



Commissioner General



Ref: LRA/TDN/CG/067/2023/RL

July 21, 2023

Hon. Bodger Scott Johnson  
**Executive Director**  
Public Procurement and Concession Commission  
Capitol Hill  
Monrovia, Liberia

*Received:  
Theophilus S.B. Kollie  
July 25, 2023  
Time: 10:53 AM*

Dear Hon. Johnson:

Subject: Request for "NO OBJECTION" for the USE OF SOLE SOURCE Procurement Method

We write to request the use of Sole Source Procurement Method for the procurement and installation of Solar Energy system in the amount of **One hundred and sixty-eight thousand eight hundred ninety-two United States Dollars fifty cent (US\$168,892.50)** to West Coast Energy Inc. for the urgent supply and installation of solar power supply at the Liberia Revenue Authority (LRA) Data Center.

#### Facts

The Liberia Revenue Authority needs an operational Data Center for its newly inaugurated Liberia Integrated Tax Administration System (LITAS). LITAS puts tax administration in the hands of taxpayers and a data center always online is required. Also, the Liberia Revenue Authority (LRA) and Forestry Development Authority (FDA) entered into an agreement to host the FDA servers to support the uninterrupted availability of LiberTrace online system, due to the LRA mandate to work along with other agencies of government to facilitate the generation of revenue. The services include: hosting, connectivity, security, power, backup, maintenance, disaster recovery and incidence reporting.

The LRA has completed upgrading its Data Center and it meets the standard to host both the LRA and FDA servers and provide services to other government institutions. However, the constant fluctuation of city power supply and the high cost of operating our generators pose a serious threat to the Data Center and needs an urgent solution to prevent the intermittent



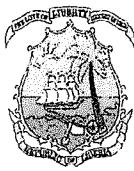
0888-572-572  
0770-572-572



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Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/039/'23**

July 27, 2023

Hon. Thomas Doe Nah  
**Commissioner General**  
Liberia Revenue Authority  
Republic of Liberia

Dear Hon. Nah:

Subject: **PPCC RESPONSE: REQUEST FOR "NO OBJECTION" FOR THE LIBERIA REVENUE AUTHORITY TO  
SOLE SOURCE SOLAR ENERGY SYSTEM - FISCAL YEAR 2023**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for Liberia Revenue Authority (LRA) to use the Sole Source method of procurement to award contract to **West Coast Energy** for the acquisition and installation of a **Solar Energy System** at a cost of one hundred sixty-eight thousand eight hundred ninety-two United States Dollars and fifty cent **\$168,892.50**.

The Commission, upon overall review of your submission, justification and expressed urgency renders "No Objection" for the Liberia Revenue Authority to award a contract to **West Coast Energy** for the supply and installation of a **Solar Energy System** and in the stipulated amount of one hundred sixty-eight thousand eight hundred ninety-two United States Dollars and fifty cent **\$168,892.50**.

However, the LRA is requested to submit a Special Project procurement plan with the stipulated contract package for the Commission's approval.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve Transparency, Accountability, Fairness, Equality and ultimately public confidence in our procurement and concessions processes.

Yours Sincerely,

  
Bodger Scott Johnson (Hon.)  
**CHIEF EXECUTIVE OFFICER**



Project Procurement Plan (SBA)  
Source of Funding: Customs Overtime Fund  
Fiscal Year: 2023



July 28, 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																		
Item No.	Package Number (code)	Contract Package	Business Activity Code	Qty	Estimated Cost (USD)	Procurement Method	Technical Specs/EOQ/Drawings	Prep. of Bid Document	PC Approval- Bid Doc./Tech. Specs.	Bid Invitation & Release of Bid Doc.	Bid submission/Public Opening	Submission of Bid Evaluation Report	PC Approval- Bid Evaluation Report	Contract Award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial completion)	Acceptance & Final Payment	
Planned	1	IFB No. LRA/SBA/COF-Proj/SS/001/2023	Installation of Solar Power System	D3510	1 firm	168,892.50	SS	8/1/2023	8/8/2023	8/15/2023	9/13/2023	9/20/2023	10/4/2023	10/11/2023	10/25/2023	N/A	12/2/2023	12/30/2023
Update																		
Act.																		
		Subtotal			168,892.50													
		Grand Total			\$168,892.50													

Prepared By: Lovetta W.J. Williams  
Manager/Procurement Section

Approved: Thomas Doe Nah  
Head of Procurement Committee

Date:

7/28/2023



7/28/23

7/28/23

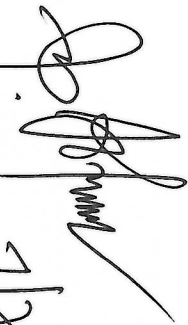
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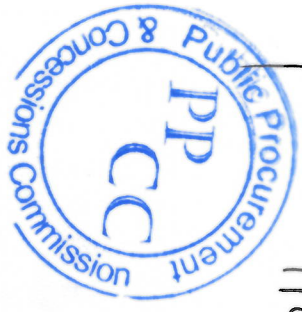
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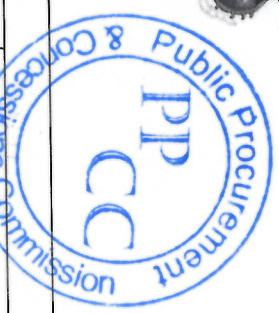
Notes to the Procurement Plan		
Item	Contract Package	Description
1	Installation of Solar Power System	The LRA will procure the Supply and Installation of Solar Power System for the Data Center at Headquarter of the LRA from West Coast Energy Inc. The Solar Power System will help enhance continuous electrical power to the Data Center and to foster the efficiency in collecting of Lawful Revenue. Therefore, as per Section 55 (1) d & e of the PPC Act 2010 , the contact package will be procured using Sole Source Method.

WCSO  
7/28/23

  
7/28/23







July 28, 2023

Project Note (FDA & LRA)

Budget Note to Procurement Plan			
Item	Budget Line	Budget Amount	Contract Packages \$ Amount
1	Customs Overtime Fund	\$168,892.50	Supply & Installation of Solar Power System @ 168,892.50

ltd



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