



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/1599/'20

November 6, 2020

Edwina C. Zackpah
ACTING CHAIRPERSON
Liberia Telecommunications Authority
Republic of Liberia

Dear Hon. Zackpah:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Telecommunications Authority (LTA) SBA and Non SBA Procurement Plans (*Goods and Services*) for Fiscal Year 2020/2021 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission, however, wishes to inform you that your Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

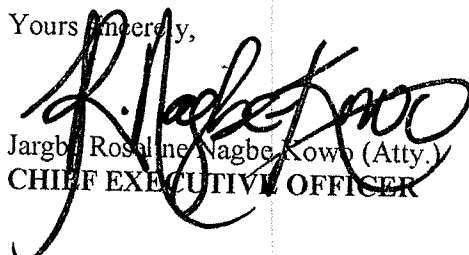
The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for finance should be notified in writing of any material changes in the procurement plan and provide with a copy of the updated procurement plan.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

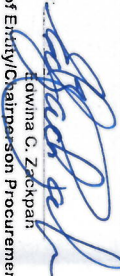

Jargba Rosaline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

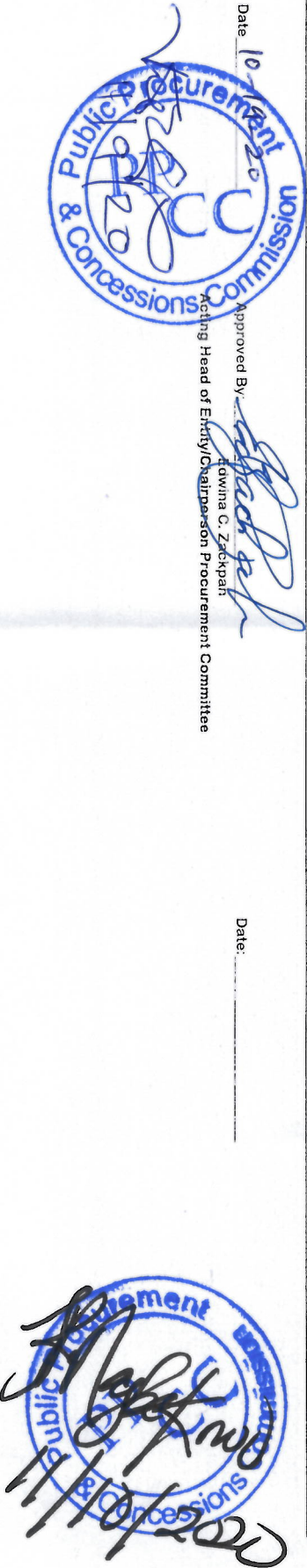
LIBERIA TELECOMMUNICATIONS AUTHORITY
PROCUREMENT PLAN for GOODS, WORKS, & SERVICES - CORE BUDGET
 Source of Funding: Internal Revenue
 Fiscal Year: 2020-2021

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BASIC DATA							IMPLEMENTATION DATES											
ITEM NO.	PACKAGE NUMBER (CODE)		BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCS/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION & OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL) COMPLETE	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB No. LT/ANCB/001	Vehicle Repairs	1 Firm	27,000.00	NCB	10/01/2020	10/08/2020	10/15/2020	10/22/2020	11/23/2020	12/1/2020	12/8/2020	12/22/2020	N/A	6/30/2021	6/30/2021	
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. LT/ANCB/002	Spare Parts - Vehicles	1 Firm	2,000.00	NCB	10/1/2020	10/8/2020	10/15/2020	10/22/2020	11/23/2020	12/1/2020	12/8/2020	12/22/2020	NA	6/30/2021	6/30/2021	
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. LT/ARFQ/001	ICT System Maintenance Services	1 Firm	5,250.00	RFQ	10/01/2020	10/8/2020	10/15/2020	10/22/2020	10/29/2020	11/6/2020	11/13/2020	11/20/2020	N/A	6/30/2021	6/30/2021	
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No. LT/ANCB/003	Generator Repairs	1 Firm	21,000.00	NCB	10/01/2020	10/08/2020	10/15/2022	10/22/2020	11/23/2020	12/1/2020	12/8/2020	12/22/2020	N/A	6/30/2021	6/30/2021	
UPDATE																		
ACTUAL																		
PLANNED	5	IFB No. LT/ANCB/004	Spare Parts - Generators	1 Firm	14,000.00	NCB	10/1/2020	10/8/2020	10/15/2020	10/22/2020	11/23/2020	12/1/2020	12/8/2020	12/22/2020	NA	6/30/2021	6/30/2021	
UPDATE																		
ACTUAL																		
SUB TOTAL					69,250.00						Sixty Nine Thousand Two Hundred Fifty United States Dollars							

