

Procurement Plan Template for Goods, Works and Non-Consulting Services -

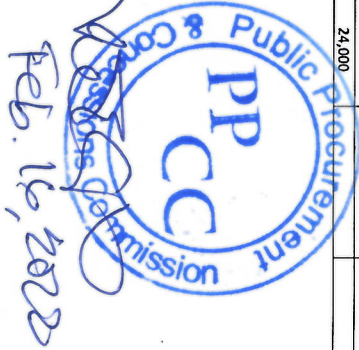
Name of Entity: LRRRC
PROCUREMENT PLAN (Core budget)
Source of Funding: GOL
Budget Period/Fiscal year: (Jan - Dec. 2022)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB, No. LRRRC/RB/001/2022	Petroleum Product (fuel & lubricant)	G - 4661	3,351.35 gal @\$3.70	12,400.00	RB	01/03/22	01/19/22	01/31/22	02/07/22	03/11/22	04/04/22	04/20/22	05/23/22	06/24/22	07/11/22	08/12/22
UPDATE																		
ACTUAL																		
PLANNED	2	IFB, No. LRRRC/RFQ/001/2022	Stationery	G - 4761	assorted	6,200.00	RFQ	01/05/22	01/21/22	01/31/22	02/08/22	02/16/22	03/14/22	03/30/22	04/28/22	05/30/22	06/09/22	06/27/22
UPDATE																		
ACTUAL																		
PLANNED	3	IFB, No. LRRRC/RFQ/001/2022	Scratch Cards	G - 4520	1080 pcs @ \$5.00	5,400.00	RFQ	01/06/22	01/24/22	02/01/22	02/10/22	02/18/22	03/16/22	03/31/22	04/29/22	05/31/22	06/01/22	06/29/22
UPDATE																		
ACTUAL																		
SUB TOTAL:						24,000												

Prepared by: 
Procurement Director/ Manager

Approved by: 
Head of Entity/Chairman Proc. C'mtee

Date: 02/01/22



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ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA			ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	IMPLEMENTATION DATE		CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
			BUSINESS ACTIVITY CODE	QTY									SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT				
PLANNED	4	IFB. No. LRRRC/RFQ/003/2022	1812/58 C 13	1 firm		5,292.00	RFQ	01/07/22	01/26/22	02/02/22	02/11/22	02/21/22	03/18/22	04/01/22	05/02/22	06/01/22	06/03/22	06/30/22
		Printing, Binding & Publication																
UPDATE																		
ACTUAL																		
PLANNED	5	IFB. No. LRRRC/RFQ/004/2022	G - 4520	1 firm		4,000.00	RFQ	01/10/22	01/28/22	02/04/22	02/14/22	02/23/22	03/21/22	04/04/22	05/04/22	06/03/22	06/06/22	07/01/22
		Repairs/Maintenance-Veh																
UPDATE																		
ACTUAL																		
PLANNED	6	IFB. No. LRRRC/RFQ/005/2022	K 6512	1 firm		3,000.00	RFQ	01/12/22	01/31/22	02/07/22	02/16/22	02/25/22	03/23/22	04/06/22	05/06/22	06/06/22	06/08/22	07/04/22
		Vehicle Insurance																
UPDATE																		
ACTUAL																		
GRAND TOTAL:						39,292												

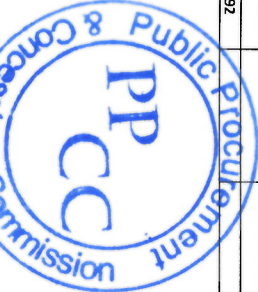
Prepared by: 

Procurement Director/ Manager

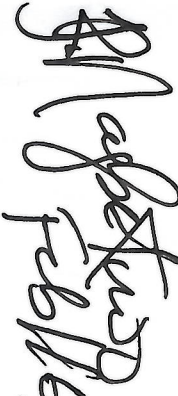
Approved by: 

Head of Entity/Chairman Proc. C'mttee

Date: 02/01/22




Feb. 16, 2022


Feb 16/2022



Procurement Plan Template for Goods, Works and Non-Consulting Services -

Liberia Refugee Repatriation and Resettlement Commission (LRRRC)
PROCUREMENT PLAN EXPLANATORY NOTES
Fiscal Year: 2022 (Jan – Dec)

Item No	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. LRRRC/RB/001/2022	Petroleum products (diesel & gasoline)	Cost of purchasing 3,351.35 gallons @3.70 based on the approved LPRC and MOC price for vehicles and generator fuel to be funded from the budgetary line items, fuel and lubricants in the spending plan.
2	IFB No. LRRRC/RFQ/001/2022	Stationery	Refers to the purchase of assorted stationery and supplies including the following items: A4 Sheets, A4 Mania Folder, A4 Envelop, Legal Sheets, White Envelope, Note Pad, Ball Pen, Toner, Stick on Pad, Marker, Paper Glue, Box File and Cartridges.
3	IFB No. LRRRC/RFQ/002/2022	Scratch Cards	Refers to cost of purchasing 1,080 pieces scratch cards from budget line item telecommunication.
4	IFB. No. LRRRC/RFQ/003/2022	Printing Binding & Publication	As cost provided from budget line item Printing, Binding & Publication
5	IFB No. LRRRC/RFQ/004/2022	Repairs and Maintenance	Cost of sourcing a company to carry out preventive and corrective maintenance on LRRRC's vehicles to be funded from budgetary line Maintenance in the spending plan item Repairs and Maintenance in the spending plan.
6	IFB. No. LRRRC/RFQ/005/2022	Vehicle Insurance	Refers to cost from budget line vehicle insurance.
7	IFB No. LRRRC/SS/006/2022	Water & Sewage	Refers to cost of sourcing a company for water supply: 500/20=25x600=15,000 gallons to be funded from budget line item water & sewage.

Signed: 
Emmanuel M. Gardia, Jr.
Procurement Director



Approved: 
Hon. Rev. Festus R. B. Logan
Executive Director

Date: 02/16/22





Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/087/'22

February 17, 2022

Hon. Rev. Festus R.B. Logan
EXECUTIVE DIRECTOR/COMMISSIONER
Liberia Refugee Repatriation and Resettlement Commission
Republic of Liberia

Dear Hon. Rev. Logan:

Subject: **PROVISIONAL APPROVAL OF LIBERIA REFUGEE REPATRIATION AND RESETTLEMENT COMMISSION CORE BUDGET PROCUREMENT PLAN FOR FISCAL YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the Liberia Refugee Repatriation and Resettlement Commission Core Budget Procurement Plan for FY 2022 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

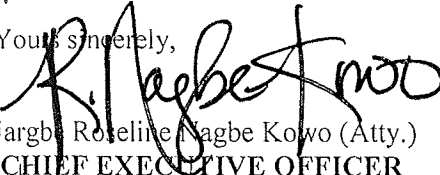
Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for LRRRC's allocation in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget, for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,


Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia