



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref: **PPCC/RL/CEO/462/'21**

October 27, 2021

Hon. Rev. Festus R.B. Logan
EXECUTIVE DIRECTOR/COMMISSIONER
Liberia Refugee Repatriation and Resettlement Commission
Republic of Liberia

Dear Hon. Logan:

Subject: **PROVISIONAL APPROVAL OF LRRRC's CORE BUDGET PROCUREMENT PLAN FOR FISCAL YEAR 2021.**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the LRRRC Core Budget Procurement for Fiscal Year 2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminated in **framework agreements** for recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

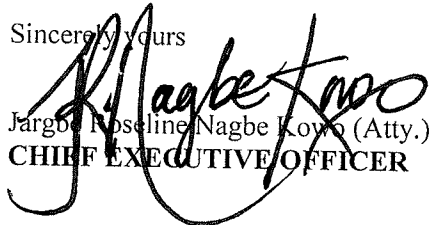
Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for LRRRC in the approved budget, Cash Plan, names and positions of procurement committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

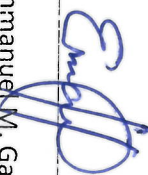
Sincerely yours


Jargoe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia


Liberia Refugee Repatriation and Resettlement Commission (LRRRC)
PROCUREMENT PLAN (Core Budget)
Source of Funding: GOL
Fiscal Year: 2021 (October – December)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Item No	BASIC DATA							IMPLEMENTATION DATES											
	Package Number (Code)	Contract Package	Business Activity Code	QTY	Estimated Cost (USD)	Procurement Method	Technical Specs/ BOG /Drawing	Prep. of Bid Document	PC Approval of Bid Doc/Tech/Specs	Bid Invitation & Release of Bid Document	Bid Submission/ Public Opening	Submission of Bid Evaluation Report	PC Approval of Bid Evaluation Report	Contract Award Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial Completion)	Acceptance & Final Payment	Remarks	
Planned	1	IFB No. LRRRC/RFQ/001/20/21	Petroleum Product (Diesel fuel)	G-4661	1,351.4 gallons @3.70	\$5,000.00	RFQ	10/1/2021	10/15/2021	10/25/2021	11/1/2021	11/9/2021	11/25/2021	12/13/2021	1/14/2022	2/16/2022	2/25/2021	3/14/2022	
Actual																			
Update																			
Planned	2	IFB No. LRRRC/RFQ/002/20/21	Stationery	G-4761	assorted	\$1,500.00	RFQ	10/5/2021	10/19/2021	10/28/2021	11/3/2021	11/12/2021	11/30/2021	12/15/2021	1/17/2022	2/21/2022	3/1/2022	3/17/2022	
Actual																			
Update																			
Planned	3	IFB No. LRRRC/RFQ/003/2021	Repairs & Maintenance	G-4520	1 Firm	\$1,949.00	RFQ	10/8/2021	10/22/2021	11/1/2021	11/8/2021	11/16/2021	12/3/2021	12/20/2021	1/20/2022	2/24/2022	3/4/3021	3/21/2021	
Actual																			
Update																			
Grand Total:		\$9,049.00																	

Signed: 
Emmanuel M. Gardea, Jr,
Procurement Director

Approved: 
Hon. Rev. Festus R. B. Logan
Executive Director

Date: Sept 29, 2021
Sept 27, 2021

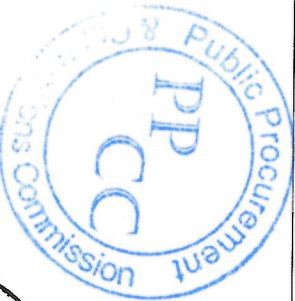

Oct. 25, 2021




Liberia Refugee Repatriation and Resettlement Commission (LRRRC)
PROCUREMENT PLAN EXPLANATORY NOTES
Fiscal Year: 2021 (July – December)

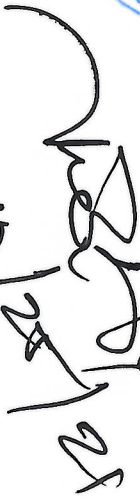
Item No	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. LRRRC/RFQ/001/20/21	Petroleum products (diesel & gasoline)	Cost of purchasing 1,351.4 gallons @3.70 based on the approved LPRC and MOC price for vehicles and generator fuel to be funded from the budgetary line items, fuel and lubricants in the spending plan.
2	I IFB No. LRRRC/RFQ/002/20/21	Stationery	Refers to the purchase of assorted stationery and supplies including the following items: A4 Sheets, A4 Mania Folder, A4 Envelop, Legal Sheets, White Envelope, Note Pad, Ball Pen, Toner, Stick on Pad, Marker, Paper Glue, Box File and Cartridges.
3	IFB No. LRRRC/RFQ/003/20/21	Repairs and Maintenance	Cost of sourcing a company to carry out preventive and corrective maintenance on LRRRC's vehicles to be funded from budgetary line Maintenance in the spending plan item Repairs and Maintenance in the spending plan.
4	IFB No. LRRRC/RFQ/004/20/21	Water & Sewage	Refers to cost of sourcing a company for water supply: 500/10=25x600=15,000 gallons to be funded from budget line item water & sewage.

Signed: 
Emmanuel M. Gardes, Jr.
Procurement Director



Approved: 
Hon. Rev. Festus B. Logan
Executive Director

Date: 8 Oct 29 2021


10/28/21

