



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/060/'21

February 17, 2021

Cllr. Boakai N. Kanneh
CHAIRMAN
Law Reform Commission
Republic of Liberia

Dear Cllr. Kanneh:

Subject: **RECEIPT AND FINAL APPROVAL OF LRC'S SBA AND NON SBA
PROCUREMENT PLANS FOR FISCAL YEAR 2020/2021**

We present our compliments and acknowledge receipt of your letter which sought the final approval of the Commission for **Law Reform Commission** (LRC) SBA and Non SBA Procurement Plans for FY 2020/2021 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Approved** and has been forwarded to the Ministry of Finance and Development Planning(MFDP).

The Commission advises that you observe **Section 40(5)** of the PPCA, 2010 which states that Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in procurement plan and be provided with copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be advised that your Entity can carry out procurement activities based on this final approved Procurement Plan culminating in **framework agreements** for recurrent procurement items. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,


Jarghe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

**LAW REFORM COMMISSION
PROCUREMENT PLAN (SBA Budget)
Source of Funding: GOL National Budget
Fiscal year: 2020/2021**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
---	---	---	---	---	---	---	---	---	----	----	----	----	----	----	----	----	----	----

IMPLEMENTATION DATES

[illegible]

Signed: 
Rachel G. Saywan
Supervisor/Procurement Unit

Approved by: 
Cllr Boakai N. Kanneh

Date: 02/12/202

Head of Entity/ Chairman Proc. Committee

Public Procurement
Commission
16, 2021

Feb 17/2021
K. J. [Signature]
[Stamp: Public Procurement & Commissions Commission]

LAW REFORM COMMISSION
PROCUREMENT PLAN (SBA Budget)
EXPLANATORY NOTES
FISCAL YEAR: 2020/2021

No.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB NO. LRC/SBA/RFQ/001/2020/2021	Petroleum Products	This Budget \$3,500.00 will be used to acquire fuel only in coupons (Diesel, Oil, etc.) at an estimated unit cost of US\$3.40 (\$9,000/3.40 =2,647.06 gallons) It will be applied to the purchase of fuel and Lubricants for Vehicles.
2.	IFB NO. LRC/SBA/RFQ/002/2020/2021	Security Guard Services	This Budget comes from Guard and Security Services it is planned to hire a private Liberian Security firm required to assign two guards each, on three shifts.
3.	IFB NO. LRC/SBA/RFQ/003/2020/2021	Electricity	This Budget \$6,300.00 comes from Electricity it is planned to pay electricity bills to the Liberia Electricity Corporation (LEC) only.
4.	IFB NO. LRC/SBA/RFQ/004/2020/2021	Water and Sewage	This Budget \$2,250 comes from Water and Sewage from it is planned to pay Sewage bills to the Liberia Water and Sewage Corporation (LWSC) only.

Signed: *Rachel G. Saywah*
Rachel G. Saywah
Supervisor/ Procurement Unit

Approved by: *[Signature]*
Cllr. Boakai N. Kanneh
Head of Entity/ Chairman Proc. Committee

Date: *02/12/2021*

