



# Republic of Liberia

## Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref: PPCC/RL/CEO/473/'22

July 5, 2022

Hon. Edwina C. Zackpah  
**ACTING CHAIRPERSON**  
Liberia Telecommunications Authority  
Monrovia, Liberia

Dear Hon. Zackpah:

Subject: **RECEIPT AND APPROVAL OF LTA's UPDATED CONSULTANCY PROCUREMENT PLAN FOR FISCAL YEAR 2022**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Liberia Telecommunications Authority (LTA) Commission Updated Procurement Plan (Consultancy) for Fiscal Year 2022 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission informs the LTA that its Updated consultancy Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

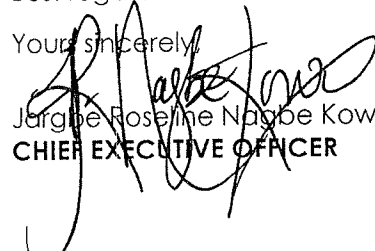
Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

  
Jurgel Roseline Nabor Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**

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Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

June 6, 2022

Ref: LTA/A-CHR/ECZ/120/'22


Atty. Roseline Jargbe Nagbe Kowo  
Chief Executive Officer  
Public Procurement and Concessions Commission (PPCC)  
Executive Mansion Grounds  
Capitol Hill  
Monrovia, Liberia

Received:  
Theophilus Kollie  
June 8, 2022  
Time: 11:25 Am

**Subj: Request for "No Objection" for Updated Special Project Procurement Plan and "No Objection" for Award of Contract**

I present my compliments on behalf of the Board of Commissioners of the Liberia Telecommunications Authority (LTA) and refer to your letter of January 4, 2022, (Ref: PPCC/RL/CEO/003/'22) approving the LTA's Special Project Procurement Plan for the **"Provision of supervision consultancy and Design-Build Construction of LTA's Corporate Headquarters."**

Please be advised that the expected loan of US\$3,000,000 from United Bank of Africa (UBA Liberia) has not yet been finalized, and as such, given the national urgency of this project, we have updated the Special Procurement Plan & Notes to indicate that financing of this project will now be from LTA internal revenues. I therefore proffer for the Commission's consideration and **"No Objection"** the attached **Updated Special Procurement Plan and Notes for the Supervision Consultancy and Design-Build Construction of LTA's Headquarters.**

In addition, we kindly request **the Commission's No Objection for award of contract to EarthSat Engineering Construction Ltd.,** for the provision of consultancy services for the technical supervision of the construction of LTA headquarters. 

In anticipation of your timely and positive response to our requests for your No Objection, please accept our kindest regards and best wishes.

Ref: LTA/A-CHR/ECZ/120/'22

Menetamba Road, Cooper's Beach Community, 1001 Paynesville, 10 Liberia

[WWW.lta.gov.lr](http://WWW.lta.gov.lr) // [info@lta.gov.lr](mailto:info@lta.gov.lr)

Sincerely,



Edwina C. Zackpah

Acting Chairperson, LTA/BoC

Cc: LTA Board of Commissioners  
LTA Procurement Committee

Attached: Updated Special Procurement Plan & Notes  
Approved LTA 2022 Budget & Cash Plan  
Request for short listed firm from Ministry of public works  
Shortlisted firms from Ministry of Public Works  
Letter of Invitation to short listed firms  
Responses/Acceptance from short listed firms  
Registry for RFP issued  
Copy of RFP  
Appointment of BEP  
Firms' Submissions  
Registry for RFP Submissions  
Registry for bidder's representatives at bid opening  
Registry for LTA's Representatives at bid opening  
Bid opening minutes  
BEP Technical Proposals evaluation report  
PC acceptance of Technical Proposal evaluation report (email)  
Invitation to Financial Proposal opening (email)  
BEP Financial Proposals evaluation report  
PC acceptance of Technical Proposal evaluation report (email)  
Draft Contract

Ref: LTA/A-CHR/ECZ/120/'22



LIBERIA TELECOMMUNICATIONS AUTHORITY  
SPECIAL PROJECT PROCUREMENT PLAN for CONSTRUCTION OF HEADQUARTERS  
Source of Funding: Bank Loan/United Bank for Africa

Fiscal year: 2022

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	BASIC DATA							IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)		BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL OF BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB No. LTA/RB/001/2022	Building Construction	F 4100	1 Firm	2,910,000.00	RB	1/03/2021	1/7/2022	1/14/2022	1/21/2022	2/21/2022	2/28/2022	3/2/2022	3/4/2022	N/A	12/31/2022	12/31/2022	
UPDATE		IFB No. LTA/RB/001/2022	Building Construction	F 4100	1 Firm	873,000.00	RB	3/11/2022	3/29/2022	4/13/2022	4/17/2022	5/24/2022	5/31/2022	6/2/2022	6/7/2022	N/A	12/31/2022	12/31/2022	
ACTUAL																			
SUB TOTAL						873,000.00	Eight Hundred Seventy Three Thousand United States Dollars												

Prepared By:   
Prince G. Goah, Jr.  
Procurement & Logistics Manager

Date: June 6, 2022

Approved By:   
Edwin C. Zaackpah  
Acting Head of Entity/Chairperson Procurement Committee


Date:

June 6, 2022



**LIBERIA TELECOMMUNICATIONS AUTHORITY**  
**SPECIAL PROJECT PROCUREMENT PLAN FOR CONSTRUCTION OF HEADQUARTERS- EXPLANATORY NOTES**  
**FISCAL YEAR: 2022**

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. LTA/RB/001/2022	Design and Build	<p>This procurement package refers to the total cost of design and build of the Liberia Telecommunications Authority (LTA) corporate headquarters over the period of two (2) years. The total cost of construction &amp; technical supervision work will be financed by the LTA from its internal revenue in the estimated amount of Three Million United States Dollars (US\$3,000,000.00) over the course of two (2) years. Of the US\$3 million, the LTA estimates that US\$2,703,000.00 will be applied towards the cost of design &amp; construction while an estimated US\$297,000 will be applied towards technical supervision over the 2-year period.</p> <p>For the 2022 fiscal year, the LTA has budgeted One Million One Hundred Seventy Thousand US Dollars (US\$1,170,000.00) towards the cost of this project.</p> <p>Of this amount, an estimated One Hundred Forty-Eight Thousand Five Hundred US Dollars (US\$148,500.00) will be applied towards the cost of technical supervision, while an estimated amount of Eight Hundred Seventy-Three US Dollars (US\$873,000) will be applied towards the cost of design &amp; construction.</p>

  
*US\$148,500.00*  
*June 27, 2022*

*[Signature]*

			The headquarters will be constructed on 7.05 acres of land donated to the LTA by the Government of Liberia (GoL). Given the complex nature of the work, the PPCC previously approved the use of the Restricted Bidding Method of Procurement, pursuant to Section 50 (a) of the PPCA of 2010.
2	LTA No. LTA/QCBS/001/2022	Technical Supervision	Please refer to Note 1 above.

