



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/618/22

October 11, 2022

Hon. Aaron B. Kollie

DEPUTY COMMISSIONER GENERAL ADMINISTRATIVE AFFAIRS

Liberia Revenue Authority

Republic of Liberia

Dear Hon. Kollie:

Subject: RECEIPT AND APPROVAL OF THE LIBERIA REVENUE AUTHORITY SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2022.

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Liberia Revenue Authority request to use the Sole Source Method of Procurement to procure Information Technology (ICT) Equipment and Services Non-SBA Procurement Plan for the Fiscal Year 2022 in accordance with Section 55(d) and Section 40 (3) of the PPCA, 2010.

The Commission conveys to the LRA that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission." Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards,


Jacob Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER



Procurement Plan (Non SBA)
Source of Funding: FDA
Fiscal Year: 2022



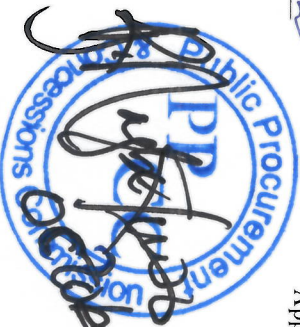
September 21, 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
				BASIC DATA							IMPLEMENTATION DATES							
	Item No.	Package Number (code)	Contract Package	Business Activity Code	Qty	Estimated Cost (USD)	Procurement Method	Technical Specs/BOQ/Drawings	Prep. of Bid Document	PC Approval- Bid Doc./Tech. Specs.	Bid Invitation & Release of Bid Doc.	Bid submission/ Public Opening	Submission of Bid Evaluation Report	PC Approval- Bid Evaluation Report	Contract Award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial completion)	
Planned Update	1	IFB No. LRA/FDA-Proj/SS/001/2022	Software & Licenses	J6130	2 firms	29,407.00	SS	01/09/2022	06/09/2022	13/09/2022	12/10/2022	19/10/2022	02/11/2022	09/11/2022	23/11/2022	N/A	02/12/2022	
Act.																		
Planned Update	2	IFB No. LRA/FDA-Proj/SS/002/2022	Ubiquiti Air Fiber Radio	J6120	1 firm	13,000.00	SS	09/09/2022	16/09/2022	23/09/2022	30/09/2022	07/10/2022	14/10/2022	21/10/2022	04/11/2022	N/A	02/12/2022	
Act.																		
Planned Update	3	IFB No. LRA/FDA-Proj/SS/003/2022	Internet Switches	J6120	1 firm	6,500.00	SS	12/09/2022	19/09/2022	26/09/2022	03/10/2022	10/10/2022	17/10/2022	24/10/2022	07/11/2022	N/A	02/12/2022	
Act.																		
Planned Update	4	IFB No. LRA/FDA-Proj/SS/004/2022	Rigger Services	F4100	1 firm	3,000.00	SS	14/09/2022	21/09/2022	28/09/2022	05/10/2022	12/10/2022	19/10/2022	26/10/2022	09/11/2022	N/A	02/12/2022	
Act.																		
Planned Update	5	IFB No. LRA/FDA-Proj/SS/005/2022	Internet Connectivity	J6010	1 firm	47,100.00	SS	05/09/2022	12/09/2022	19/09/2022	18/10/2022	25/10/2022	08/11/2022	15/11/2022	22/11/2022	N/A	02/12/2022	
Act.																		
			Subtotal			99,007.00												

Prepared By: Lovetta W.J. Williams
Manager/Procurement Section

Approved: Thomas Doe Nah
Head of Procurement Committee

Date: 9/23/22



K. Perry
Oct 4, 2022





September 21, 2022

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Manager/Procurement Section

Approved: Thomas Doe Nah 
Head of Procurement Committee

Date: 09/23/22

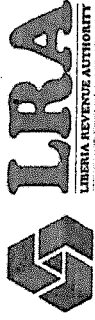


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Notes to the Procurement Plan		
Item	Contract Package	Description
1	Software & Licenses	The procurement of licenses and windows, maintenance and professional support. Services of US\$29,407.00 using Software and License budget line. Integrate Solution is the firm that will provide Asopse total net developer license, Kendo UI Library & Microsoft Office 2007, Google Map Pro for Developer and Microsoft Azure Database Cloud Backup. Therefore, as per Section 55 1a and 1b of the PPC Act 2010, the contract package will be procured using Sole Source Method.
2	Ubiquiti Air Fiber Radio	The LRA will Procure Air Fiber Radio for connectivity within LRA HQ & FDA including major processing units using the Sole Source Method and funded under the budget line Air Fiber Radio @13,000.00
3	Internet Switches	The LRA will Procure Internet Switches for connectivity within LRA HQ & FDA using the Sole Source Method and funded under the budget line Switches @6,500.00
4	Rigger Services	The LRA has various major rigger services works to be carried out up to the end of the fiscal year 2022 at HQ & FDA Facility. With these geographical locations of the Business Offices, the LRA will use Sole Source method for rigger Services. This contract package is funded under the budget line Rigger Services.
5	Internet Connectivity	The LRA will Procure secondary Internet link connectivity, Public, Private and Government Network Access with IP Address and domain to enhance its Data Center Processing section from Gowifi Liberia. The firm is currently rendering services to the FDA facility and is indispensable to continue with the same vendor this will be funded under budgetline Internet Band Width. As per Section 55 1(a & b) of the PPC Act 2010, the LRA will used Sole Source Method @ 47,100 for the contract package.
6	Installation, Configuration, Backup, Maintenance & Monitoring Services	The LRA will procure professional services for the installation, configuration, backup, maintenance and monitoring services of the equipment and IT Materials. The services will be a preventive and corrective maintenance service which will be sole sourced to Next Technology, based on PPCA Section 55 1(b) 2010, the firm was contacted based on satisfactory past performance and will be funded under Professional Services Budget Line.
7	Electricity	Power supply by LEC @ an estimate of US\$13,797.00 per annum

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Project Note (FDA & LRA)

Budget Note to Procurement Plan			
Item	Budget Line	Budget Amount	Contract Packages \$ Amount
1	Air Fiber Radio	\$13,000.00	Ubiquiti Air Fiber Radio @ 13,000.00
2	Rigger Services	\$3,000.00	Rigger Services @3,000.00
3	Switches	\$6,500.00	Catalyst Enterprise Switch @6,500.00
4	Software & Licenses	\$29,407.00	Software & License @ 29,407.00
5	Internet Bandwidth	\$47,100.00	Internet Backup Services @ 47,100.00
6	Electricity	\$13,797.00	Electricity @ 13,797.00
7	Professional Services	\$15,000.00	Installation, Configuration & Maintenance Services @15,000.00

Chp