



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0435/'19

July 24, 2019

Hon. Rev. Festus R.B. Logan

EXECUTIVE DIRECTOR

Liberia Refugee Repatriation and Resettlement Commission

Republic of Liberia

Dear Hon. Logan:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter dated July 1, 2019 which sought the approval of the Commission for the Liberia Refugee Repatriation and Resettlement Commission SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for LRRRC's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

Jargbe Roseline Nagbe Kowo (Atty)
CHIEF EXECUTIVE OFFICER

Liberia Refugee Repatriation and Resettlement Commission (LRRRC)
PROCUREMENT PLAN (SBA)
 Source of Funding: GOL
 Fiscal year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	ITEM No.	BASIC DATA IMPLEMENTATION DATES															
		PACKAGE NUMBER(CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOG /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/ TECH/SPECS	BID INVITATION& RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION	CONTRACT AWARD& SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
ACTUAL																	
UPDATE																	
PLANNED	1	IFB No. LRRRC/SBA/RFQ/001/19/20	Petroleum Product (diesel & gasoline	G - 4661	3.41@17.2 88.7 gallons	\$ 5,070.00	RFQ	7/17/2019	7/23/2019	7/27/2019	15/07/2019	8/30/2019	8/5/2019	7/9/2019	7/14/2019	N/A	9/28/2019
ACTUAL																	
UPDATE																	
PLANNED	2	IFB No. LRRRC/SBA/RFQ/01/19/20	Printing & Binding Services	C1812	1 FIRM	\$ 1,267.5	RFQ	7/17/2019	7/23/2019	7/27/2019	15/07/2019	8/30/2019	8/5/2019	7/9/2019	7/14/2019	N/A	9/28/2019
ACTUAL																	
UPDATE																	
PLANNED	3	IFB No. LRRRC/SBA/RFQ/01/19/20	Publication Services	J5813	1 FIRM	\$ 1,267.5	RFQ	7/17/2019	7/23/2019	7/27/2019	15/07/2019	8/30/2019	8/5/2019	7/9/2019	7/14/2019	N/A	9/28/2019
SUB TOTAL :						\$ 7,605.00											

Prepared by: Emmanuel M. Gardea Jr.
 Procurement Officer

Approved by: Hon. Rev. Festus R. B. Logan
 Head of Entity/Chairman Proc. Committee

Date: 19/07/19




Provisional
10/7/20

added 2019 July 22,

Liberia Refugee Repatriation and Resettlement Commission (LRRRC)
PROCUREMENT PLAN (SBA)
Source of Funding: GOL
Fiscal year: 2019/2020

BASIC DATA IMPLEMENTATION DATES																
ITEM No.	PACKAGE NUMBER(CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOG /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/ TECH/SPEC S	BID INVITATION& RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION	CONTRACT AWARD& SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
4.	IFB No. LRRRC/SBARF Q/001/19/20	Stationary	G - 4/61	Assorted	\$ 2,537.00	RFQ	7/17/2019	7/23/2019	7/27/2019	15/07/2019	8/30/2019	8/5/2019	7/9/2019	7/14/2019	N/A	9/28/2019
UPDATE																
ACTUAL																
SUB TOTAL					\$ 2,537.00											
GRAND TOTAL					\$ 10,142.00											

Prepared by: 
Emmanuel M. Garbea Jr.
Procurement Officer

Approved by: 
Hon. Rev. Felus. R.B. Logan
Head of Entity/Chairman Proc. Committee

Date: 19/07/19



August 22, 2019

Provisional
19/07/2019
07/24/19

Liberia Refugee Repatriation and Resettlement Commission (LRRRC)

PROCUREMENT PLAN EXPLANTORY NOTES
Fiscal Year: 2019/2020

Item No	Contract Code	Contract Package	Content of Contract Package
1	IFB No. LRRRC/SBA/SS/002/19/20	Water & Sewagen	This contract Package is from the budget line item Water & Sewage and it is intended to procure the following: <u>237.3@.50=474.6</u> gallons of water monthly <u>474.6@12=5695.2</u> gallons of water annually <u>237.3@12=\$2,535.00</u>
2	IFB No. LRRRC/SBA/SS/001/19/20	Office Rental / Building	This contract Package is from the budget line item Office Rental and is intended to procure the Office Space for used by the entity through whi the GSA is currently developing its contract agreement with the lessor (behalf of the entity.
3	IFB No. LRRRC/SBA/RB/001/19/20	Petroleum Products (Diesel/Gasoline)	This contract Package is from the budget line item Fuel & Lubricant Vehicle and Generator is intended to procure the following items: A. Vehicles Gasoline 3.41@17,288.7 gallons
4	IFB No. LRRRC/RFQ/SBA/001/19/20	Stationery	This contract Package is from the budget line item Stationery, and is intended to procure the following items: A. A4 Sheet -----5 Cartoons B. A4 Mania Folder -----5 Packs C. A4 Envelope -----10 Packs D. Legal Sheet -----10 Packs E. White Envelope -----10 Packs F. Note Pad -----20 Packs G. Ball Pen -----5 Packs H. Toner -----7 Packs I. Stick on Pad -----10 Packs J. Marker -----5 Packs K. Paper Glue -----5 Packs

all the
5667 22,3015

Provided
07/24/19

