



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1046/'20

February 27, 2020

Hon. Thomas Doe Nah
COMMISSIONER GENERAL
Liberia Revenue Authority
Republic of Liberia

Dear Hon. Nah:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Revenue Authority SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40** (5) of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.


Jargbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER



Procurement Plan (SBA - Consultancy) Revised
Source of Funding: Government of Liberia-National Budget
Fiscal Year: 2019-2020



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20			
		BASIC DATA						IMPLEMENTATION DATES														
	Item No.	Package Number (code)	Contract Package	Business Activity Code	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL- FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT		
Planned	1	No LRA/SBA/QCBS/001/019-020	Legal Consultancy	M6910	1 Firms	\$48,000.00	QCBS	4/25/2019	5/2/2019	5/23/2019	5/30/2019	6/6/2019	6/20/2019	6/27/2019	7/4/2019	8/2/2019	8/9/2019	8/23/2019	6/2/2020	6/30/2020		
Update																						
Act.																						
			Grand Total			\$48,000.00																

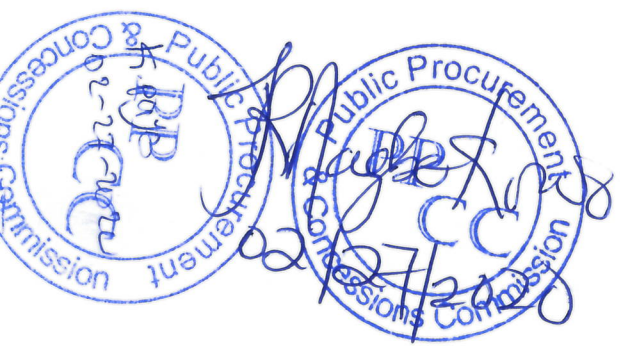
Prepared By: Lovetta W.J. Williams

Approved: Thomas Doe Nani

Date: 21 FEB 2020

Officer in Charge/Procurement Unit

Head of Procurement Committee



Notes to Procurement Plan		
Item	Contract Package	Description
1	Legal Consultancy	The LRA will hire a Legal Consultating firm for Domestic Tax and Custom cases, non-tax cases, litigations and including provision of professional advice. The LRA is having on-going cases in the court of which they are seeking a Legal Firm to represent the LRA. As per Section 69 1(a) of the PPC Act 2010, the contract package will be funded under the budget line Legal Retainer Fees.

14/1/2020

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