



Republic of Liberia

# Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0476/19

August 30, 2019

Hon. Duannah A. Kamara

**MANAGING DIRECTOR**

Liberia Water and Sewer Corporation

Republic of Liberia

Dear Hon. Kamara:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Water and Sewer Corporation SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for LWSC's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

Jargbe Roseline Nagbe Kowo (Atty).  
**CHIEF EXECUTIVE OFFICER**

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Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Liberia Water and Sewer Corporation  
PROCUREMENT PLAN: Non SBA

Source of Funding: (Internal Revenue and GOL subsidy)

Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA						IMPLEMENTATION DATES												
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDOR BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ON/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & SUBSTANTIAL COMPLETION	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFB No.: LWSC/NC Pipes & Fittings B/001/19/20	G 4663	Assorted	210,000.00	NCB	25-Sep-19	2-Oct-19	9-Oct-19	16-Oct-19	13-Nov-19	27-Nov-19	4-Dec-19	27-Dec-19	N/A	27-May-20	30-Jun-20	
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No.: LWSC/NC Stationery B/002/19/20	G 4761	Assorted	14,000.00	NCB	25-Sep-19	2-Oct-19	9-Oct-19	16-Oct-19	13-Nov-19	27-Nov-19	4-Dec-19	27-Dec-19	N/A	27-May-20	30-Jun-20	
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No.: LWSC/RB Vehicles /001/19/20	G 4510	10 cars	314,000.00	RB	23-Nov-19	30-Nov-19	7-Dec-19	13-Dec-19	10-Jan-20	17-Jan-20	24-Jan-20	7-Feb-20	N/A	3-May-20	30-Jun-20	
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No.: LWSC/RB Motorbikes /002/19/20	G 4540	15pcs	15,000.00	RB	2-Nov-19	9-Nov-19	16-Nov-19	22-Nov-19	6-Dec-19	20-Dec-19	27-Dec-19	1-Feb-20	N/A	25-May-20	30-Jun-20	
UPDATE																		
ACTUAL																		
PLANNED	5	IFB No.: LWSC/NC Wearing Apparel B/003/19/20	G 4772	Assorted	14,750.00	NCB	23-Nov-19	30-Nov-19	7-Dec-19	13-Dec-19	10-Jan-20	17-Jan-20	24-Jan-20	7-Feb-20	N/A	3-May-20	30-Jun-20	
UPDATE																		
ACTUAL																		
Sub-Total						567,750.00												

Prepared By: Amadu S. Baryo II  
Procurement Director

Approved By: Duannah A. Kama  
Managing Director/Chairman Procurement Committee

08/20/19  
Date

8/28/2019  
Date





**Liberia Water and Sewer Corporation  
PROCUREMENT PLAN: Non SBA**

**Fiscal Year: 2019/2020**

[illegible]

Prepared By: P. V. Sivakumar

Date \_\_\_\_\_

Approved By: Duannah A. Karmara

**Amadu S. Baryo**  
Procurement Director

**Procurement Director**

**Managing Director/Chairman Procurement Committee**

Date \_\_\_\_\_



Liberia Water and Sewer Corporation  
PROCUREMENT PLAN: Non SBA

Source of Funding: (Internal Revenue and GOL Subsidy)

Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
		BASIC DATA																
		IMPLEMENTATION DATES																
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDOR BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ON/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCEMENT PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	13	I/FB No.: LWSC/NC Rod B/005/19/20	Manual	G 4659	Two(2) sets	15,000.00	NCB	21-Dec-19	28-Dec-19	4-Jan-20	10-Jan-20	7-Feb-20	14-Feb-20	21-Feb-20	28-Feb-20	N/A	26-Jun-20	30-Jun-20
UPDATE																		
ACTUAL																		
PLANNED	14	I/FB No.: LWSC/NC B/006/19/20	Data logger and Assessment tools (Survey Instrument)	J 6311	One (1) set	15,000.00	NCB	15-Nov-19	22-Nov-19	30-Nov-19	6-Dec-19	3-Jan-20	10-Jan-20	17-Jan-20	24-Jan-20	N/A	26-Jun-20	30-Jun-20
UPDATE																		
ACTUAL																		
PLANNED	15	I/FB No.: LWSC/NC B/007/19/20	Genset Spare Parts	G4659	Assorted	30,000.00	NCB	15-Nov-19	22-Nov-19	30-Nov-19	6-Dec-19	3-Jan-20	10-Jan-20	17-Jan-20	24-Jan-20	N/A	26-Jun-20	30-Jun-20
UPDATE																		
ACTUAL																		
Sub-Total					60,000.00													

