

Liberia Telecommunications Authority
PROCUREMENT PLAN for Consultancy Services (SBA Budget)
Source of Funding: Internal Revenue
Fiscal year: 2022

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | |
|-----------------|------------------------------|-------------------------------------|------------------------|----------------------|----------------------|------------------|---|---------------------|-----------------------|---------------------------------|--------------------------------|--|--------------------------------------|-------------------------|-------------------------------|--|-------------------------------------|--------------------------|-------------------------------------|------------|
| Basic Data | | | | | | | REQUEST FOR EXPRESSION OF INTEREST, if applicable | | | | | | | | | | | | | |
| ITEM NO. | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE | BUSINESS ACTIVITY CODE | No. of firms/Persons | ESTIMATED COST (USD) | SELECTION METHOD | PREP. OF TOR & PC APPROVAL | PUBLICATION OF REOI | REOI CLOSING/ OPENING | SUBMISSION OF EVALUATION REPORT | PC EVALUATION REPORT/SHORTLIST | PREPARATION & SUBMISSION OF RFP DOCUMENT | PC APPROVAL - FINAL TOR/RFP DOCUMENT | INVITATION OF PROPOSALS | PROPOSAL SUBMISSION & OPENING | SUBMISSION OF T & F BID EVALUATION REPORTS | PC APPROVAL - BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | COMPLETION (FINAL REPORT & PAYMENT) | |
| PLAN NED 1 | RFP No. LTA/SBAL CS/001/2022 | ICT Technical Consultant | M7010 | 1 Firm | 9,000.00 | LCS | 7/15/2022 | 7/22/2022 | 8/5/2022 | 8/12/2022 | 8/19/2022 | 9/2/2022 | 9/16/2022 | 9/23/2022 | 10/21/2022 | 10/21/2022 | 11/4/2022 | 11/18/2022 | 11/18/2022 | 12/30/2022 |
| UPDA TE ACTU AL | | | | | | | | | | | | | | | | | | | | |
| PLAN NED 2 | RFP No. LTA/SBAL CS/002/2022 | Accountancy Services | P6449 | 1 Firm | 10,000.00 | LCS | 7/15/2022 | 7/22/2022 | 8/5/2022 | 8/12/2022 | 8/19/2022 | 9/2/2022 | 9/16/2022 | 9/23/2022 | 10/21/2022 | 10/21/2022 | 11/4/2022 | 11/18/2022 | 12/2/2022 | 12/30/2022 |
| UPDA TE ACTU AL | | | | | | | | | | | | | | | | | | | | |
| PLAN NED 3 | RFP No. LTA/SBAL CS/001/2022 | Legal Services | M6920 | 1 Firm | 45,397.00 | CQS | 7/15/2022 | 7/22/2022 | 8/5/2022 | 8/12/2022 | 8/19/2022 | 9/2/2022 | 9/16/2022 | 9/23/2022 | 10/21/2022 | 10/21/2022 | 11/4/2022 | 11/18/2022 | 12/2/2022 | 12/30/2022 |
| UPDA TE ACTU AL | | | | | | | | | | | | | | | | | | | | |
| PLAN NED 4 | RFP No. LTA/SBAL CS/002/2022 | Public Relations Consultancy /Media | M7020 | 1 firm | 127,000.00 | CQS | 7/15/2022 | 7/22/2022 | 8/5/2022 | 8/12/2022 | 8/19/2022 | 9/2/2022 | 9/16/2022 | 9/23/2022 | 10/21/2022 | 10/21/2022 | 11/4/2022 | 11/18/2022 | 12/2/2022 | 12/30/2022 |
| UPDA TE ACTU AL | | | | | | | | | | | | | | | | | | | | |
| PLAN NED 5 | RFP No. LTA/CQS/003/2022 | Market Researchers | M7490 | 30 persons | 5,000.00 | CQS | 7/15/2022 | 7/22/2022 | 8/5/2022 | 8/12/2022 | 8/19/2022 | 9/2/2022 | 9/16/2022 | 9/23/2022 | 10/21/2022 | 10/21/2022 | 11/4/2022 | 11/18/2022 | 12/2/2022 | 12/30/2022 |
| UPDA TE ACTU AL | | | | | | | | | | | | | | | | | | | | |
| GRAND TOTAL | | | | | 196,397.00 | | | | | | | | | | | | | | | |

