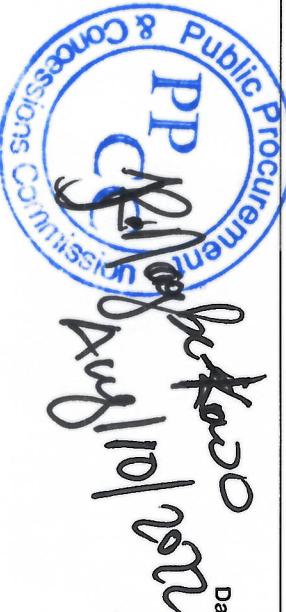


LIBERIA TELECOMMUNICATIONS AUTHORITY
PROCUREMENT PLAN for Goods & Services (Non-Consultancy) -SBA Budget
Source of Funding: Internal Revenue
Fiscal year: 2022

BASIC DATA																	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PG APPROVAL - BID DOCTECH	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PG APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB No. LTA/SBA/RB/0 01/2022	Petroleum Products (Diesel & Gasoline)	127,536 gallons @ \$5.00	637,680.00	RB	7/15/2022	7/22/2022	7/29/2022	8/19/2022	8/27/2022	9/9/2022	9/16/2022	9/23/2022	N/A	12/30/2022	12/30/2022
UPDATE																	
PLANNED	2	IFB No. LTA/SBA/RB/0 02/2022	Event Catering	1 Firm	31,500.00	RB	7/15/2022	7/22/2022	7/29/2022	8/19/2022	8/27/2022	9/9/2022	9/16/2022	9/23/2022	N/A	12/30/2022	12/30/2022
UPDATE																	
PLANNED	3	IFB No. LTA/SBA/RFCQ 00/1/2022	Furniture & Fixtures Repairs	2 Firms	8,000.00	RFQ	7/15/2022	7/22/2022	7/29/2022	8/19/2022	8/27/2022	9/9/2022	9/16/2022	9/23/2022	N/A	12/30/2022	12/30/2022
PLANNED	4	IFB No. LTA/SBA/NCB 00/2/2022	Repairs & Maintenance-Non Residential Building	1 Firm	25,000.00	RFQ	7/15/2022	7/22/2022	7/29/2022	8/19/2022	8/27/2022	9/9/2022	9/16/2022	9/23/2022	N/A	12/30/2022	12/30/2022
UPDATE																	
PLANNED	5	IFB No. LTA/SBA/NCB 00/1/2022	Vehicle Rental	1 Firm	28,000.00		7/15/2022	7/22/2022	7/29/2022	8/12/2022	9/9/2022	9/16/2022	9/23/2022	9/30/2022	N/A	12/30/2022	12/30/2022
UPDATE																	
PLANNED	6	IFB No. LTA/SBA/NCB 00/2/2022	Security Guard Services	1 Firm	120,000.00	NCB	7/15/2022	7/22/2022	7/29/2022	8/12/2022	9/9/2022	9/16/2022	9/23/2022	9/30/2022	N/A	12/30/2022	12/30/2022
UPDATE																	
PLANNED	7	IFB No. LTA/SBA/RB/0 03/2022	Airlines Tickets	1 Firm	106,000.00		7/15/2022	7/22/2022	7/29/2022	8/19/2022	8/27/2022	9/9/2022	9/16/2022	9/23/2022	N/A	12/30/2022	12/30/2022
UPDATE																	
ACTUAL																	
SUB TOTAL					956,180.00	Nine Hundred Fifty Six Thousand One Hundred Eighty United States Dollars											

Prepared By:  Date: July 19, 2022
Prince G. Goah, Jr.
Procurement & Logistics Manager

Approved By:  Date: July 19, 2022
Edwin C. Zackpah
Acting Head of Entity/Chairperson Procurement Committee



PROCUREMENT PLAN for Goods & Services (Non-Consultancy) -SBA Budget
Source of Funding: Internal Revenue
Fiscal Year: 2022