Prepared By: Amadu S. Baryo II Date: 08/26/19

Procurement Director Amadu S. Baryo II August 29, 2019

Approved By: Duannah A. Kamara Date: 8/28/2019

Managing Director/Chairman Procurement Committee Duannah A. Kamara 08/28/2019



Liberia Water and Sewer Corporation  
PROCUREMENT PLAN: Non SBA  
Source of Funding: (Internal Revenue and GOL subsidy)

Fiscal Year: 2019/2020

UPDATE	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																			
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	VENDOR BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCEMENT PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	16	IFB No.: LWSC/RF Q/004/19/20	IT Supplies	G 4741	Assorted	9,000.00	RFQ	23-Sep-19	30-Sep-19	7-Oct-19	14-Oct-19	28-Oct-19	4-Nov-19	11-Nov-19	18-Nov-19	N/A	26-Jun-20	30-Jun-20	
UPDATE																			
ACTUAL																			
PLANNED	17	IFB No.: LWSC/RF Q/005/19/20	Protective Gears	G 4771	Assorted	8,000.00	RFQ	19-Sep-19	26-Sep-19	3-Oct-19	10-Oct-19	10/24/019	31-Oct-19	7-Nov-19	15-Nov-19	N/A	26-Jun-20	30-Jun-20	
UPDATE																			
ACTUAL																			
PLANNED	18	IFB No.: LWSC/NC B/008/19/20	Materials for the repair of leaks	C 3312	Assorted	100,000.00	NCB	15-Nov-19	22-Nov-19	30-Nov-19	6-Dec-19	3-Jan-20	10-Jan-20	17-Jan-20	24-Jan-20	N/A	26-Jun-20	30-Jun-20	
UPDATE																			
ACTUAL																			
PLANNED	19	IFB No.: LWSC/NC B/009/19/20	Plant & Equipment Maintenance	C 3312	One(1) firm	137,765.25	NCB	21-Dec-19	28-Dec-19	4-Jan-20	10-Jan-20	7-Feb-20	14-Feb-20	21-Feb-20	28-Feb-20	N/A	26-Jun-20	30-Jun-20	
UPDATE																			
ACTUAL																			
PLANNED	20	IFB No.: LWSC/RF Q/006/19/20	Office Furniture	G4759	Assorted	4,500.00	RFQ	22-Nov-19	30-Nov-19	6-Dec-18	13-Dec-19	27-Dec-19	27-Dec-19	3-Jan-20	10-Jan-20	N/A	25-May-20	30-Jun-20	
UPDATE																			
PLANNED	21	IFB No.: LWSC/RF Q/007/19/20	Air Conditioner	G4759	15 pcs	6,750.00	RFQ	22-Nov-19	30-Nov-19	6-Dec-18	13-Dec-19	27-Dec-19	27-Dec-19	3-Jan-20	10-Jan-20	N/A	25-May-20	30-Jun-20	
UPDATE																			
ACTUAL																			
ACTUAL																			
Sub-Total					266,015.25														

Prepared By: *P. J. Bright*  
Amadu S. Baryo II  
Procurement Director

Date: *08/26/19*

Approved By: *[Signature]*  
Duannah A. Kambura  
Managing Director/Chairman Procurement Committee

Date: *8/26/2019*



Liberia Water and Sewer Corporation  
PROCUREMENT PLAN: Non SBA  
Source of Funding: (Internal Revenue and GOL Subsidy)  
Fiscal Year: 2019/2020

UPDATE																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
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Prepared By: *Amadu S. Baiyio II*  
Procurement Director

Date: *08/26/19*

Approved By: *Duanbolt A. Kamara*  
Managing Director/Chairman, Procurement Committee

Date: *8/25/2019*

*ATKINS*  
*23, 2019*



Name of Entity: Liberia Water and Sewer Corporation (LWSC)  
Procurement Plan: (Non-SBA Consolidated Budget)  
Explanatory Notes  
Fiscal Year: 2019/2020

