Entity: Liberia Petroleum Refining Company Annual PROCUREMENT PLAN (SBA Core Budget) Source of Funding: Internal Revenue Fiscal Year: 2020/2021

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			21	6/20			21	6/30			6/3(21	E,	PAY		PIA	ACC			19

Prepared by:

Approved by:

Chairperson - Procurement Committee Marie Urey Coleman

Prince W. Kieh, Sr.
Procurement Manager

Entity: Liberia Petroleum Refining Company Annual PROCUREMENT PLAN (SBA Core Budget)

Source of Funding: Internal Revenue Fiscal Year: 2020/2021

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Approved by:

Chairperson - Procurement Committee

Marie Urey Coleman

Marcha V

Prepared by:

Procurement Manager Prince W. Kieh, Sr.

Entity: Liberia Petroleum Refining Company Annual PROCUREMENT PLAN (SBA Core Budget) Source of Funding: Internal Revenue

Fiscal Year: 2020/2021

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Prepared by:

Approved by:

Marie Urey Coleman
Chairperson - Procurement Committee

Prince W. Kieh, Sr.
Procurement Manager

And the second

Entity: Liberia Petroleum Refining Company Annual PROCUREMENT PLAN (SBA Core Budget)

Source of Funding: Internal Revenue Fiscal Year: 2020/2021

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IMPLEMENTATION DATES

ITEM

BASIC DATA

)						mmittee	Chairperson - Procurement Committee	erson - Prod	Chairp					er	Procurement Manager	Procuremo		
		,					Coleman	Marie Urey Coleman							Prince W. Kiek, Sr.		•	
3	2/27	\$	Date:_					Remar	d by:	Approved					The same	ed by:	Prepared by:	
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Entity: Liberia Petroleum Refining Company Annual PROCUREMENT PLAN (SBA Core Budget)

Source of Funding: LPRC 2019/1920 Fiscal Budget Internal Revenue
Fiscal Year: 2020/2021

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X Sam

Prepared by:

Approved by:

Marie Urey Coleman
Chairperson - Procurement Committee

Prince W. Kieh, Sr.
Procurement Manager

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Annual PROCUREMENT PLAN (\$BA Core Budget) Entity: Liberia Petroleum Refining Company

Source of Funding: Internal Revenue Fiscal Year: 2020/2021

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Prepared by: Prince \ Procuren	GRAND TOTAL					IER			No.LPRC/SBA/RFQ /008/20/21	PACKAGE NUMBER (CODE)	Ö. H	ω
Prince W. Kieh, Sr. Procurement Manager	TOTAL				Connectivity	Internet			Books & Periodical	CONTRACT PACKAGE		4
er		SUB- TOTAL			30110	16110			G4761	Business Acty. Code	BASIC DATA	5
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	2,325,538.00	90,200.00			0	US\$83.000.0			US\$7,200.00	ESTIMATED COST (USD)		7
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d by:						6/10/20			6/10/20	PREP. OF BID DOCUMENT		10
y: Marie Urey Coleman Chairperson - Procurement Committee						6/24/20			6/24/20	PC APPROVAL- BID DOC/TECH SPECS		11
Coleman ment Comm						N/A			6/25/20	BID INVITATION & RELEASE OF BID DOC.		12
ittee						N/A			7/2/20	SUBMIS SION/PU BLIC OPENIN G	IMPLEMENTATION DATES	13
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And Solos

Liberia Petroleum Refining Company
Procurement Plan Explanatory Notes (Core budget SBA) – 2020-2021

