

**Contract for the Supply of Printing and Binding**

This Contract is hereby made and entered into this 16<sup>th</sup> day of November A.D. 2020, by and between the Ministry of Education represented by its Minister, **Prof. D. Ansu Sonii Sr.**, hereinafter known and referred to as the **Purchaser** and **Metropolitan Service Incorporated**, represented by its General Manager **Mr. Charles Wilson** hereinafter known and referred to as the **Supplier**. The parties' mutuality agrees as follow to wit:

Witnesseth:

Whereas, the Purchaser desires to apportion funds towards the cost of procuring **Printing and Binding Services** under a Framework Agreement for Contract for **Lots 4**, pursuant to the **IFB No: MOE/SBA/NCB/003/20/21**.

Whereas, **Supplier**, through the bidding system, identified as a suitable firm with the requisite technical know-how and experience, as per bid requirement to deliver, upon request or immediately the needed **Printing and Binding Services** as indicated in the bid documents (**Bids, Ref: IFB No: MOE/SBA/NCB/003/20/21**), which shall form a cogent part of this Agreement.

Whereas, the **Supplier**, is a business, registered under the Liberian Corporation Laws and having its registered office in Monrovia, Liberia, participated in the bidding process by submitting **BIDS**, inclusive of proforma invoice; and

Whereas, following a careful and thorough analysis of all bids submitted for the supply of **Printing and Binding Services** was selected as one of the most suitable entity to supply as contemplated by **Purchaser**; and

Whereas, the **Purchaser** is willing to enter into the Agreement with the **Supplier** in reliance of the **Supplier's undertaking** to deliver the requisite **Printing and Binding Services** upon request in accordance with this Agreement and the **BIDS** submitted by the **Supplier**; and

NOW, therefore, in consideration of the premises, and the mutual obligations undertaken herein, the **Purchaser** and the **Supplier**, intending to be legally bound, hereby agreed as follows:

**OBLIGATIONS OF SUPPLIER**

1. The **Supplier** shall deliver **Printing and Binding Services** as stipulated in Bid document above mentioned and the Purchase Order prepared by Purchaser upon the Purchaser's request in a timely manner. The supplier shall be responsible to deliver the Printing and Binding Services to the Ministry of Education's main office, Ministerial Complex, Congo Town or a designated MoE warehouse (Voker Missions or Newport Street) in Montserrado.
2. The **Supplier** shall complete the delivery of the required **Printing and Binding Services** requested by the Purchaser within the full term of the contract which serves for the full fiscal year 2020/2021 and commences from the date both parties affix their respective signatures to the contract.
3. Notwithstanding count "2" the **Service Provider** has guaranteed to supply on all **Printing and Binding Services** upon Purchaser's request in a most timely manner but not exceeding the fiscal year 2020/2021.
4. **COST OF PROJECT/PAYMENT TERMS**  
The parties agreed on the unit price and quantity of the **Printing and Binding Services** based on the below breakdown stipulated herein:

Lot. No	Items	Description	Quantity	Unit Price
Lot. 4	Training Manual	1-500 pages	1 pc	65.00
	Headed Envelope	4.33'' x 8.66'' printed with MOE logo	1 pack	5.00
	Assorted Letter Head	General,	1	35.00
		Minister (Glossy paper)	1	
		Deputy Minister for Administration,	1 ream	
		Deputy Minister for Instruction	1	
		Deputy Minister for Planning Research & Development	1	

Transmittal Slip	General	1 piece	0.20
Requisition Book		1 book	30.00
Business Cards		1 pack	25.00

5. Upon the full delivery of total quantity of Printing and Binding Services at the designated location stated above, and a delivery note duly signed by the purchaser designated representative, the purchaser shall pay the SUPPLIER through its funding sources the total amount stipulated in the supplier's quote and not to exceed the total value of the contract.
6. Purchaser covenants and warrants paying or causing to be paid the invoice amount of Printing and Binding Services supplied by the SUPPLIER within the fiscal year.
7. The Purchaser shall include through the requirement of a negotiated price schedule, other items that are not included, but fall under Printing & Binding Service, if required, on an approved Purchase Order or addendum to the contract, due to the Ministry of Education implementation of the covid-19 Response Emergency in Education (EiE) Project

#### QUALITY

8. Supplier warrants that it shall deliver its Printing and Binding Services materials for receipts by Purchaser in a state and condition that is of merchantable quality.

