tool	12
& Grinding Disc etc. for the Pipe Fitter & Welders			
This Contract package is intended to procure Welding Rod, Cutting	IFB No.LPRC/SBA/NCB/008/19/20	Pipe Fitting/ Welding supplies	11
less than 1,000).			
This contract package is taken from MIS budget line (Capital items			
Connector etc. for Management Information Section (MIS).			
as Mini UPS, Surge Protectors, Three prong Adaptors, KVM Server			
This Contract package is intended to procure tools and materials such	IFB No.LPRC/SBA/NCB/007/19/20	MIS tools & supplies	10

Electricity- a component of the file in the approved budget for fiscal year 2019-2020 could not be included in the fiscal entire as advised by the Commission to be not procurable.

Water & Sewer -a component of the line item in the approved budget for fiscal year 2019-2020 could not be included in the Procurement Plan as advised by the Commission to be not procurable.



