



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/128/'21

April 13, 2021

Hon. Edwina Crump Zackpah

Acting Chairperson

LTA Board of Commissioners

Monrovia, Liberia

Dear Hon. Zackpah:

Subject: **RECEIPT AND APPROVAL OF LTA's ADDENDUM CONSULTANCY (ARCHITECTURAL AND ENGINEERING SERVICES) PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Liberia Telecommunications Authority (LTA) Addendum Consultancy Procurement Plan in accordance with **Section 40** (3) of the PPCA, 2010, upon review of accompanying documents and relying on subsequent clarifications and assurances for compliance.

The Commission conveys to the **LTA** that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and the MFDP will process allotments in keeping with the approved Procurement Plan, after the conclusion of the competitive process.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission." Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method. Additionally, given the stipulated procurement method, kindly ensure the usage of Vendors on the PPCC's Vendor Registry at <http://ppcc.gov.lr/vr/index.php/documents>.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards,


Jargue Roseline Nagbe Kowa (Atty.)

CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of
Liberia

Liberia Telecommunications Authority

ADDENDUM PROCUREMENT PLAN for Consultancy -Budget

Source of Funding: Internal Revenue

Fiscal year: 2020-2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Basic Data							REQUEST FOR EXPRESSION OF INTEREST, if applicable												
ITEM NO.	PACK AGE NUMB ER (CODE	CONTRACT PACKAGE	BUSIN ESS ACTIVI TY CODE	No. of firms/Persons	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVA L	PUBLICATI ON OF REOI	REOI CLOSING/ OPENING	SUBMISSI ON OF EVALUATI ON REPORT	PC APPROV AL- EVALUAT ION	PREPARA TION & SUBMISS ION OF RFP	PC APPROVA L- FINAL TOR/RFP DOCUMENT	INVITATI ON OF PROPOSA LS	PROPOSAL SUBMISSIO N & OPENING	SUBMISSI ON OF T & BID EVALUATI ON	PC APPROVAL BID EVALUATI ON	CONTRACT AWARD & SIGNING	COMPLET ION (FINAL REPORT &
PLAN NED 1	LTA/Q CBS/0 02/20/2 1	Architectural & Engineering Services	M7110	1 Firm	360,000.00	QCBS	2/8/2021	2/19/2021	3/12/2021	3/19/2021	3/26/2021	4/2/2021	4/9/2021	4/16/2021	5/14/2021	5/21/2021	5/28/2021	6/11/2021	6/30/2022
UPDAT E ACTU AL																			
GRAND TOTAL					360,000.00	Three Hundred Sixty Thousand United States Dollars													

Prepared By: *[Signature]* Date: *03/25/2021*
Prince G. Goah, Jr.
Procurement & Logistics Manager

Approved By: *[Signature]*
Edwina C. Zackpah
Acting Head of Entity/Chairperson, Procurement Committee

Date: *25 March 21*



LIBERIA TELECOMMUNICATIONS AUTHORITY

ADDENDUM PROCUREMENT PLAN (CONSULTANCY SERVICES)-CORE BUDGET EXPLANATORY NOTES

FISCAL YEAR: 2020/2021

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1.	RFP No. LTA/QCBS/002/20/21	Architectural and Engineering Services	Refers to the cost of hiring a professional experienced engineering firm who will provide architectural designs and plans for the construction of the corporate headquarters, including roof electrical, plumbing, ICT, air conditioning, security and other system specifications. The consultant will also be required to provide technical supervision, monitoring and evaluation in consonance with LTA Procurement Management Committee. Besides, the Consultant will conduct environmental impact assessments, Standard Penetration Test (SPT)-drilling; to determine suitability of the soil for construction, collect sample soil for laboratory analysis, conduct a full survey and set up points for construction. A portion of the amount budgeted for item 9-009 (Future Office Planning Purchase-US\$500,000.00) is expected to be utilized in implementing this procurement. Initially, the budget was intended to be utilized on the acquisition of space for the construction of LTA's corporate

Booth


4/28/2021
April 8, 2021


4/28/2021

[Signature]

			headquarters. Fortunately, the Government of Lithuania donated 7.05 acres of land to the LTA. Hence, the amount of US\$360,000.00 from the US\$500,000.00 will not be used to hire the professional architectural engineering firm to carry out the work described above. The balance of US\$140,000.00 will go towards administrative expenses. The LTA intends to use the Cost Based Selection (QCBS) method of procurement.
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