



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0414/'19

July 10, 2019

Cllr. Boakai N. Kanneh
CHAIRMAN
Law Reform Commission
Republic of Liberia

Dear Cllr. Kanneh:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter dated June 27, 2019 which sought the approval of the Commission for the Law Reform Commission SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for LRC's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely, Yurs

Jargbe Roseline Magbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

LAW REFORM COMMISSION
PROCUREMENT PLAN (SBA Budget)
Source of Funding: GOL National Budget
Fiscal year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
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IMPLEMENTATION DATES

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUS. REGISTRATION CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION / PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & PAYMENT
1.	IFB NO. LRC/SBA/RFQ/001/ 2019/2020	Petroleum Products	G4661	2,647.06 gals @ US \$3.40	9,000.00	RFQ	6/17/2019	6/21/2019	6/28/2019	7/05//2019	7/12/2019	7/19/2019	7/25/2019	7/31/2019	N/A	6/15/2020	6/30/2
2.	IFB NO. LRC/SBA/RFQ/002/ 2019/2020	Security Guard Services	N8010	1 Firm	9,000.00	RFQ	6/20/2019	6/26/2019	7/02/2019	7/09/2019	7/16/2019	7/23/2019	7/31/2019	8/06/2019	N/A	6/15/2020	6/30/2
TOTAL					18,000.00												

Signed: Mack
Rachel G. Saywah
Supervisor/ Procurement Unit

Approved by: [Signature]
Cliff. Boakai N. Kanneh
Head of Entity/ Chairman Proc. Committee

Date: 06/27/2019

Added
July 9, 2019

REPUBLIC OF NIGERIA
LAW REFORM COMMISSION
Ministry of Foreign Affairs Building, 2nd Floor
Mofa Road, Lagos

[Signature]
July 10/2019
(Provisional)

LAW REFORM COMMISSION
PROCUREMENT PLAN (SBA Budget)
EXPLANATORY NOTES
FISCAL YEAR: 2019/2020

No.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB NO. LRC/SBA/RFQ/001/2019/2020	Petroleum Products	This Budget \$9,000.00 will be used to acquire fuel only in coupons (Diesel Oil, etc.) at an estimate unit cost of US\$3.40 (\$9,000/3.40 = 2,647.06 gallons) It will be applied to the purchase of fuel and Lubricants for Generator.
2.	IFB NO. LRC/SBA/RFQ/002/2019/2020	Security Guard Services	This Budget comes from Guard and Security Services it is planned to hire a private Liberian Security firm required to assign two guards each, on three shifts.

Signed: Maeiti
Rachel G. Saywah
Supervisor/ Procurement Unit

Approved by: [Signature]
Cllr. Boakai N. Kanneh
Head of Entity/ Chairman Proc. Committee

Date: Oct 27/2020

Alfred
July 9, 2019

REPUBLIC OF LIBERIA
LAW REFORM COMMISSION
Ministry of Foreign Affairs Building, 2nd Floor
MONROVIA LIBERIA

[Signature]
July 10/2019
Provisional