

Fiscal year: July 1-December 31, 2021

[illegible]

Date: 09-02-2021

Liberia Telecommunications Authority PROCUREMENT PLAN for CONSULTANCY SERVICES - (SBA BUDGET) Source of Funding: Internal Revenue Fiscal year: July 1-December 31, 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Basic Data							REQUEST FOR EXPRESSION OF INTEREST, if applicable												
ITEM NO.	PACK AGE NUMB ER (CODE)	CONTRACT PACKAGE	BUSIN ESS ACTIV ITY CODE	No. of firms/Persons	ESTIMAT ED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROV AL	PUBLICATI ON OF REOI	REOI CLOSING/ OPENING	REQUEST FOR PROPOSALS AND APPROVAL OF AWARD				CONTRACT AWARD & SIGNING	COMPLETIO N (FINAL REPORT & PAYMENT)				
										SUBMISSI ON OF EVALUATI ON REPORT	PC APPROVAL EVALUATI ON REPORTS	PREPARAT ION & SUBMISSI ON OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT						
PLAN NED	6	LTA/Q Management & Monitoring	N7490	1 Firm	5,000.00	QCBS	7/15/2021	9/6/2021	9/27/2021	10/4/2021	10/11/2021	10/18/2021	10/25/2021	11/1/2021	11/15/2021	11/22/2021	11/29/2021	12/5/2021	12/31/2021
UPDAT E ACTU AL																			
GRAND TOTAL					5,000.00	Five Thousand United States Dollars													

Prepared By: *[Signature]*
 Prince G. Soah, Jr.
 Acting Procurement & Logistics Manager

Date: 09-02-21
 Approved By: *[Signature]*
 Zotawon D. Titus
 Acting Head of Entity/Chairperson Procurement Committee

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 9/17/21



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 09/12/2020



LIBERIA TELECOMMUNICATIONS AUTHORITY

PROCUREMENT PLAN (CONSULTANCY SERVICES)-SBA CORE BUDGET EXPLANATORY NOTES

FISCAL YEAR: JULY 1-DECEMBER 31, 2021

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1.	RFP No. LTA/SBA/LCS/001/2021	ICT Technical Assistance	Refers to the cost of hiring a consultant to offer infrastructural related services. An amount of 10,000.00 USD will be deducted from budget line item 001 which has a total amount of US\$90,000.00 Consultancy.
2.	RFP No. LTA/SBA/LCS/002/2021	Accountancy Services	Refers to the cost of hiring a firm to provide accountancy services to the LTA. This service is expected to include auditing, quick books customization and training etc...An amount of US\$ 15,000.00 USD will be deducted from budget line item 5-001 which has a total amount of US\$ 90,000.00 USD for Consultancy.
3.	RFP No. LTA/SBA/CQS/001/2021	Legal Services	Refers to the cost of selecting Lawyers or Law firm(s) on an "As-needed and When-needed" basis to provide legal services (opinions, advice, etc.) to the LTA. Due to the sensitive nature of legal issues arising in the Telecommunication Sector, the LTA is recommending the use of the Consultant's Qualifications method as a few firms currently perform those services. An amount of US\$ 65,000.00 USD will be used to procure legal services. The procurement will be financed by two budget lines namely; Consultancy 5-001 (US\$90,000.00) and Litigation 5-002 (US\$25,000.00). This procurement will be divided into lots: Lot 1: Legal Services

			Lot 2: Litigation
4.	RFP No. LTA/SBA/CQS/002/2021	Public Relations Consultancy/Media Services	Refers to the cost of hiring consultant(s) on "As-needed and When-needed" basis, especially for production radio programs & television programs, media services etc... An amount of US\$ 10,000.00 USD will be deducted from budget line item 5-001 (Consultancy) which has a total amount of US\$ 90,000.00 for Consultancy.
5	RFP No. LTA/SBA/CQS/003/2021	Market Researchers	Refers to the cost of hiring approximately 125 persons mainly university graduates for the purpose of data collection and analysis. An amount of US\$10,000.00 USD will be deducted from budget line item 5-001 (Consultancy) which has a total amount of US\$90,000.00.


9/12/21


9/12/2021

LIBERIA TELECOMMUNICATIONS AUTHORITY

PROCUREMENT PLAN (CONSULTANCY SERVICES)-CORE BUDGET EXPLANATORY NOTES

FISCAL YEAR: JULY 1-DECEMBER 31, 2021

Item No.	Contract Package Code	Contract Package	Content of Contract Package
6.	RFP No. LTA/QCBS/001/2021	Spectrum Management & Monitoring	Refers to the cost of hiring a consultant to offer over responsibility of Spectrum Equipment. An amount of US\$5,000.00 will be deducted from budget line item 001 (Consultancy) which has a total amount of 90,000.00 for Consultancy.



