



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/1046/'20**

February 27, 2020

Hon. Thomas Doe Nah
COMMISSIONER GENERAL
Liberia Revenue Authority
Republic of Liberia

Dear Hon. Nah:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Revenue Authority SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.


Jargbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER



Procurement Plan (Non SBA - Consultancy)
Source of Funding: Government of Liberia-National Budget



Fiscal Year: 2019-2020

16-Jan-2

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19		
		BASIC DATA						IMPLEMENTATION DATES												
	Item No.	Package Number (code)	Contract Package	Business Activity Code	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORT LIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	
Planned	1	RFP No. LRA/CQ S/001/019-020	Architectural Firm	M7110	1 firm	\$30,000.00	CQS	4/26/2019	5/3/2019	5/24/2019	5/31/2019	6/7/2019	6/21/2019	6/28/2019	7/5/2019	8/2/2019	8/9/2019	8/26/2019	6/2/2020	
Update																				
Act.																				
			Grand Total			\$30,000.00														

Prepared By: Lovetta W.J. Williams
Procurement Manager

Approved: Thomas Doe Nah
Head of Procurement Committee

Date: 21 FEB 2020



Notes to Procurement Plan		
Item	Contract Package	Description
1	Architectural Firm	Procurement of an Architectural Engineering firm to design drawings and provide Bill of Quantity (BOQ) for Custom Inspection Site for LRA and identification of land for future HQ funded under line Consultancy Services @30,000



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