

Liberia Petroleum Refining Company
Annual PROCUREMENT PLAN (SBA Core Budget)
Source of Funding: Internal Revenue
Fiscal Year: July- December 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES										
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Acty. Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL-BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMISSION/PU BLC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL-BID EVALUATION REPORT	CONTRACT ACT AWAR D & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	APPROVAL	
PLANNED	1	IFB No.LPRC/SBA/RB/001/2021	Petroleum Products (Diesel & Gasoline)	G4661	452.9 12.22 gals.	US\$853,377.00	RB	8/9/21	8/16/21	8/30/21	8/31/21	10/1/21	10/6/21	10/13/21	10/20/21	N/A	12/10/21	12/12/21
UPDATE																		
PLANNED	2	IFB No.LPRC/SBA/RB/002/2021	Medical Insurance Coverage	K6512	1Firm	US\$273,798.00	RB	8/9/21	8/16/21	8/30/21	8/31/21	10/1/21	10/6/21	10/13/21	10/20/21	N/A	12/10/21	12/12/21
UPDATE																		
PLANNED	3	IFB No.LPRC/SBA/RB/003/2021	Operations Supplies	G4771	Assorted	US\$11,400.00	RB	8/9/21	8/16/21	8/30/21	8/31/21	10/1/21	10/6/21	10/13/21	10/20/21	N/A	12/10/21	12/12/21
UPDATE																		
SUB-TOTAL					1,138,575.00													

Prepared by: Prince W. Kiehl, Sr.
Procurement Manager

Approved by: Marie Urey Coleman
Chairperson - Procurement Committee

Date: Aug. 19, 2021

Handwritten signatures and stamps:
- Signature: *Prince W. Kiehl, Sr.*
- Stamp: Public Procurement & Concessions Commission (PPCC)
- Signature: *Marie Urey Coleman*
- Stamp: Public Procurement & Concessions Commission (PPCC)
- Signature: *Robert M. D.*
- Stamp: Public Procurement & Concessions Commission (PPCC)
- Date: *Sept 17/2021*

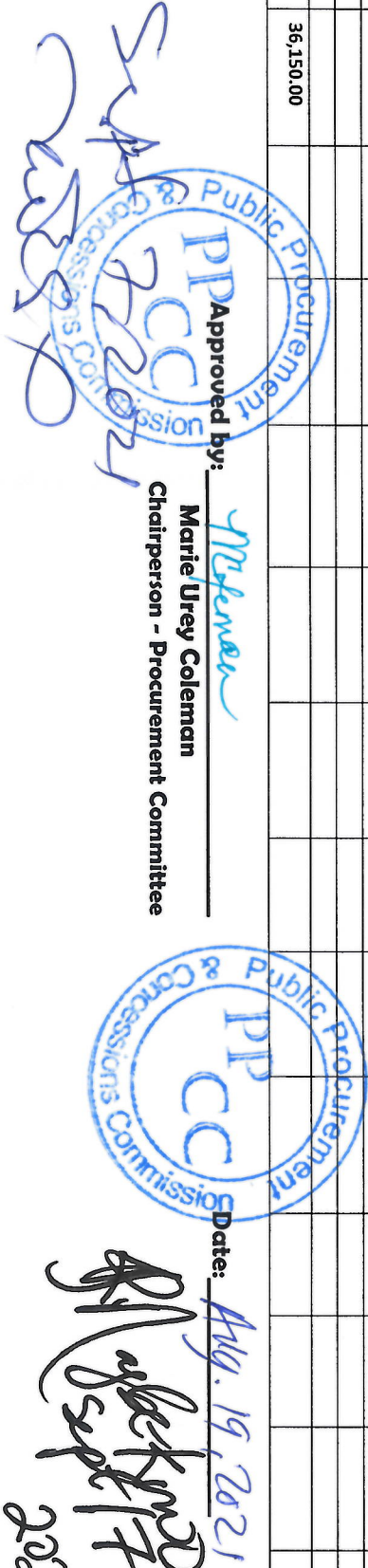
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PLANNED	4	IFB No.LPRC/SBA/R B/004/2021	Food Stuff	G4711	Assorted	15,000.00	RB	8/9/21	8/16/21	8/30/21	8/31/21	10/1/21	10/6/21	10/13/21	10/20/21	N/A	12/10/21	12/2
UPDATE																		
ACTUAL																		
PLANNED	5	IFB No.LPRC/SBA/R FQ/001/2021	Books & Periodical	G4761	Assorted	US\$4,200.00	RFQ	8/3/21	8/10/21	8/23/21	8/27/21	9/2/21	9/6/21	9/13/21	9/20/21	N/A	12/10/21	12/2
UPDATE																		
ACTUAL																		
PLANNED	6	IFB No.LPRC/SBA/R FQ/002/2021	Printing & Binding Services	C1812	1 Firm	8,550.00	RFQ	8/3/21	8/10/21	8/23/21	8/27/21	9/2/21	9/6/21	9/13/21	9/20/21	N/A	12/10/21	12/2
UPDATE																		
ACTUAL																		
PLANNED	7	IFB No.LPRC/SBA/R FQ/003/2021	Publication Services	J5813	3 Firms	US\$8,400.00	RFQ	8/3/21	8/10/21	8/23/21	8/27/21	9/2/21	9/6/21	9/13/21	9/20/21	N/A	12/10/21	12/2
UPDATE																		
ACTUAL																		
SUB-TOTAL						36,150.00												

