



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357



Ref. PPCC/RL/CEO/328/'22

May 31, 2022

Hon. James Lynch Monbo
PROJECT COORDINATOR
Universal Access Fund
Republic of Liberia

Dear Hon. Monbo:

Subject: **RECEIPT AND APPROVAL OF UAF SBA LCORE BUDGET PROCUREMENT PLANS FOR FISCAL YEAR 2022**

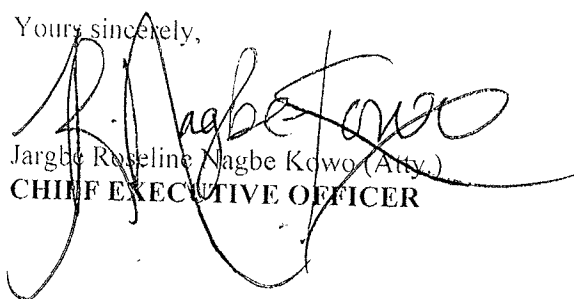
We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Universal Access Fund (UAF) SBA Core Budget Procurement Plans for Fiscal Year 2022 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission, however, wishes to inform you that your Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, upon conclusion of all stipulated processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for finance should be notified in writing of any material changes in the procurement plan and provide with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards,

Yours sincerely,



Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of
Liberia



UNIVERSAL ACCESS FUND
BRIDGING THE COMMUNICATION GAP

Administration Office

April 20, 2022

Hon. Jargee Roseline Nagbe Kowo
Chief Executive Officer
Public Procurement & Concessions Commission (PPCC)
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Received:
Dennis Taylor
April 22, 2022
Time: 12:51pm

Dear Hon. Kowo:

REF: **SUBMISSION OF PROCUREMENT PLAN FOR FY 2022**

At the behest of the Chairman of the Implementation Committee of the Universal Access Fund (UAF), I present my compliments and herewith submit Universal Access Fund's Project Implementation Unit (PIU) Procurement Plan for Fiscal Year 2022 for your approval.

The project Implementation Unit (PIU) is the operational arm of the Implementation Committee of the Universal Access Fund. It is responsible for the conduct and analysis of research, preparation of budget, development and implementation of projects and programs amongst others.


Thanks for your continued support, as we strive to maintain an efficient and effective government.


Sincerely,



James Lynch Monbo
Chairperson/Procurement Committee

Cc: Universal Access Governing Board
LTA Procurement Committee

Attached: Procurement Plan for Goods, Works & Services (Non-Consultancy)
Procurement Plan for Goods & Services (Non-Consultancy) –SBA Budget
Procurement Plan for Consultancy Services-SBA
Cash Plan & Budget


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0886 200 001

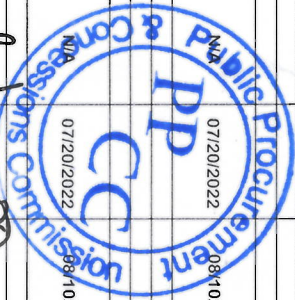
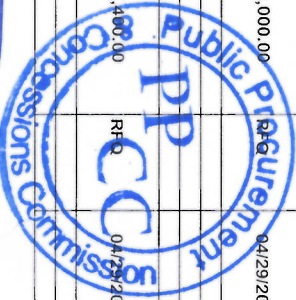

Liberia Telecommunication Authority (LTA)
Menetamba Road, Paynesville City
Republic of Liberia


Email: jmonbo.monbo@gmail.com
Website: www.uaflib.org

Project Implementation Unit- Universal Access Fund

PROCUREMENT PLAN (Non-SBA)
Source of Funding: Grants & Contributions
Fiscal year: JANUARY- DECEMBER 2022