Prepared By: 
 Prince G. Gellan Jr.
 Procurement & Logistics Manager

Date: 10/10/2020

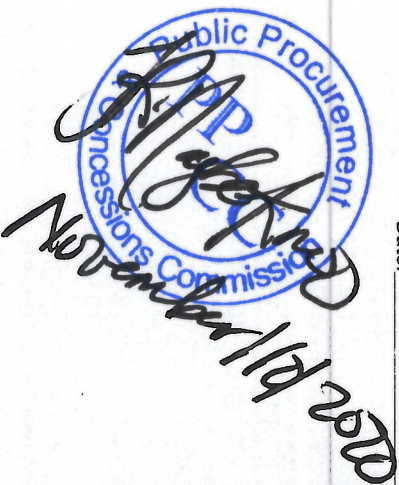
Approved By: 
 Rowina C. Zackpan
 Acting Head of Entity/Chairperson Procurement Committee



LIBERIA TELECOMMUNICATIONS AUTHORITY
PROCUREMENT PLAN for GOODS, WORKS, & SERVICES - CORE BUDGET
Source of Funding: Internal Revenue
Fiscal Year: 2020-2021

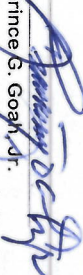
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PLANNED	IFB No. LTANCB/005/2021	Stationery & Supplies	G4761	Assorted	20,300.00	NCB	10/1/2020	10/8/2020	10/15/2020	10/22/2020	11/23/2020	12/1/2020	12/8/2020	12/22/2020	N/A	6/30/2021	6/30/2021	
UPDATE																		
PLANNED	IFB No. LTARFQ/002/2021	Cleaning Materials	G4773	Assorted	7,000.00	RFQ	10/1/2020	10/8/2020	10/15/2020	10/22/2020	11/23/2020	12/1/2020	12/8/2020	12/22/2020	NA	6/30/2021	6/30/2021	
UPDATE																		
PLANNED	IFB No. LTASS/001/2021	Scratch Cards	J6190	13,097.76@USD	65,488.80	SS	10/1/2020	NA	NA	NA	NA	NA	12/8/2020	12/22/2020	NA	6/30/2021	6/30/2021	
UPDATE																		
PLANNED	IFB No. LTASS/002/2021	Internet Connectivity	J6120	1 Firm	35,263.20	SS	10/1/2020	N/A	N/A	N/A	N/A	N/A	12/8/2020	12/22/2020	N/A	6/30/2021	6/30/2021	
UPDATE																		
PLANNED	IFB No. LTARFQ/003/2021	Gifts	G4711	Assorted	5,500.00	RFQ	11/1/2020	11/4/2020	11/4/2020	11/11/2020	11/18/2020	11/23/2020	11/30/2020	12/4/2020	N/A	12/15/2020	6/30/2021	
UPDATE																		
SUB TOTAL					133,552.00	One Hundred Thirty Three Thousand Five Hundred Fifty Two United States Dollars												

Prepared By: *Prince G. Gorka Jr.* Date: 19-10-20
Procurement & Logistics Manager
Approved By: *Edwin C. Zackpah*
Acting Head of Entity/Chairperson Procurement Committee



LIBERIA TELECOMMUNICATIONS AUTHORITY
PROCUREMENT PLAN for GOODS, WORKS, & SERVICES (Non-Consultancy)- CORE BUDGET
Source of Funding: Internal Revenue