Prepared by: Prince W. Kieh, Jr.
Procurement Manager

Approved by: Marie Urey Coleman
Chairperson - Procurement Committee

Date: Aug. 19, 2021



Liberia Petroleum Refining Company
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Source of Fundings: Internal Revenue
Fiscal Year: July – December 2021

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PLANNED	8	IFB No.LPRC/SBA/ RFQ/004/2021	Vehicle Insurance Coverage	K6512	1 Firm	US\$5,000.00	RFQ	8/3/21	8/10/21	8/23/21	8/27/21	9/2/21	9/6/21	9/13/21	9/20/21	N/A	12/10/21	1 /
UPDATE																		
ACTUAL																		
PLANNED	9	IFB No.LPRC/SBA/ RFQ/005/2021	Welding Materials Supplies	G4663	Assorted	US\$7,400.00	RFQ	8/3/21	8/10/21	8/23/21	8/27/21	9/2/21	9/6/21	9/13/21	9/20/21	N/A	12/10/21	1 /
UPDATE																		
ACTUAL																		
PLANNED	10	IFB No.LPRC/SBA/ RFQ/006/2021	Postage/ Courier	G4741	1	US\$120.00	RFQ	8/3/21	8/10/21	8/23/21	8/27/21	9/2/21	9/6/21	9/13/21	9/20/21	N/A	12/10/21	1 /
UPDATE																		
ACTUAL																		
SUB-TOTAL						12,520.00												

Prepared by: Prince W. Kieh, Sr.
Procurement Manager

Approved by: Marie Urey Coleman
Chairperson - Procurement Committee

Date: Aug. 19, 2021



10/21/2021
10/21/2021

Liberia Petroleum Refining Company
Annual PROCUREMENT PLAN (SBA Core Budget)
Source of Funding: LPRC 2019/1920 Fiscal Budget Internal Revenue
Fiscal Year: July – December 2021

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ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Acty. Code	QTY	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMISS ION/PU BLIC OPENIN G	SUBMISSI ON OF BID EVALUATIO N REPORT	PC APPROVAL- BID EVALUATIO N REPORT	CONTR ACT AWAR D & SIGNIN G	ADVANC E PAYMEN T (MOBILI ZATION)	DELIVERY, INSPECTI ON (SUBSTAN TIAL COMPLET ION)	A/P1 C/FI PA E	
PLANNED	11	IFB No.LPRC/SBA/R FQ/007/20/21	Vehicle Rental	H4922	1 Firm	US\$2,150.00	RFQ	8/3/21	8/10/21	8/23/21	8/27/21	9/2/21	9/6/21	9/13/21	9/20/21	N/A	12/10/21	12/12
UPDATE																		
ACTUAL																		
PLANNED	12	IFB No.LPRC/SBA/R FQ/008/20/21	Furnigation	N8121	1 Firm	2,500.00	RFQ	8/3/21	8/10/21	8/23/21	8/27/21	9/2/21	9/6/21	9/13/21	9/20/21	N/A	12/10/21	12/12
UPDATE																		
ACTUAL																		
PLANNED	13	IFB No.LPRC/SBA/R FQ/009/20/21	Clinic Supplies	G4772	Assort ed	2,700.00	RFQ	8/3/21	8/10/21	8/23/21	8/27/21	9/2/21	9/6/21	9/13/21	9/20/21	N/A	12/10/21	12/12
UPDATE																		
ACTUAL																		
SUB-TOTAL						7,350.00												