No.	IFB/RFP Reference Number	Contract Package	Detailed Content
1.	IFB NO.: LWSC/NCB/001/19/20	Pipes and Fittings	<p>This Contract Package is from the Budget line item Pipes and Fittings. It is intended to purchase the below listed items during the 2019/2020 Fiscal Year to facilitate the smooth operations of the day to day activities of the Corporation (LWSC)</p> <p>A. UPVC Pipes-----361pcs B. PVC Pipes-----1200pcs C. Coupling-----643pcs D. Elbows-----380pcs E. Tee-----75pcs F. Reducers-----1025pcs G. Galvanized Pipes-----1000pcs H. Galvanized fittings-----1000pcs I. PVC Glue-----200pcs</p>
2	IFB No.: LWSC/NCB/002/19/20	Office Supplies & Stationery	<p>This Contract Package is from the Budget line item Office Supplies &amp; Stationery. It is intended to purchase the below listed items during the 2019/2020 Fiscal Year to enhance the day to day activities of the Corporation (LWSC)</p> <p>A. A4 sheets-----1300 Ctms B. Legal sheets-----252Ctms C. Executive Desk-----48pcs D. Visitor Chair-----72pcs E. Filing Cabinet-----72pcs F. Executive chairs-----50pcs G. Ink pens-----158pks H. Markers-----40pks I. Note pad-----150dozens J. Pencils HB-----56pks K. Calculators-----188pcs L. High lighters-----234pks M. Perforators-----328pcs N. Correction Fluid Pen-----dozens</p>

Added  
August 23, 2019



			D. Rulers-----40pcs P. Stick on pad-----400pcs Q. Staple machine-----212pcs R. Staple pins-----230pcs S. Staple Pins Remover--54pcs T. Record Book-----596 pcs U. Paper Glue-----40pcs V. Desk Organizers-----50pcs W. Cartridges-----1000 sets X. Filing Cabinet-----20pcs Y. Bull Dog Clips-----50 pks
3.	IFB No.: LWSG/RB/001/19/20	Motor Vehicles	This Contract Package is from the Budget line item Vehicle Purchase . It is intended to purchase ten pickups during the fiscal year 2019/2020 to facilitate LWSG operational activities.  A. Pickups-----10-----31,400-----314,000 <b>QTY TOTAL</b>
4.	IFB No.: LWSG/RB/002/19/20	Motorbike	This Contract Package is from the Budget line item Motorbikes Purchase It is intended to purchase thirty-six motorbikes during the fiscal year 2019/2020 to facilitate LWSG operational activities.  <b>QTY TOTAL</b> Motorbikes-----15-----1,000-----15,000
5.	IFB No.: LWSG/NCB/003/19/20	Wearing Apparel	This Contract Package is from the Budget line item <b>Wearing Apparel</b> . It is intended to purchase personal protective equipment (PPE) inclusive of helmet, ear protector, nose masked, during fiscal year 2019/2020.
6.	IFB No.: LWSG/NCB/004/19/20	Chemical Regents	This Contract Package is from the Budget line item Chemical Regents. It is intended to purchase the needed chemical to disinfect the Automatic Backwash machines, filter's machines, during the fiscal year 2019/2020.
7.	IFB No.: LWSG/RB/003/19/20	Scratch Cards	This Contract Package is from the Budget line item Postage, Telephone, Scratch Cards. It is intended to purchase assorted scratch cards for the employees and board members during the fiscal year 2019/2020.  <b>Scratch Card</b> Lonestar---2050pcs Cellcom---2050pcs