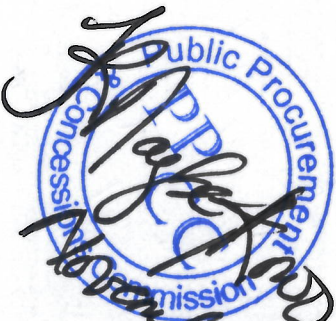
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PLANNED	11	IFB No. LTA/RFO/004/20/21	Website Hosting & Maintenance	J6311	1 Firm	5,000.00	RFQ	10/7/2020	NA	NA	NA	NA	NA	NA	N/A	6/30/2021	6/30/2021	
UPDATE																		
ACTUAL																		
PLANNED	12	IFB No. LTA/RB/001/2021	Personnel Insurance Coverage	K6511	1 Firm	199,650.00	RB	10/1/2020	10/8/2020	10/15/2020	10/22/2020	11/23/2020	12/1/2020	12/8/2020	12/22/2020	NA	6/30/2021	6/30/2021
UPDATE																		
ACTUAL																		
PLANNED	13	IFB No. LTA/RB/002/20/21	Vehicle Insurance	K6512	1 Firm	22,105.00	RB	10/7/2020	NA	NA	NA	NA	NA	NA	N/A	6/30/2021	6/30/2021	
UPDATE																		
ACTUAL																		
PLANNED	14	IFB No. LTA/RB/003/20/21	Vehicle	G4510	1 Piece	35,000.00	RB	11/2/2020	11/9/2020	11/17/2020	11/19/2020	12/18/2020	1/8/2021	1/15/2020	1/29/2019	N/A	2/12/2020	6/30/2021
UPDATE																		
ACTUAL																		
PLANNED	15	IFB No. LTA/RFO/004/20/21	Office Furniture	G4759	Assorted	10,000.00	RFQ	10/1/2020	10/8/2020	10/15/2020	10/22/2020	11/23/2020	12/1/2020	12/8/2020	12/22/2020	NA	6/30/2021	6/30/2021
UPDATE																		
ACTUAL																		
PLANNED	16	IFB No. LTA/NCB/007/20/21	Electrical Appliances	G4579	Assorted	19,000.00	NCB	10/1/2020	10/8/2020	10/15/2020	10/22/2020	11/18/2020	12/1/2020	12/8/2020	12/22/2020	NA	6/30/2021	6/30/2021
UPDATE																		
ACTUAL																		
SUB TOTAL					290,755.00	Two Hundred Ninety Seven Hundred Fifty Five United States Dollars												

Prepared By: 
Prince G. Goah Jr.
Procurement & Logistics Manager

Date: 10-19-20

Approved By: 
Edwina C. Zackpah
Acting Head of Entity/ Chairperson Procurement Committee

Date: 10/19/2020



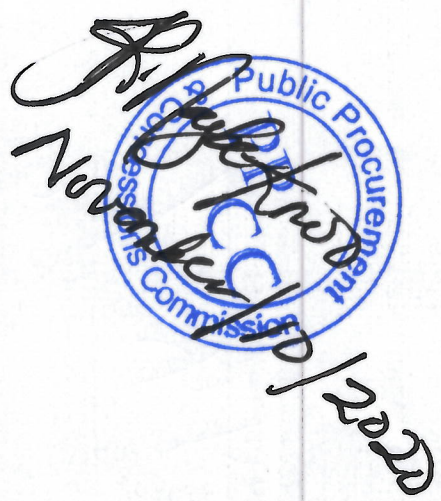
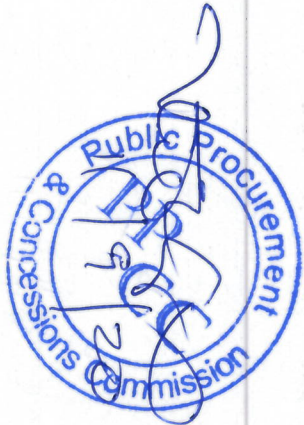
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PROCUREMENT PLAN for GOODS, WORKS, & SERVICES (Non-Consultancy)- CORE BUDGET
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PLANNED	17	IFB No. LT/ANCB/008/2021	Office Equipment	G4659	Assorted	33,000.00	NCB	10/1/2020	10/8/2020	10/16/2020	10/22/2020	11/20/2020	12/14/2020	12/18/2020	1/8/2020	N/A	6/30/2021	6/30/2021
UPDATE																		
ACTUAL																		
PLANNED	18	IFB No. LT/ANCB/09/2021	Generators & Solar Power	G4659	Assorted	71,000.00	NCB	12/1/2020	12/8/2020	12/16/2020	12/22/2020	1/22/2021	2/5/2021	2/12/2021	2/19/2021	N/A	2/26/2021	6/30/2021
UPDATE																		
ACTUAL																		
PLANNED	19	IFB No. LT/AR/003/2021	Hall Rental	L6810	Assorted	17,000.00	RB	10/1/2021	10/16/2020	10/23/2020	10/30/2020	11/20/2020	11/27/2020	12/4/2020	12/11/2020	N/A	6/30/2021	6/30/2021
UPDATE																		
ACTUAL																		
SUB-Total						121,000.00												
One Hundred Twenty One Thousand United States Dollars																		

Prepared By: 
Prince G. Giah, Jr.
Procurement & Logistics Manager

Date: 10-19-20

Approved by: 
Edwina C. Zaackpah
Acting Head of Entity/Chairperson Procurement Committee



Fiscal year: 2020-2021

Six Hundred Fourteen Thousand Five Hundred Fifty Seven United States Dollars

Prince G. Goah, Jr.

Edwina C. Zackpah



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Public Procurement Commission
10/10/2020