Prepared by: Prince W. Kieh, Sr.
Procurement Manager

Approved by: Marie Urey Coleman
Chairperson - Procurement Committee

Date: Aug. 19, 2021

US\$2,150.00
Sept 7, 2021



Approved
Sept 17/2021

Liberia Petroleum Refining Company
Annual PROCUREMENT PLAN (SBA Core Budget)
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PLANNED	14	IFB No. LPRC/SBA/SS/0 01/20/21	Internet Connectivity	J6110	1	US\$38,570.00	SS	8/9/21	8/16/21	8/30/21	8/31/21	10/1/21	10/6/21	10/13/21	10/20/21	N/A	12/10/21	12/12/21
UPDATE																		
ACTUAL																		
				SUB-TOTAL		38,570.00												
GRAND TOTAL						1,233,165.00												

Prepared by: Prince W. Kiehn, Sr.
Procurement Manager

Approved by: Marie Urey Coleman
Chairperson - Procurement Committee

Date: Aug. 19, 2021

W. Kiehn
Sept 7, 2021



Marie Urey Coleman
Sept 17, 2021

Liberia Petroleum Refining Company
Procurement Plan Explanatory Notes (Core budget SBA) – July- December 2021

Item No.	Contract Package	IFB Reference Numbers	Detailed Notes
1	Petroleum Products (Diesel & Gasoline)	IFB No.LPRC/SBA/RB/001/2021	This Contract package is intended for the supply of petroleum products to LPRC and its employees.
2	Medical Insurance Coverage	IFB No.LPRC/SBA/RB/002/2021	This Contract package is intended to provide medical insurance coverage for employees.
3	Operations Supplies	IFB No.LPRC/SBA/RB/003/2021	This Contract package is intended to procure basic materials for the operation staff during vessel discharge. (Ex. Life Jacket, vest, flashlights etc). This contract package is taken from Operations Supplies budget line item (Expense Detail).
4	Food stuffs	IFB No.LPRC/SBA/RB/004/2021	This Contract package is intended to provide refreshments (Tea, water, milk, sugar etc.) for LPRC employees. This contract package is taken from Refreshment budget line item (Expense Detail).
5	Books & Periodical	IFB No.LPRC/SBA/RFO/001/20/21	This Contract package is intended to procure periodicals and books for the ing section.
6	Printing & Binding Services	IFB No.LPRC/SBA/RFO/002/2021	This Contract package is intended for the printing and binding of all documents for the company. Such as printing of annual reports, Request for Purchase forms, Local Purchase Orders etc. This contract package is taken from Printing Expense budget line item (Expense Detail).
7	Publication Services	IFB No.LPRC/SBA/RFO/003/2021	This Contract package is intended to provide media coverage for management. This contract package is taken from Media and Advertisement budget line item (Expense Detail).
8	Vehicle Insurance Coverage	IFB No.LPRC/SBA/RFO/004/2021	This Contract package is intended to provide insurance coverage for all LPRC vehicles. This contract package is taken from Vehicle Insurance budget line item (Expense Detail).
9	Welding Materials Supplies	IFB No.LPRC/SBA/RFO/005/2021	This Contract package is intended to procure materials such as steel grid, welding materials etc. to maintain the Jetty pier and the entire PST.

10	Postage/ Courier	IFB No.LPRC/SBA/RFQ/006/2021	This Contract package is intended to hire a firm to transport all LPRC related mails by land, air and sea in and out of the country.
11	Vehicle Rental	IFB No.LPRC/SBA/RFQ/007/2021	This Contract package is intended to rent vehicles for travel in and out of the capital city (Monrovia) in time of emergencies.
12	Fumigation	IFB No.LPRC/SBA/RFQ/008/2021	This Contract package is intended for the raiding and expelling of harmful insects within the PST compound.
13	Clinic Supplies	IFB No.LPRC/SBA/RFQ/009/2021	This Contract package is intended to procure cleaning materials and other PPEs for the Nurses at the clinic.
14	Internet Fiber Optic Subscription	IFB No.LPRC/SBA/SS/003/20/21	This Contract package is intended to sole source a firm (LIBTELCO) to provide internet connectivity to the company. We intend to apply the Sole Source Procurement method as per Section 55 of the PPCC Act.
<p>❖ Electricity - a component of the line item in the budget for July- December 2021 could not be included in the Procurement Plan as advised by the Commission to be not procurable.</p> <p>❖ Water & Sewer - a component of the line item in the budget for July- December 2021 could not be included in the Procurement Plan as advised by the Commission to be not procurable.</p> <p>❖ Consultancy fees - this component of the line item in the budget for July- December 2021 could not be included in the Procurement Plan as it is intended to compensate ex-employees of the company who have been retired but are being retained because their expertise is invaluable to the day to day running of the institution.</p>			

WSSD
Sept 7, 2021

[Signature]