

225

CONTRACT FOR THE PROVISION CONSULTANT SERVICES

Lump-Sum Contract for the Provision of QuickBooks Installation,
Configuration, Maintenance and Training

Between

Liberia Telecommunications Corporation
(LTC Mobile)

And

Consultant
Elisha Bayzambmo Saye

December 5 2022

This CONTRACT (hereinafter called the "Contract") is made the 5th Day of the Month of December, between, on the one hand, the Liberia Telecommunications Corporation (LTC Mobile), a Public Corporation created by An Act of the Legislature of the Republic of Liberia, (hereinafter called the "Client") represented by its Chief Executive Officer, Richmond N. Tobii located at the intersection of Broad and Lynch Streets, Monrovia, Liberia, and, on the other hand, Consultant Elisha Bayzambmo Saye (hereinafter called the "Consultant").

WHEREAS

(a) The Client has requested the Consultant to conduct QuickBooks Installation, Configuration, Maintenance and Training Service to enhance its financial operations as defined in the Terms of Reference of the Assignment issued to invited consultants (hereinafter called the "Services");

(b) The Consultant, having represented to the Client that he has the required professional skills, and personnel and technical resources, has agreed to provide the Services on the terms and conditions set forth in this Contract;

(c) The Client has secured funds from its internal revenue and intends to apply these funds to eligible payments under this Contract.

NOW THEREFORE the parties hereto hereby agree as follows:

1. The following documents attached hereto shall be deemed to form an integral part of this Contract:

(a) The Terms of Reference (TOR) for the Assignment;

(b) The Technical and Financial offers of the Consultant;

(c) The negotiation minutes hereunto attached as an appendix;

2. The mutual rights and obligations of the Client and the Consultant shall be as set forth in the Contract, in particular:

(a) The Consultants shall carry out the Services in accordance with the provisions of the Contract specifically the Terms of Reference issued to Consultants; and

(b) LTC Mobile shall be responsible to pay The Consultant the amount of Five Thousand Five Hundred United States Dollars (US\$5,500.00) as agreed following negotiation of the Financial Offer on the Consultant submitted and accepted to install, Configure, Maintain QuickBooks and Train End-Users of the Software.

The Consultant will be compensated as follows:

- a. US\$500.00 as advance payment to cover production of training materials;
- b. US\$2,500.00 after installation, configuration and acceptance of the QuickBooks;
- c. US\$2,000.00 after training of end-users and presentation of training materials; and
- d. US\$500.00 following the maintenance period of one (1) following the acceptance of the software.

3. The Consultant warrants that the services to be provided under this agreement shall be performed in a professional manner conforming to generally accepted industry standards and practices. LTC Mobile agrees that The Consultant shall be the responsibility of The Consultant to perform all tasks and deliverables in a manner that is satisfactory to LTC in accordance with the Terms of References and Deliverables of the assignment for which their services have been contracted.

4. This agreement shall commence as the agreement date above and shall remain in for through the period of one (1) calendar month.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

125

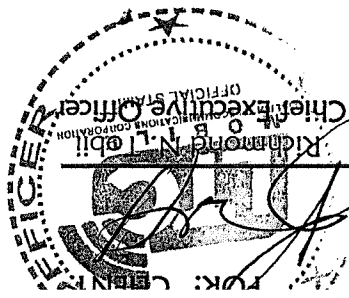
23

Witness

Elisha Bayzambmo Saye
Individual Consultant

FOR: "CONSULTANT"

Witness



IN THE PRESENCE OF:
T. Wood & 12/3/22