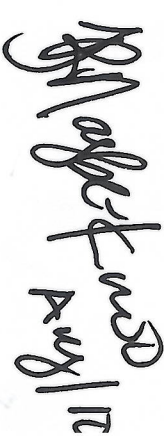
Prepared By: 
 Prince G. Goah, Jr.
 Acting Procurement & Logistics Manager

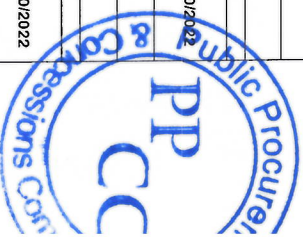
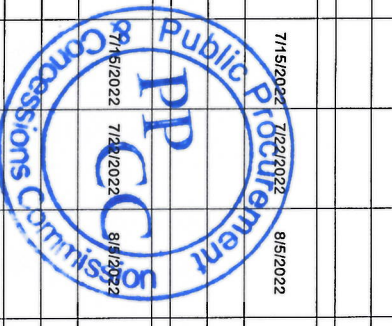
Date: July 19, 2022

Approved By: 
 Edwin C. Zackpan
 Acting Head of Entity/ Chairperson Procurement Committee

Date: July 19, 2022


 August 10, 2022


 August 17, 2022



LIBERIA TELECOMMUNICATIONS AUTHORITY

PROCUREMENT PLAN (CONSULTANCY SERVICES)-SBA CORE BUDGET EXPLANATORY NOTES

FISCAL YEAR: 2022

| Item No. | Contract Package Code | Contract Package | Content of Contract Package |
|----------|------------------------------|--------------------------|---|
| 1. | RFP No. LTA/SBA/LCS/001/2022 | ICT Technical Assistance | Refers to the cost of hiring a consultant to offer infrastructural related services. An amount of 19,000.00 USD will be deducted from budget line item 001 which has a total amount of US\$30,000.00 Consultancy. |
| 2. | RFP No. LTA/SBA/LCS/002/2022 | Accountancy Services | Refers to the cost of hiring a firm to provide account services to the LTA. This service is expected to ma include auditing, quick books customization training etc...An amount of US\$ 10,000.00 USD will deducted from budget line item 5-001 which has a t amount of US\$ 30,000.00 USD for Consultancy. |
| 3. | RFP No. LTA/SBA/CQS/001/2022 | Legal Services | Refers to the cost of selecting Lawyers or Law fir on an "As-needed and When-needed" basis to pro legal services (opinions, advice, etc.) to the LTA. Du the sensitive nature of legal issues arising in Telecommunication Sector, the LTA is recommend the use of the Consultant's Qualifications method only few firms currently perform those services. amount of US\$ 45,397.00 USD will be used to proc these services. The procurement will be financed two (2) budget lines namely; Consultancy 5- (US\$2,000.00) and Litigation 5-002 (US\$43,397.00). procurement will be focused on Legal Services. |



Aug 10/2022

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| | | | |
| 4. | RFP No. LTA/SBA/CQS/002/2022 | Public Relations Consultancy/Media Services | Refers to the cost of hiring consultant(s) on "As-needed and When-needed" basis, especially for production radio programs & television programs, media services etc... . An amount of US\$ 127,000.00 USD will be deducted from budget line item 3-004 (Stakeholder sensitization) which has a total amount of 170,000.00. |
| 5 | RFP No. LTA/SBA/CQS/003/2022 | Market Researchers | Refers to the cost of hiring approximately 125 persons mainly university graduates for the purpose of data collection and analysis. An amount of US\$17,325.00 will be deducted from budget line item 5-001 (Consultancy) which has a total amount of US\$115,500.00. |