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1	Petroleum Products (Diesel & Gasoline)	IFB No.LPRC/SBA/RB/001/20/21	This Contract package is intended for the supply of petroleum
,			products to LPRC and its employees.
2	Personal Life Insurance Coverage	IFB No.LPRC/SBA/RB/002/20/21	This Contract package is intended to provide medical insurance
, I	(coverage for employees. This contract package is taken from Medical
			Insurance budget line item (Expense Detail).
ယ	Vehicle Insurance Coverage	IFB No.LPRC/SBA/RB/003/20/21	This Contract package is intended to provide insurance coverage for
į	1		all LPRC vehicles. This contract package is taken from Vehicle
			Insurance budget line item (Expense Detail).
4	Food stuffs	IFB No.LPRC/SBA/NCB/001/20/21	This Contract package is intended to provide refreshments (Tea,
			water, milk, sugar etc.) for LPRC employees. This contract package
			is taken from Refreshment budget line item (Expense Detail).
S.	Printing & Binding Services	IFB No.LPRC/SBA/NCB/002/20/21	This Contract package is intended for the printing and binding of all
,	(documents for the company. Such as printing of annual reports.
			Request for Purchase forms, Local Purchase Orders etc. This contract
			package is taken from Printing Expense budget line item (Expense
6	Operations Supplies	IFB No.LPRC/SBA/NCB/003/20/21	This Contract package is intended to procure basic materials for the
	;		operation staff during vessel discharge. (Ex. Life Jacket, vest,
			flashlights etc). This contract package is taken from Operations
			Supplies budget line item (Expense Detail).
7	Publication Services	IFB No.LPRC/SBA/NCB/004/20/21	This Contract package is intended to provide media coverage for
			Advertisement budget line item (Expense Detail).
00	Security Uniforms & Accessories	IFB No.LPRC/SBA/NCB/005/20/21	This Contract package is intended to provide uniforms and its
			accessories for the Security personnel. This contract package is taken
			from Uniforms & Accessories budget line item (Expense Detail).
9	Welding Materials Supplies	IFB No.LPRC/SBA/NCB/006/20/21	This Contract package is intended to procure materials such as steel
	,		grid, welding materials etc. to maintain the Jetty pier and the entire
			PST.



Electricity- a component of the line item in the approved budget for fiscal year 2020-2021 could not be included in the Procurement Plan as advised by the Commission to be not procurable.	e approved budget for fiscal year 2020-2021 could no	Electricity - a component of the line item in the be not procurable.	& Elec
This Contract package is intended to sole source a firm(LIBTELCO)	IFB No.LPRC/SBA/SS/001/20/21	Internet Fiber Optic Subscription	18
This Contract package is intended to procure periodicals and books for the Drafting section.	IFB No.LPRC/SBA/RFQ/008/20/21	Dooks & Fellouical	10
other PPEs for the Nurses at the clinic.		Doole & Domination	17
This Contract package is intended to procure cleaning materials and	IFB No.LPRC/SBA/RFQ/007/20/21	Clinic Supplies	10
harmful insects within the PST compound.			1
This Contract package is intended for the raiding and expelling of	IFB No.LPRC/SBA/RFQ/006/20/21	rumigation	7
out of the capital city (Monrovia) in time of emergencies.			1
This Contract package is intended to rent vehicles for travel in and	IFB No.LPRC/SBA/RFQ/005/20/21	Vehicle Kental	14
the ID Card Machine.		17	4
This Contract package is intended to procure necessary software for	IFB No.LPRC/SBA/RFQ/004/20/21	Assure ID Express Software	13
the taking of ID Cards of employees.			3
This Contract package is intended to procure camera and software for	IFB No.LPRC/SBA/RFQ/003/20/21	10 Camera & Software purchase	12
the purpose of taking attendance of employees.		100	5
This Contract package is intended to procure time ware machine for	IFB No.LPRC/SBA/RFQ/002/20/21	I ime Ware purchase	<u>_</u>
Machine.			
This Contract package is intended to procure Printer for the ID Card	IFB No.LPRC/SBA/RFQ/001/20/21	Fargo DTC 550 Printer Purchase	10

• Water & Sewer -a component of the line item in the approved budget for fiscal year 2020-2021 could not be included in the Procurement Plan as advised by the Commission to be not procurable.

• Consultancy fees- this component of the line item in the approved budget for fiscal year 2020-2021 could not be included in the Procurement Plan as it is intended to compensate ex-employees of the company who have been retired but are being retained because their expertise are invaluable to the day to day running of the institution.





