LIBERIA TELECOMMUNICATIONS AUTHORITY
PROCUREMENT PLAN for GOODS, WORKS & NON CONSULTING SERVICES -SBA BUDGET
Source of funding:Internal Revenue
Fiscal year: July 1-December 31, 2021
7 8 9 10 11 12 13

	1				BASIC DATA			The state of the s				1	INDI EMENTATION DATES	24400				
	NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRA WINGS	PREP. OF BID	PC APPROVAL - BID DOC/TECH	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	_	IFB No. LTA/SBA/RB/0 01/2021	Petroleum Products (Diesel & Gasoline)	G4661	52,260.00	209,040.00	RB	7/15/2021	7/22/2021	7/29/2021	9/6/2021	9/20/2021	9/27/2021	10/4/2021	10/11/2021	N/A	12/31/2021	12/31/2021
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. LTA/SBA/RB/0 02/2021	Event Catering	15621	1 Firm	22,500.00	RB	7/15/2021	7/22/2021	7/29/2021	9/6/2021	9/20/2021	9/27/2021	10/4/2021	10/11/2021	N/A	12/31/2021	12/31/2021
UPDATE																-		
ACTUAL																		
PLANNED		3 LTA/SBA/RFQ /001/2021	Maintenance & Repairs-Furniture& Fixtures	S9524	1 FIRM	4,500.00	RFQ	7/15/2021	7/22/2021	7/29/2021	9/6/2021	9/20/2021	9/27/2021	10/4/2021	10/11/2021	N/A	12/31/2021	12/31/2021
UPDATED																		
ACTUAL																		
PLANNED	4	IFB No. LTA/SBA/RFQ /002/2021	Repairs & Maintenance-Non Residential Building	F4100	1 Firm	15,000.00	RFQ	7/15/2021	7/22/2021	7/29/2021	9/6/2021	9/20/2021	9/27/2021	10/4/2021	10/11/2021	N/A	12/31/2021	12/31/2021
ACTUAL																		
PLANNED	U	IFB No. LTA/SBA/NCB	Vehicle Rental	N7710	1 Firm	14,700.00	N C B	7/15/2021	7/22/2021	7/29/2021	9/6/2021	10/4/2021	10/11/2021	10/18/2021	10/25/2021	N/A	12/31/2021	12/31/2021
ACTUAL																		
PLANNED	6	IFB No. LTA/SBA/NCB /002/2021	Security Guard Services	N8010	1 Firm	60,000.00	NCB	7/15/2021	7/22/2021	7/29/2021	9/6/2021	10/4/2021	10/11/2021	10/18/2021	10/25/2021	NIA	12/31/2021	12/31/2021
ACTUAL																		
PLANNED	7	IFB No. LTA/SBA/RB/0 03/2021	Air Tickets	N7911	1 Firm	39,900.00	RB	7/15/2021	7/22/2021	7/29/2021	9/6/2021	10/4/2021	10/11/2021	10/18/2021	10/25/2021	NIA	12/31/2021	12/31/2021
DPDATE																		
0.00																		
		GR/	GRAND TOTAL			365,640.00			Three Hund	dred Sixty	ndred Sixty Six Thousand		drd Forty Hu	Six Hundrd Forty Hundred United States Dollars	States Dolla	ars		
)											1	0000				

Acting Head of Entity/Chairperson Procurement Committee

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Approved By Zotawon D. Titus

Prepared By:

Prince G. Goah, Jr

Date

Procurement & Logistics Manager



LIBERIA TELECOMMUNICATIONS AUTHORITY PROCUREMENT PLAN for GOODS, WORKS & NON CONSULTING SERVICES -SBA BUDGET

Source of Funding:Internal Revenue
Fiscal year: July 1-December 31, 2021
9 10 11

	ACTUAL	UPDATE	PLANNE	PLANNE D			
			9	∞	ITEM NO.		2
			IFB No. LTA/SBA/ RFQ/005/ 2021	LTA/SBA/ NCB/003/ 2021	PACKAGE NUMBER (CODE)		3
GRAND TOTAL			Newspapers & Magazine	LTA/SBA/ Printing & LTA/SBA/ Printing & NCB/003/ Binding Services 2021	CONTRACT PACKAGE		4
			G4761	C1812	BUSINESS ACTIVITY CODE	BASIC DATA	51
			Assorted	1 Firm	QTY	ATA	6
21,050.00			1,050.00	20,000.00 NCB	ESTIMATED COST (USD)		7
			RFQ	NCB	PROCUR EMENT METHOD		8
Twenty On			7/15/2021	7/15/2021	TECHNICAL SPECS/BOQ/D RAWINGS		9
Twenty One Thousand Fity			7/22/2021	7/22/2021	PREP. OF BID PC AI DOCUMENT S		10
			7/29/2021	7/29/2021	PC APPROVAL BID DOC/TECH SPECS		11
United States Dollars			9/6/2021	9/6/2021	BID INVITATION & RELEASE OF BID DOC		12
			10/4/2021	10/4/2021 10/11/2021 10/18/2021	INVITATION & SUBMISSION/PU RELEASE OF BLIC OPENING	IMPLEM	13
			10/11/2021	10/11/2021	SUBMISSION PC APPROVAL OF BID - BID EVALUATION EVALUATION REPORT REPORT	IMPLEMENTATION DATES	14
			10/4/2021 10/11/2021 10/18/2021 10/25/2021	10/18/2021	PC APPROVAL - BID EVALUATION REPORT	ATES	15
			10/25/2021	10/25/2021	CONTRACT AWARD & SIGNING		16
			N/A	N/A	ADVANCE PAYMENT (MOBILIZ ATION)		17
			12/31/2021	12/31/2021	ADVANCE DELIVERY, PAYMENT INSPECTION (MOBILIZ (SUBSTANTIA ATION)		18
			12/31/2021	12/31/2021	ACCEPTANCE & FINAL PAYMENT		19

Approved By:

Prepared By

Pfince G. Goah, Jr.