BASIC DATA																			IMPLEMENTATION DATES									
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT											
PLANNED	1	IFB No. LTAU/IAF/Proj/ RFQ/001/2022	Stationery & Supplies	G4761	Assorted	6,500.00	RFQ	04/29/2022	05/06/2022	05/11/2022	06/03/2022	06/16/2022	06/20/2022	06/24/2022	07/11/2022	N/A	07/20/2022	08/10/2022										
UPDATE																												
ACTUAL																												
PLANNED	2	IFB No. LTAU/IAF/Proj/ RFQ/002/2022	Internet connectivity	J6120	1Firm	4,500.00	RFQ	04/29/2022	05/06/2022	05/11/2022	06/03/2022	06/16/2022	06/20/2022	06/24/2022	07/11/2022	N/A	07/20/2022	08/10/2022										
UPDATE																												
ACTUAL																												
PLANNED	3	IFB No. LTAU/IAF/Proj/ RFQ/003/2022	Vehicle Maintenance	G4520	1 firm	10000.00	RFQ	04/29/2022	05/06/2022	05/11/2022	06/03/2022	06/16/2022	06/20/2022	06/24/2022	07/11/2022	N/A	07/20/2022	08/10/2022										
UPDATE																												
ACTUAL																												
PLANNED	4	IFB No. LTAU/IAF/Proj/ RFQ/004/2022	Hall Rental	L6810	1Firm	8500.00	RFQ	04/29/2022	05/06/2022	05/11/2022	06/03/2022	06/16/2022	06/20/2022	06/24/2022	07/11/2022	N/A	07/20/2022	08/10/2022										
UPDATE																												
ACTUAL																												
PLANNED	5	IFB No. LTAU/IAF/Proj/ RFQ/005/2022	Office Equipment	G4759	Assorted	4,000.00	RFQ	04/29/2022	05/06/2022	05/11/2022	06/03/2022	06/16/2022	06/20/2022	06/24/2022	07/11/2022	N/A	07/20/2022	08/10/2022										
UPDATE																												
ACTUAL																												
PLANNED	6	IFB No. LTAU/IAF/Proj/ RFQ/006/2022	Furniture & Fixtures	G4659	Assorted	3,000.00	RFQ	04/29/2022	05/06/2022	05/11/2022	06/03/2022	06/16/2022	06/20/2022	06/24/2022	07/11/2022		07/20/2022	08/10/2022										
UPDATE																												
ACTUAL																												
PLANNED	7	IFB No. LTAU/IAF/Proj/ RFQ/007/2022	Scratch cards	J6190	1,480 pcs of cards @ USD\$5.00	7,400.00	RFQ	04/29/2022	05/06/2022	05/11/2022	06/03/2022	06/16/2022	06/20/2022	06/24/2022	07/11/2022		07/20/2022	08/10/2022										
UPDATE																												
ACTUAL																												



Handwritten signature and date: May 31/2022

Handwritten signature and date: May 31/2022

Project Implementation Unit (CORE PROCUREMENT UNIT) (AN)
SOURCE OF FUND: Universal Asset Fund-BUDG.L.
FISCAL YEAR JANUARY – DECEMBER 2022

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE (Non-SBA)
4.	G4761	SUPPLY OF STATIONERY	The cost of US \$6,500.00 is derived from the budget line item "Stationery (IFB No. LTA/UAF/Proj/RFQ/001/2022)" as indicated in UAF- Budget FY January-December 2022, for the procurement of the contract package of Assorted Stationery items.
5.	G4741	Internet Connectivity	The cost of US \$4,500.00 is derived from the budget line item for "Internet Connectivity (IFB No. LTA/UAF/Proj/RFQ/002/2022)", as indicated in UAF-Budget FY 2020/2022, to procure internet devices for the office of the Universal Access Fund/Project Implementation Unit Staffs.
6.	G4520	Vehicles Maintenance	The cost of US \$10,000.00 is derived from the budget line item for "Vehicles Maintenance (IFB No. LTA/UAF/Proj/RFQ/003/2022)", as indicated in UAF-Budget FY January-December 2022,
7.	L6810	Hall Rental	The cost of US \$15,000.00 is derived from the budget line item for "Hall Rental (IFB No. LTA/UAF/Proj/RFQ/004/2022)", as indicated in UAF-Budget FY January-December 2022,
8.	G4659	Office Equipment	The cost of US \$4,000.00 is derived from the budget line item "Office Equipment (IFB No. LTA/UAF/Proj/RFQ/005/2022)" as indicated in UAF- Budget FY January-December 2022, for the procurement of the contract package of Assorted Stationery items.
9.	G4759	Office Furniture & Fixture	The cost of US \$3,000.00 is derived from the budget line item "Office Furniture & Fixture (IFB No. LTA/UAF/Proj/RFQ/006/2022)" as indicated in UAF- Budget FY January-December 2022, for the procurement of the contract package of Assorted Stationery items.
10.	J6190	Scratch Cards & Communication	The cost of US \$7,400.00 is derived from the budget line item for "Scratch & Communication (IFB No. LTA/UAF/Proj/RFQ/007/2022)", as indicated in UAF-Budget FY January-December 2022, and \$4,400 for Orange Scratch Card and \$3,000 for MTN LoneStar Cell Scratch Card.

Signed: E. Nyaka
Procurement Officer

Date: 15/2022

Approved: E. Nyaka
Project Coordinator/Chairman Procurement Committee

Date: Jan 5 2022



Robert May 31/2