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	BASIC DATA								IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOCUMENT/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIATION)	ACCEPTANCE & FINAL PAYMENT	
PLANNE D	8	IFB No. LTA/SBA/NCB/003/2022	Printing & Binding	C1812	1 Firm	20,000.00	NCB	7/15/2022	7/22/2022	7/29/2022	8/12/2022	9/9/2022	9/16/2022	9/23/2022	9/30/2022	N/A	12/31/2022	12/31/2022	
UPDATE ACTUAL																			
PLANNE D	9	IFB No. LTA/SBA/RFQ/002/2022	Construction of Billboards/Signage	M7310	1 Firm	5,000.00	RFQ	7/15/2022	7/22/2022	7/29/2022	8/19/2022	8/26/2022	9/9/2022	9/16/2022	9/23/2022	N/A	12/31/2022	12/31/2022	
UPDATE ACTUAL																			
PLANNE D	10	IFB No. LTA/SBA/RFQ/003/2022	Jingles	J6399	1 Firm	1,500.00	RFQ	7/15/2022	7/22/2022	7/29/2022	8/19/2022	8/26/2022	9/9/2022	9/16/2022	9/23/2022	N/A	12/31/2022	12/31/2022	
UPDATE ACTUAL																			
PLANNE D	11	IFB No. LTA/SBA/RFQ/004/2022	Newspapers & Magazine	G4761	Assorted	1,050.00	RFQ	7/15/2022	7/22/2022	7/29/2022	8/19/2022	8/26/2022	9/9/2022	9/16/2022	9/23/2022	N/A	12/31/2022	2/31/2022	
UPDATE ACTUAL																			
GRAND TOTAL						27,550.00	Twenty Seven Thousand Five Hundred Fifty United States Dollars												

Prepared By: 
Prince G. Goan, Jr.
Procurement & Logistics Manager

Date: July 19, 2022

Approved By: 
Edwina C. Zackpah
Acting Head of Entity/Chairperson Procurement Committee

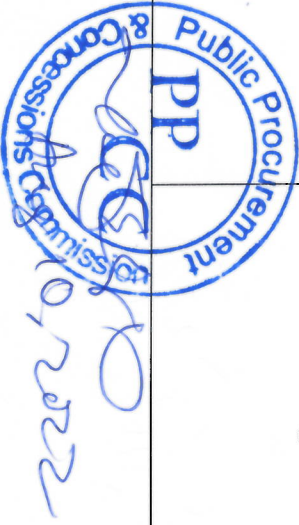
Date: July 19, 2022





LIBERIA TELECOMMUNICATIONS AUTHORITY
PROCUREMENT PLAN (GOODS & NON-CONSULTANCY SERVICES)-SBA CORE BUDGET EXPLANATORY NOTES
FISCAL YEAR: 2022

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. LTA/SBA/RB/001/2022	Petroleum Products	Refers to the cost of procuring petroleum products for entire fiscal period 2022. The LTA intends on using highest available petroleum product price i.e. either Gasoline or Diesel in conducting this procurement. LTA intends on procuring approximately 127,536 gallon the estimated rate of 5.00 USD per gallon. The budget item 7-004 – US\$637,680.00 (Gasoline/Fuel/Lubricant Vehicles, Generators & Staff) is expected to be utilized implementing this procurement.
2.	IFB No. LTA/SBA/NCB/001/2022	Events Catering	Refers to the cost of contracting the services of a catering firm in providing catering services. The total US\$31,500.00 will be drawn from the following budget lines: 3-001-\$3,000, 3-002-\$12,000.00, 3-003-\$5,500, 3-004-\$10,000.00



