



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/052/'21

February 12, 2021

Hon. Thomas Doe Nah
COMMISSIONER GENERAL
Liberia Revenue Authority
Republic of Liberia

Dear Hon. Nah:

Subject: **RECEIPT AND FINAL APPROVAL OF LRA'S SBA AND NON SBA
PROCUREMENT PLANS FOR FISCAL YEAR 2020/2021**

We present our compliments and acknowledge receipt of your letter which sought the final approval of the Commission for **Liberia Revenue Authority (LRA)** SBA and Non SBA Procurement Plan for FY 2020/2021 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Approved** and has been forwarded to the Ministry of Finance and Development Planning(MFDP).

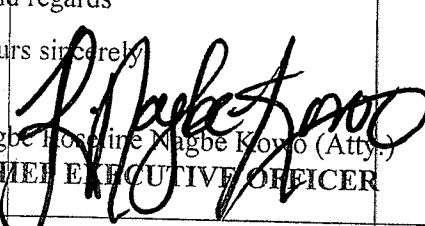
The Commission advises that you observe **Section 40(5)** of the PPCA, 2010 which states that Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in procurement plan and be provided with copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be advised that your Entity can carry out procurement activities based on this final approved Procurement Plan culminating in **framework agreements** for recurrent procurement items. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely


Jargbe Rosefire Nagbe Konyo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia



Revised Procurement Plan (SBA - Consultancy)
Source of Funding: Government of Liberia-National Budget
Fiscal Year: 2020 - 2021



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
BASIC DATA																				
	Item No.	Package Number (code)	Contract Package	Business Activity Code	No of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL & EVALUATION REPORT/SHORT LIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL - COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT
Planned	1	No LRA/SBA/Q CBS/001/020-021	Legal Consultancy	M6910	1 Firm	\$36,000.00	QCBS	4/27/2020	5/4/2020	5/25/2020	6/1/2020	6/8/2020	6/22/2020	6/29/2020	7/13/2020	8/10/2020	8/25/2020	9/8/2020	9/22/2020	6/30/2021
Update																				
Act.																				
Planned	2	RFP No LRA/SBAS/ S/001/020-021	Special Security Consultancy Services	M6910	1 Firm	\$2,000.00	SS	4/27/2020	5/4/2020	5/18/2020	5/25/2020	6/1/2020	6/8/2020	6/15/2020	6/29/2020	7/27/2020	8/11/2020	8/25/2020	9/8/2020	6/30/2021
Update																				
Act.																				
			Grand Total			\$38,000.00														

Prepared By: Lovetta W.J. Williams

Approved: Thomas Doe Nah

Date: 2/4/2021



Revised Notes to Procurement Plan		
Item	Contract Package	Description
1	Legal Consultancy	The LRA will hire a Legal Consulting firm for Domestic Tax and Custom cases, non-tax cases, litigations and including provision of professional advice. The LRA is having on-going cases in the court of which they are seeking a Legal Firm to represent the LRA. As per Section 69 1(a) of the PPC Act 2010, the contract package will be funded under the budget line Legal Retainer Fees.
2	Special Security Consultancy Services	The LRA will hire a Security Consulting firm or Individual to provide security consultancy services for LRA and including professional advice. This services require that a particular consultant or firm be selected due to his or her unique qualifications. As per Section 55 1(e) of the PPC Act 2010, the contract package will be funded under the budget line Consultancy Services.

44