Procurement & Logistics Manager

Acting Head of Entity/Chairperson Procurement Committee Zotawon D. Titus

LIBERIA TELECOMMUNICATIONS AUTHORITY

PROCUREMENT PLAN (GOODS & NON-CONSULTANCY SERVICES)-SBA CORE BUDGET EXPLANATORY NOTES FISCAL YEAR: JULY 1-DECEMBER 31, 2021

1: Repairs of Furniture Lot 2 (chairs and desks): and L	The state of the s			
This procurement is expected to be implemented in lots			3 1	
expected to be utilized in implementing this procurer			(1) CEC /10	
item 6-003 (Repair & Maintenance-Furniture/Fixture				
repairs on chairs, tables, doors and fixtures. The budge		Fixtures	Procure	
Refers to the total cost of hiring competent firms to con	k Repair-Furniture &	Maintenance &	IFB No. LTA/SBA/RFQ/001/2021	ယ
notes.				
3-001, 3-002, 3-003, 3-004 & 4-002; see attached bu				
22,500.00 will be drawn from the following budget lines				
firm in providing catering services. The total of				
Refers to the cost of contracting the services of a cate		Events Catering	IFB No. LTA/SBA/NCB/002/2021	2
procurement.				
Staff) is expected to be utilized in implementing				
7-004 (Gasoline/Fuel/Lubricant -Vehicles, Generator				
estimated rate of 4.00 USD per gallon. The budget line				
intends on procuring approximately 52,260 gallons at				
Gasoline or Diesel in conducting this procurement. The				
highest available petroleum product price i.e. e				
entire fiscal period 2021. The LTA intends on using				
Refers to the cost of procuring petroleum products for	cts	Petroleum Products	IFB No. LTA/SBA/RB/001/2021	-
				No.
Content of Contract Package	Contract Package	Contr	Contract Package Code	Item

Market 202 Commissions Commissions

			Repairs of Fixtures (air conditioners, icebox, microvetc).
4.	IFB No. LTA/SBA/RFQ/002/2021	Repairs & Maintenance- Non Residential Building	Refers to the cost of conducting minor renovations, re and construction within the interior and exterior spac the LTA's compound. These works are divided into lots Lot 1: Masonry and carpentry (plastering, painting, fa leakages, etc) Lot 2: Plumbing (repairs of commodes, facets, pipes, basins, etc) Lot 3: Installation of Razor Wires and Fire Extinguisher Lot 4. Repairs and Maintenance of Security Booth The budget line item 6-005 (Repairs and Maintenance C Building) is expected to be utilized in implementing procurement.
'n	IFB No. LTA/SBA/NCB/002/20/21	Vehicle Rental	This contract package refers to the total cost of procuehicle rental services as per below: Within Monrovia-
			 SUV @ US\$ 175.00 per day Sedan @ US\$100.00 per day
			Outside Monrovia- 3. SUV @ US\$ 275.00 per day.
			The amount of US\$14,700.00 will be used to hire or vehicles. The amount above was extracted from following budget line items: 2-002, 3-001, 3-003, 3-004 4-002. Please see attached budget notes.
တ	IFB No. LTA/SBA/RB/002/2021	Security Guard Services	This contract package refers to the cost of hiri competent private security firm in Liberia to prosecurity guard services at current Head Office and

residences of the Commissioners.

The state of the s	6		
magazines and journals. This amount is budget line 7 (Newspaper & Magazine Subscription.		dd la	
supply local dailies and national and international r		Dic Procure	
This package is intended to contract an individual/fir	Newspapers & Magazines	IFB No. LTA/SBA/RFQ/005/20/21	9
(Printing & Publication) is US\$ 20,000.00 and would			
The total amount reflected under the budget for 4			
9. Banners and posters			
8. Purchase Orders Booklet: 50 booklets			
7. Invoices: 5 Reams			
6. Call Cards:35,000 Pieces			
5. Licensing Certificates-5 Reams			
4. Annual Report- 500 Copies			
3. Vouchers- 1,500 Pages			
2. Envelopes-20 Packs			
1. Letter Head-20 Reams			
the following items:			
This contract package refers to the total cost of procu	Printing & Binding Services	IFB No. LTA/SBA/NCB/003/2021	œ
foreign travels.			
allowance for Commissioners and employees local			
budget line items will be used for daily subsisti			
US\$39,900.00 for these travels. The balances from t			
budget line 7-006A (HR Development & Training) to sur			
Subsistence and US\$18,300.00 was also deducted			
deducted from budget line 2-001 Foreign Travels & I			
from historical records. The amount of US\$21,600.00			
tickets to be procured are approximated 15 travels obta			
Airline Tickets for the Fiscal Year 2021. The total Ai			
This contract package refers to the total cost of procu	Air Tickets	IFB No. LTA/SBA/RB/003/2021	7
to be used in executing this procurement.			
The budget line 5-003 (Security Guard Services) is expe			

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