*Attch*  
 August 23, 2019



8.	IFB No.: LWSG/SS/001/19/20	Internet Connectivity	This Contract Package is from the Budget line item Internet Services (Subscription fees). It is intended to be paid to <b>Litelco</b> as service fees on a monthly basis to recharge the land lines and other IT equipment (Wireless) coupled with postal activities during the fiscal year 2019/2020.
9.	IFB No.: LWSG/ICB/001/19/20	Water Treatment Chemicals	This Contract Package is from the Budget line item Water Treatment Chemicals & Gol. subsidy (25%). It is intended to purchase the following items during the fiscal year 2019/2020: Aluminum Sulphate (17-18%) 50kg/bag-----11,000bags Hydrated Lime (25kg/bag)-----7000bags High Test hypochlorite (HTH, 70%)-----2000buckets Gaseous Chlorine (39%) 16cylinder-----14,524bags
10.	IFB No.: LWSG/REQ/001/19/20	5 - 10 ton Electric Hoist (lift)	This Contract Package is from the Budget line items 5 - 10 ton Electric Hoist (lift). It is intended to purchase 5-10 tons Electric Hoist during the fiscal year 2019/2020.
11.	IFB No.: LWSG/REQ/002/19/20	Welding Machine 5.5 kva	This Contract Package is from the Budget line item Welding Machine 5.5kva lister. It is intended to purchase one set of Welding Machine -1 set (Used to weld 36"/16" pipes and all the Water lines in and around Monrovia; during the fiscal year 2019/2020.
12.	IFB No.: LWSG/REQ/003/19/20	High Lift Engines Consumables	This Contract Package is from the Budget line item Ben.Sets & High Lift Engines Consumables. It is intended to purchase the following items: 6 sets High lift pumps with 355KW/3300V motor complete with soft starter panels at Water Treatment Plant and 4 vertical turbine pumps complete and Multistage pump with starter panel; during the fiscal year 2019/2020.
13.	IFB No.: LWSG/NCB/005 /19/20	Manual Rod	This Contract Package is from the Budget line item Manual Rod. It is intended to purchase the following items: Manual Rods - 2 sets. (Sewage Equipment used for Sewer Waste Prevention)
14.	IFB No.: LWSG/NCB/006/19/20	Data logger and Assessment Tools (Survey Instrument.)	This Contract package is from the Budget line item Data logger and assessment tools (Survey Instrument, GPS). It is intended to purchase -1 set (Used by GIS/Block mapping for Tracking Customers) during the fiscal year 2019/2020.
15.	IFB No.: LWSG/NCB/007 /19/20	Gen-set Maintenance: 1. Gen. & Rep. Maint. Central Office 2. Deep Well #1 3. Fiamah Gen- Maint	This Contract Package is from the Budget line item Benset Maintenance (Deep well 1, Fiamah and Head office. It is intended to purchase the following Spare parts: (oil filters, fuel filters, selonoid head, Radiator hose, vibrator Damper, Electronic injector Module ETC. These items are to be used during the fiscal year 2019/2020.
16.	IFB No.: LWSG/REQ/004/19/20	IT Supplies	This Contract Package is from the Budget line item IT Supplies(6,500) and Computer Maintenance (2,500) It is intended to purchase IT materials inclusive of routers, D-link, wireless card, etc., needed to enhance the over-all productivity of the Liberia water and Sewer Corporation inclusive of all its sub-stations in and around Liberia.

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27.	IFB No.: LWSC/RFD/011/19/20	Website Upkeep	This Contract Package is from the Budget line item <b>Website Upkeep</b> . It is intended to hire a private firm to serve as the web portal for hoisting LWSC website.
28.	IFB No.: LWSC/NCB/012/19/20	Vehicle Repair and Maintenance Services	This Contract Package is from the Budget line item <b>Vehicles Repair &amp; Maintenance Services</b> . It is intended to hire the service of a garage to repair and service all LWSC operational and Corporate vehicles during the fiscal year 2019/2020. Eg: Hiring Mechanical firm to service 35 vehicles
29.	IFB No.: LWSC/NCB/013/19/20	Water & Sewer System Repair	This Contract Package is from the Budget line item <b>Water &amp; Sewer System Repairs</b> . It is intended to hire a hydraulic firm to repair all major systemic leak that will occur along the 36" line, 16" line 8" line, etc. during the fiscal year 2019/2020. Eg: Hiring Hydraulic firm to service major leaks on LWSC main lines.
30.	IFB No.: LWSC/NCB/014/19/20	Flow Meter	This Contract Package is from the Budget line item <b>Flow Meter</b> . It is intended to purchase 1" (One inch) flow meter to be distributed to LWSC "would-be" customers' during fiscal year 2019/2020.

*Note: The Management of the LWSC has decided to put in austerity measures to cut down spending and focus on major procurable packages to support the smooth operation of the entity. Henceforth, the budget line item "Fiamah Generator (5KVA)" will not be procured, owing to the fact that the electro-mechanical division was able to repair and service the 45KVA at Fiamah which is now functional and fully servicing its purpose.*

Prepared by: P. J. Sigift 08-29-19'

Procurement Director

Date: October 29, 2019

Approved by: \_\_\_\_\_

Head of Entity/Chairman Procurement Committee

Date: \_\_\_\_\_

*Atulya*  
*August 23, 2019*