



Republic of Liberia  
**Public Procurement & Concessions Commission**



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/127/'21

April 13, 2021

Hon. Edwina Crump Zackpah  
**ACTING CHAIRPERSON**  
LTA Board of Commissioners  
Republic of Liberia

Dear Hon. Zackpah:

Subject: **RECEIPT AND APPROVAL OF SPECIAL PROJECT PROCUREMENT PLAN  
(CONSTRUCTION OF LTA'S CORPORATE HEADQUARTERS) FOR FISCAL YEAR  
2020/2021.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Liberia Telecommunications Authority's Project Procurement Plan (Construction of the LTA's Corporate Headquarters) for Fiscal Year 2020/2021 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission informs the LTA that its Special Project Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

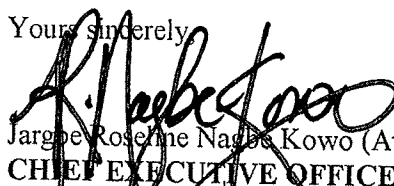
Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

  
Jargbe Roseanne Nagbe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

**LIBERIA TELECOMMUNICATIONS AUTHORITY**  
**SPECIAL PROJECT PROCUREMENT PLAN for CONSTRUCTION OF HEADQUARTERS**  
Source of Funding: Bank Loan/United Bank for Africa  
Fiscal Year: 2020-2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																		
ITEM NO.	PACKAGE NUMBER (CODE)		BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL OF BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB No. LTA/ICB/001/ 20/21	Building Construction	F 4100	1 Firm	3,000,000.00	ICB	7/09/2021	7/16/2021	7/21/2021	7/23/2021	8/30/2021	9/10/2021	9/13/2021	9/17/2021	N/A	10/13/2021	6/30/2022
UPDATE																		
ACTUAL																		
SUB TOTAL						3,000,000.00	Three Million United States Dollars											

Prepared By: *[Signature]*  
Prince S. Spah, Jr.  
Procurement & Logistics Manager

Date: Feb. 17, 2021  
Approved By: *[Signature]*  
Edwina C. Zackpah  
Acting Head of Entity/Chairperson Procurement Committee

Date: 17 Feb 2020



# LIBERIA TELECOMMUNICATIONS AUTHORITY

## SPECIAL PROJECT PROCUREMENT PLAN FOR CONSTRUCTION OF HEADQUARTERS- EXPLANATORY NOTES

FISCAL YEAR: 2020/2021

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. LTA/ICB/001/20/21	Building Construction	<p>This procurement package refers to the total cost of constructing a corporate Headquarters for the Liberia Telecommunications Authority (LTA) over the period of three years. The construction work will be financed by the LTA with a borrowed three million United States Dollars (US\$3,000,000.00) loan from a local commercial bank (United Bank for Africa). The headquarters will be constructed on 7.05 acres of land donated to the LTA by the Government of Liberia (GoL). Given the estimated cost of the procurement, International Competitive Bidding (ICB) method of procurement would be used to conduct the procurement proceeding.</p>

*Bank*





# LIBERIA TELECOMMUNICATIONS AUTHORITY

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