[Handwritten Signature]
August 10, 2022

3.	IFB No. LTA/SBA/RFQ/001/2022	Repair & Maintenance - Furniture	\$10,000.00 & 4-002-\$1,000; see attached budget notes.
			Refers to the total cost of hiring competent firms conduct repairs on chairs, tables, doors and fixtures. budget line item 6-003 (Repair & Maintenance Furniture/Fixture-US\$8,000.00) is expected to be utilized implementing this procurement. This procurement expected to be implemented in lots. Lot 1: Repairs Furniture Lot 2 (chairs and desks); and Lot 2: Repairs Fixtures (air conditioners, icebox, microwave, etc).
4.	IFB No. LTA/SBA/NCB/002/2022	Repairs & Maintenance- Civil	Refers to the cost of conducting minor renovations, repairs within the interior and exterior spaces of the LT compound. This is taken from the budget line item 6-(Repairs & Maintenance – Office Building- US\$25,000.00). Masonry and carpentry (plastering, painting, facel leakages, etc.)
5.	IFB No. LTA/SBA/NCB/003/2022	Vehicle Rental	This contract package refers to the total cost of procure vehicle rental services as per below: This will be taken from the budget lines 2-002 - US\$ 16,500(Local Travel Subsistence), 3-001 (Public Hearing and Local Meetings/Seminar), 3-002 (Entertainment/Engagement) 003 (Staff Retreat/Strategic Planning), 3-004 (Stakeholder Sensitization) and 4-002 (Consumer Parliament)
			<p>Within Monrovia-</p> <ol style="list-style-type: none"> 1. SUV @ US\$ 175.00 per day 2. Sedan @ US\$100.00 per day <p>Outside Monrovia-</p> <ol style="list-style-type: none"> 3. SUV @ US\$ 275.00 per day.
6	IFB No. LTA/SBA/NCB/004/2022	Security Guard Services	This contract package refers to the cost of hiring competent private security firm in Liberia to provide



Handwritten signature and date: Aug 16, 2022

Handwritten signature and date: Aug 16, 2022

			security guard services at current Head Office and residences of the Commissioners.
7	IFB No. LTA/SBA/RB/002/2022	Airlines Tickets	<p>The budget line 5-003 (US\$ 120,000.00 - Security Guard Services) is expected to be used in executing procurement.</p> <p>This contract package refers to the total cost of procuring Airline Tickets for the Fiscal Year 2022. The total Airline Tickets to be procured are approximated 30 travel tickets obtained from historical records. The amount US\$48,000.00 was deducted from budget line 2-1 Foreign Travels & Daily Subsistence and US\$58,000 was also deducted from budget line 7-006A (Development & Training) to sum up US\$106,000.00 these travels. The balances from these budget line items will be used for daily subsistence allowance Commissioners and employees on foreign travels.</p>
8	IFB No. LTA/SBA/NCB/005/2022	Printing & Binding Services	<p>This contract package refers to the total cost of procuring the following items:</p> <ol style="list-style-type: none"> 1. Letter Head-20 Reams 2. Envelopes-20 Packs 3. Vouchers-1,500 Pages 4. Annual Report- 500 Copies 5. Licensing Certificates-5 Reams 6. Call Cards:35,000 Pieces 7. Invoices: 5 Reams 8. Purchase Orders Booklet: 50 Pieces 9. Banners and posters <p>The total amount reflected under the budget for 4- (Printing & Publication) is US\$ 25,000.00. However, due to the fact that Entities responsible for printing the list</p>



US\$ 48,000
Aug 10, 2022

Y. J. Cabot
Aug 10/2022

			items may not necessarily be able to print and er billboards, US\$5,000 was subtracted from the budget 4-001 to conduct a separate procurement process for construction of billboards and signages (sign posts) various locations. The balance of US\$20,00.00 f US\$5,000.00, which comes from budget line 7-014 will utilized to conduct printing and publication. The t amount is US\$25,000.00.
9	IFB No. LTA/SBA/RFQ/002/2022	Construction of Billboards	This contract package refers to the cost of erect billboards and sign posts at various designated locati including RIA, Cooper's Beach Community, EL Junction, Parker Paint, Duala Market, Broad Street, f Market, etc. The amount (i.e. US\$ 5,000.00) allocation this procurement was taken from the budget line 4- (Printing & Publications) and 7-014.
10	IFB No. LTA/SBA/RFQ/003/2022	Jingles	This contract package refers to the cost of hiring services of firm(s) or individual (s) to provide jingles snippet through songs, drama etc... on the activities of LTA to sensitize the public on the functions of the LTA. LTA intends to use USD\$1,500.00 from budget line iter 004 (Stakeholders Sensitization, which has an amoun 125,000.00) to conduct this procurement.
11	IFB No. LTA/SBA/RFQ/004/2022	Newspapers & Magazines	This package is intended to contract an individual/firm supply with local dailies and national and internatic news magazines and journals.



Additional notes:

1. Current office lease of US\$60,000.00 is budgeted (7-010 Office Lease) to be paid to the property owner.

WCSF
Aug 10, 2022

[Signature]
PPCC
Aug 10/22