#### DURATION AND CONTINUANCE OF THE AGREEMENT

9. Save for clause "2", the life span of this Agreement shall be for the full fiscal year 2020/2021 commencing from November A. D. 2020 up to and including the last day of fiscal year June, 2021 provided Purchaser serves notice of intent to cancel this Agreement as provided for in count 15 below. The Parties desire this Contract to be a self-executing contract unless there is a clear breach of a provision herein which has not been duly cured by the breaching Party after notice..

#### DEFAULT AND TERMINATION

10. The following shall constitute Events of Default on the part of the Supplier:
  - a) Save in the case of force majeure as defined hereunder in this Agreement, the repeated and persistent failure or refusal by the Supplier to timely perform any material obligation under this Agreement; provided that Purchaser shall be given ten (10) days prior written notice to the Supplier specifying that a material default or defaults exist which will unless corrected, constitute a material breach of this Agreement on the part of the Supplier unless such default is corrected within a reasonable period;
  - b) The occurrence of one or more of the following events: The Supplier being or becoming insolvent, bankrupt, or ceasing to pay its debts as they matured.
11. The following shall constitute events of default by the Purchaser:
  - a) Save in the case of force majeure as defined hereunder in this Agreement the repeated and persistent failure or refusal by Purchaser to timely perform any material obligation under the Agreement, provided the Supplier shall give ten (10) days' prior written notice to the Purchaser specifying that a material default or defaults exists which will, unless corrected constitute a material breach of this Agreement on the part of the Purchaser unless such default is corrected within a reasonable period.
12. Termination of Agreement following an Event of Default:
  - a) If an Event of Default has occurred, the non-defaulting party shall have the option to terminate this Agreement upon ten (10) days prior written notice from the non-defaulting party to the defaulting party.
  - b) If this Agreement is terminated pursuant to this section, the amount of damages, if any which the defaulting party may owe to the non-defaulting party shall be determined by arbitrary persistence to clause "16" hereunder.
13. Neither party shall be in default on account of, and neither party shall assume any liability responsibility for, consequences arising out of the interruption of its performance under Agreement by epidemics, fire, flood, unusually severe weather or any extraordinary and disturbances, acts of nature or of the public enemy, act of the Liberian Government or another foreign Government in

12

its sovereign capacity, civil commotion, riot, acts of terrorism, insurrection or hostilities (whether or not declared war), condition may adversely affect the safety of either party's personnel and / or equipment, restriction due to quarantines, blockades, embargoes, severe and unforeseen market shortage, or any cause beyond the reasonable control of such party, that arise without the fault or negligence of such party, and that result in the delay of performance hereunder. Any such delay resulting from such events shall be deemed excusable. The party whose performance will be delayed by such events will use its best efforts to notify the other within three (3) days after the occurrence of such an event, and the cessation thereof.

14. The parties agreed that if there should be any disputes arising out of the provisions of this Agreement which cannot be resolved by the parties themselves same shall be submitted to a competent court of jurisdiction in Liberia or any court having jurisdiction in any such matter.
15. This Agreement may not be assigned by either party without the prior written notice to the other party, except the SELLER shall have the right to assign this Agreement to any of its subsidiaries or affiliates.

### MISCELLANEOUS

16. Regulatory: This Agreement and all operations hereunder are subject to the applicable laws of the Republic of Liberia and the applicable orders, rules, and regulations contained herein shall be not construed as waiver of any to question or contest any such law, order of regulation in any form having jurisdiction in the premises.
17. Notice: All provided for herein shall be in writing and shall be deemed to be delivered to Supplier when addressed to Seller at:


**Metropolitan Service Incorporated**  
Monrovia, Liberia

And shall deemed to be delivered to Purchaser when addressed to:  
Ministry of Education  
Ministerial Complex, Congo Town  
Monrovia, Liberia

All notices shall be delivered by electronic or physical mail, text, or by such courier that can evident delivery, and to such other single name and address as either party may give to the other party.

18. This Agreement shall be bid upon and inure to the benefit of the parties permitted, the successors and assigns hereto pursuant to this section. Any attempted assignment made contrary to this Section shall be void.

For the Purchaser

  
D. Ansu Sonii Sr.  
Minister  
Ministry of Education

Witnessed:

  
PURCHASER

For the Supplier

  
General Manager/CEO  
Metropolitan Service Incorporated

  
SUPPLIER