



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/OIC/067/23

May 8, 2023

Hon. Edwina Crump-Zackpah

CHAIRPERSON

Liberia Telecommunications Authority

Republic of Liberia

Dear Hon. Zackpah:

Subject: **RECEIPT AND APPROVAL OF THE LIBERIA TELECOMMUNICATIONS AUTHORITY ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2023.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Liberia Telecommunications Authority Annual Procurement Plan for Fiscal Year 2023 in accordance with **Section 40 (3)** of the PPCA, 2010, and Section 55(d).

The Commission conveys to the Liberia Telecommunications Authority that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan, upon conclusion of stipulated processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards.

Stevenson S. Yond

OFFICER-IN-CHARGE

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Fiscal year: 2023

One Hundred Thirty Seven Thousand Eight Hundred United States Dollars

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0478-23

Liberia Telecommunications Authority
PROCUREMENT PLAN for Consultancy -Budget
Source of Funding: Internal Revenue
Fiscal year: 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Basic Data							REQUEST FOR EXPRESSION OF INTEREST, if applicable												
ITEM NO.	PACK AGE NUMB ER (CODE)	CONTRACT PACKAGE	BUSIN ESS ACTIV ITY CODE	No. of firms/Persons	ESTIMAT ED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATI ON OF REOI	REOI CLOSING/ OPENING	SUBMISSI ON OF EVALUATI ON REPORT	PC APPROV AL- EVALUAT ION	PC ACTION & SUBMISS ION OF RFP	PC APPROVA L- FINAL TOR/RFP DOCUMENT	INVITATI ON OF PROPOSA LS	PROPOSAL SUBMISSIO N & OPENING	SUBMISSI ON OF T & F BID EVALUATI ON	PC APPROVAL - BID EVALUATI ON	CONTRACT AWARD & SIGNING	COMPLETI ON (FINAL REPORT & PAYMENT)
N 1	RFP No. LTA/Q CBS/O 01/202 3	Spectrum Management & Monitoring	N7490	1 Firm	15,250.00	Quality Cost Based Selection	3/6/2023	3/13/2023	3/20/2023	4/3/2023	4/10/2023	4/24/2023	5/8/2023	5/15/2023	6/12/2023	6/26/2023	7/10/2023	7/24/2023	12/30/2023
A																			
U																			
GRAND TOTAL					15,250.00														
Fifteen Thousand Two Hundred Fifty United States Dollars																			

Signed By: Prince G. Goah, Jr.
Logistics Manager

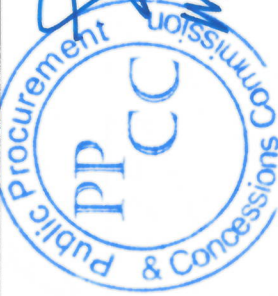
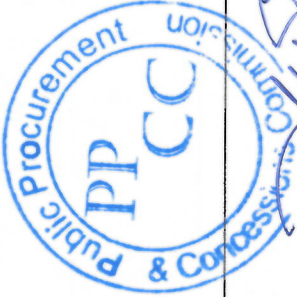
Approved By: 
Edwardia C. Zackariah
Head of Entity/Chairperson Procurement Committee

Date: 04-18-23



LIBERIA TELECOMMUNICATIONS AUTHORITY
PROCUREMENT PLAN (CONSULTANCY SERVICES)-SBA CORE BUDGET EXPLANATORY NOTES
FISCAL YEAR: 2023

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1.	RFP No. LTA/SBA/LCS/001/2023	ICT Technical Consultant	Refers to the cost of hiring a consultant to offer ICT infrastructural related services. An amount of US\$ 15,000.00 USD will be deducted from budget line item 5-001 which has a total amount of US\$86,250.00 for Consultancy.
2.	RFP No. LTA/SBA/LCS/002/2023	Accountancy Services	Refers to the cost of hiring a firm to provide accounting services to the LTA. This service is expected to mainly include auditing, quick books customization and training etc....An amount of US\$ 10,000.00 will be deducted from budget line item 5-001 which has a total amount of US\$ 86,250.00 USD for Consultancy and the amount of US\$ 20,000.00 from the budget line 5005 will be use totaling the sum of US\$30,000.00.



575/23

Extend
May 8, 2023

Doneh

LIBERIA TELECOMMUNICATIONS AUTHORITY

PROCUREMENT PLAN (CONSULTANCY SERVICES)-CORE BUDGET EXPLANATORY NOTES

FISCAL YEAR: 2023

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1.	RFP No. LTA/QCBS/001/2023	Spectrum Management & Monitoring	Refers to the cost of hiring a consultant to offer oversight responsibility of Spectrum Equipment. An amount of US\$15,250.00 will be deducted from budget line item 5-001 (Consultancy) which has a total amount of US\$ 86.250.00 for Consultancy.

