



# Republic of Liberia

## Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/003/'22

January 4, 2022

Hon. Edwina Crump Zackpah  
**Acting Chairperson**  
Liberia Telecommunications Authority  
Republic of Liberia

Dear Hon. Zackpah:

Subject: **REQUEST FOR APPROVAL OF THE LIBERIA TELECOMMUNICATIONS AUTHORITY SPECIAL PROCUREMENT PLAN (CONSULTANCY) AND REQUEST FOR SOLE SOURCE METHOD FOR FISCAL YEAR 2022.**

We present compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Telecommunications Authority's request for the use of sole source method and submission of its Special Project Procurement Plan (Design Build and Construction Supervision).

However, the Commission upon review and scrutiny of the Liberia Telecommunications Authority's request, approves the LTA's consultancy Plan, considering the below:

1. That given the critical and technical nature of the 'Works' under consideration, the Commission grants the LTA, the statutory lead time of (4) weeks, to enable responsive participation of bidders.
2. That the LTA is advised to utilize its submitted listing of Ministry of Public Works certified consultancy firms (indicated in LTA's submissions) given the nature of the contract packages, inviting all firms.
3. The LTA is to adhere to the stipulated counts above and commence all processes in line with applicable procedures and principles, **to ensure compliance.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

  
Jargoe Roseline Nagoe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**

# Liberia Telecommunications Authority

## Special Project Procurement Plan for Consultancy-Project Supervision

### Source of Funding: Bank Loan/United Bank for Africa

### Fiscal year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Basic Data							REQUEST FOR EXPRESSION OF INTEREST, if applicable												
ITEM NO.	PACK AGE NUMB ER (CODE)	CONTRACT PACKAGE	BUSIN ESS ACTIV ITY CODE	No. of firms/Persons	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVA L	PUBLICATI ON OF REOI	REOI CLOSING/ OPENING	SUBMISSI ON OF EVALUATI ON REPORT	PC APPROV AL- EVALUAT ION	PREPAR ATION & SUBMISS ION OF RFP	PC APPROVA L - FINAL TOR/RFP DOCUMENT	INVI TATI ON OF PROPOSA LS	PROPOSAL SUBMISSIO N & OPENING	SUBMISSI ON OF T & BID EVALUATI ON	PC - BID APPROVAL EVALUATI ON	CONTRACT AWARD & SIGNING	COMPLET ION (FINAL REPORT &
PLAN NED 1	RFP No. LTA/Q QCBS/ 001/20 22	Technical Supervision	M7110	1 Firm	90,000.00	QCBS	N/A	N/A	N/A	N/A	N/A	1/3/2022	1/7/2022	1/10/2022	1/24/2022	1/31/2022	2/4/2022	2/18/2022	12/31/2022
UPDA TE ACTU AL																			
GRAND TOTAL					90,000.00	Ninety Thousand United States Dollars													


Prepared By: *[Signature]*
Date: *14/12/21*

Price G. Godh, Jr.  
Procurement & Logistics Manager


Approved By: *[Signature]*
Date: \_\_\_\_\_

Edwina C. Zackpah  
Acting Head of Entity/Chairperson Procurement Committee

*[Signature]*  
Dec. 28, 2022



*[Signature]*  
Jan 14/2022



LIBERIA TELECOMMUNICATIONS AUTHORITY  
SPECIAL PROJECT PROCUREMENT PLAN for CONSTRUCTION OF HEADQUARTERS  
Source of Funding: Bank Loan/United Bank for Africa  
Fiscal year: 2022

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	BASIC DATA																		
	ITEM NO.	PACKAGE NUMBER (CODE)	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL OF BID DOCS/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ ON/ PUBLICATION OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB No. LT/AR/B/001/2 022	Design and Build	1 Firm	2,910,000.00	RB	1/03/2022	1/5/2022	1/7/2022	1/10/2022	1/24/2022	1/28/2022	1/31/2022	2/3/2022	N/A	12/31/2022	12/31/2022		
UPDATE																			
ACTUAL																			
SUB-TOTAL					2,910,000.00														
Two Million Nine Hundred Ten Thousand United States Dollars																			

Prepared By: Prince S. Goah, Jr.  
Procurement & Logistics Manager

Approved By: Edwin C. Zickpah  
Acting Head of Entity/Chairperson Procurement Committee

Date: \_\_\_\_\_

Dec. 28, 2021



Jan 14/2022



# LIBERIA TELECOMMUNICATIONS AUTHORITY

## SPECIAL PROJECT PROCUREMENT PLAN FOR CONSTRUCTION OF HEADQUARTERS- EXPLANATORY NOTES

FISCAL YEAR: 2022

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. LTA/RB/001/2022	Design and Build	This procurement package refers to the total cost of design and build of the Liberia Telecommunications Authority (LTA) corporate Headquarters over the period of three years. The construction work will be financed by the LTA with a borrowed three million United States Dollars (US\$3,000,000.00) loan from a local commercial bank (United Bank for Africa). An estimated amount of US\$2,910,000.00 will be used for the design and build component while the balance of US\$90,000.00 will be used to hire an engineering consultancy firm to provide technical supervision and supports to the LTA during the construction period. The headquarters will be constructed on 7.05 acres of land donated to the LTA by the Government of Liberia (GoL). Given the complex nature of the work, the LTA decides to use Restricted Bidding Method of Procurement, pursuant to Section 50 (a) of the PPCA of 2010.
2	LTA No. LTA/QCBS/001/2022	Technical Supervision	The LTA endeavors to hire the professional services of an engineering firm that will provide a technical supervision and supports to the LTA over the period of the construction work. US\$90,000.00 has been apportioned from the borrowed US\$3,000,000.00 to be paid to a firm who will be selected from a competitive process.

*PPCC*  
Public Procurement & Concessions Commission  
Dec, 28, 2021

*PPCC*  
Public Procurement & Concessions Commission  
Jan 4/2022