

Republic of Liberia

Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1009/2020

January 27, 2020

Hon. Duannah A. Kamara

MANAGING DIRECTOR

Liberia Water and Sewer Corporation

Republic of Liberia

Your ref: LWSC/MD/018-01/20

Dear Hon, Kamara

Subject: <u>RECEIPT AND APPROVAL OF SPECIAL PROJECT PROCUREMENT PLAN FOR</u> FISCAL YEAR 2019/2020 AND REDUCTION IN IMPLEMENTATION LEAD TIME

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Liberia Water and Sewer Corporation (LWSC) Special Project Procurement Plan (Goods and Services) for Fiscal Year 2019/2020 in accordance with Section 40 (3) of the PPCA, 2010. The Commission informs the Liberia Water and Sewer Corporation that its project Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely

THEF PERCHANGE OFFICED

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia



Liberia Water and Sewer Corporation

King Sao Boso Avenue, Front Street Monrovia, Liberia

Explanatory Notes to the 2019/2020 Special Procurement Plan of the Liberia Water and Sewer Corporation

NB: These notes provide detailed explanation for the contract package in relations to the entity's special procurement plan for fiscal year 2019/2020 and PPCC approved matrix.

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Liberia Water and Sewer Corporation (LWSC) Special Procurement Plan Source of Funding: (Internal Revenue) Explanatory Notes Fiscal Year: 2019/2020

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Q tocurement			IFB No.: LWSC/SPP/RB/001/19/20
			Contract Package Supply, Installation and Supervision of Prepaid Water Metering System and its Accessories
Prepaid Fully Electronic Meter 1/2" -10,000 units 550 5,500,000 Prepaid Fully Electronic Meter 1" 1,000 " - 502.50 502,500 502,500 750 750 750 750 750 750 750 750 750	Description of Product Quantities Amount Total	Electronic Prepaid Water Meters and Accessories12,430 Units, with the prospect of procuring up to 50,000 units in the future-for the replacement and expansion of our current customers based.	This Contract Package is from LWSC internal revenue, it tends to fund the supply, installation and supervision of the Prepaid Water Metering System and its accessories. LWSC intends to purchase prepaid water meters and the software system or accessories to replace the current mechanical meters so as to facilitate the smooth revenue collection and operations for the Corporation (LWSC).

employees alike.	Corporation, which has a trigger down effect to both customers and	contributing to the gradual slowdown in the operations of the	estimate based on our rough estimations.	stands at approximately 80%, which we	after month, with no signs of improvement. The current NRW now	Non-Revenue Water (NRW) usage has dramatically increased month	outdated and massively impeding revenue collection at LWSC. The	successful bidder. The operational systems currently installed are	yearly basis as will be agreed in the service charges offered by the	successful bidder and LWSC will pay as	From LWSC 'financial' perspective, this will be pre-financed by the	Standpipes	Trans and Prod Meters*	Correlators	Noiseloggers
ž.	r down eff	lowdown i	stimations.	which we	mprovemer	age has dra	ng revenue	onal syster	in the servi	will pay as	ctive, this v	1 "	2 " 4	2 "	70 "
	ect to both custo	n the operatior	The increase in NRW is	believe is a reasonable	it. The current N	matically increas	collection at LV	ns currently ins	ce charges offer	per installed meters on a	vill be pre-finan	799.25	45,327.25 4	20,383.75 4	465.75
hi	mers and	ns of the	NRW is	easonable	VRW now	sed month	WSC. The	stalled are	red by the	eters on a	ced by the	799.25	45,327.25	40,767.50	32,602.50

employees alike.

There are technical gaps responsible for water wastage and inadequate supply of water to customers owing to leakages, limited supply of needed items, such as chemicals, fuel, the payment of of water at our White Plains Plant facility. Employees are not utility bill and other resource shortages that facilitate the production

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motivated to go out in the field because of logistics nightmares. Salaries are always few months late because of revenue collections hiccups, which create situations for unethical practices at all service levels. Customers' bills are not being printed and delivered promptly, due to logistical issues which are resultant effects of low revenue collection owing to the limited mechanized and outdated system still in use.

Our current meters (bulk meters, commercial meters, and residential meters) are outdated and causing serious problem for our technical, sales and marketing departments. The sales and marketing department faces many challenges, such as the under-registration of meter reading due to the effects of air and particulates, the printing and delivery of bills, and the constant disputes with customers' caused by the abnormal fluctuations in clients' water bills due to air in the system and broken meters and read errors made by the meter readers.

Moreover, the proposed 'System' shall remove most of the issues outlined above and in doing so, will create an environment that will benefit the customer, the Corporation and of course, the Country.

NOTE: PLEASE SEE ATTACHED COPY OF LWSC RECOVERY ANALYSIS AND BOARD RESOLUTION FOR AUTHORIZATION.



Prepared by:

Procurement Director

Date: 01/23/2020

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Date:

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