Budget Notes of what constitutes the amount on the Procurement Plan 2020- 2021 (SBA CORE BUDGET)

0	REFERENCE #	CONTRACT PACKAGE	AMOUNT	WHAT CONSTITUTE THE AMOUNT
	No.LPRC/SBA/RB/001/20/21	Petroleum Products (Diesel & Gasoline)	1,656,584.00	\$1,149,084.00 (Fuel Allowance) \$223,100.00 (Goodwill Fuel) \$126,000.00 (Vehicle Fuel) \$158,400.00 (Generator Fuel) All taken from Expense Detail budget line item.
2	IFB No.LPRC/SBA/RB/002/20/21	Medical Insurance Coverage	US\$285,744.00	This amount \$285,744.00 is taken from Expense Detail budget line item (Medical Insurance)
3	IFB No.LPRC/SBA/RB/003/20/21	Vehicle Insurance Coverage	US\$71,160.00	This amount \$71,160.00 is taken from Expense Detail budget line item (Vehicle Insurance) This amount \$55,200.00 is
4	IFB No.LPRC/SBA/NCB/001/20/21	Food Stuff	55,200.00	taken from Expense Detail budget line item (Refreshment) This amount \$23,600.00 is
5	IFB No.LPRC/SBA/NCB/002/20/21	Printing & Binding Services	23,600.00	taken from Expense Detail budget line item (Printing Expense)
6	IFB No.LPRC/SBA/NCB/003/20/23	Operations L Supplies	US\$16,800.00	taken from Expense Detail budget line item (Operations supplies)
-	V IFB No.LPRC/SBA/NCB/004/20/2	Publication 1 Services	US\$15,600.00	budget line item (Media Expense & Advertising)
	8 IFB No.LPRC/SBA/NCB/005/20/2	Security Uniforms & Accessories	US\$68,600.0	This amount \$68,600.00 is taken from Expense Detail budget line item (Uniform &



				Accessories)
9	No.LPRC/SBA/NCB/006/20/21	Welding Materials Supplies	US\$14,300.00	This amount \$14,300.00 is taken from Expense Detail budget line item (Health Safety & Environmental, Jetty Maintenance & Pipe Fitting/ Welding Supplies) \$8,500.00 taken from
10	IFB No.LPRC/SBA/RFQ/001/19/20	Fargo DTC 550 Printer purchase	US\$8,500.00	Capital Expenditure
11	IFB No.LPRC/SBA/RFQ/002/20/21	Time Ware Purchase	US\$2,400.00	\$2,400.00 taken from Capital Expenditure budget line item (Time Ware)
12	IFB No.LPRC/SBA/RFQ/003/20/21	T6 Camera & Software purchase	US\$1,850.00	\$1,850.00 taken from Capital Expenditure budget line item (T6 Camera & Software)
13	IFB No.LPRC/SBA/RFQ/004/20/21	Assure ID Express Software	US\$2,400.00	\$2,400.00 taken from Capital Expenditure budget line item (Assure ID Express Software)
14	IFB No.LPRC/SBA/RFQ/005/20/21	Vehicle Rental	US\$2,200.00	\$2,200.00 taken from Expense Detail budget line item (Vehicle Rental)
15	IFB No.LPRC/SBA/RFQ/006/20/21	Fumigation	5,000.00	\$5,000.00 taken from Expense Detail budget line item (Fumigation)
16	6 IFB No.LPRC/SBA/RFQ/007/20/21	Clinic Supplies	5,400.00	\$5,400.00 taken from Expense Detail budget line item (Clinic Supplies)
1	7 IFB No.LPRC/SBA/RFQ/008/19/20	Books & Periodical	US\$7,200.00	\$7,200.00 taken from Expense Detail budget line item (Books & Periodical)
1	8 IFB No.LPRC/SBA/SS/001/19/20	Internet Connectivity	US\$83,000.00	\$83,000.00 taken from Expense Detail line item (Fees & Subscription)

