



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/1054/'20**

February 28, 2020

Hon. Jerry Varnie
SUPERINTENDENT
Margibi County Administration
Republic of Liberia

Dear Hon. Varnie:

Subject: **RECEIPT AND APPROVAL OF SBA PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Margibi County Administration SBA Procurement Plan for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.


Jargbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Fiscal year: 2019/20

SUB-TOTAL

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Approved by:

Hon. Jerry Varnie

Date: 28/01/20



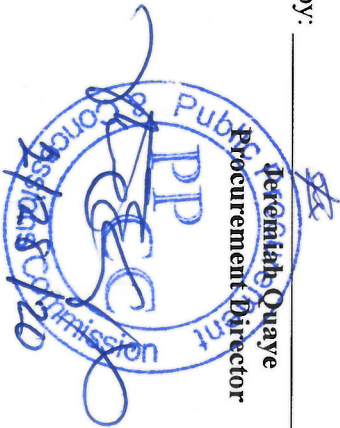
MARGIRI COUNTY ADMINISTRATION
SPECIAL PROJECT PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: SOCIAL DEVELOPMENT FUND
Fiscal year: 2019/20

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
BASIC DATA								IMPLEMENTATION DATES											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)			
PLANNE D	4	IFB NO.MC/SB /NCB/001/19/20	Construction of Town hall/Palava hut	F4100	2 units	25,092.25	NCB	02/10/20	02/14/20	02/20/20	02/24/20	03/24/24	04/2/20	06/6/20	04/16/20	N/A	07/15/20	0	
UPDATE																			
ACTUAL																			
PLANNE D	5	IF NO.MC/SB /RFQ/002/19/20	Stationery Supplies	G4761	Assorted	4,000.00	RFQ	02/10/20	02/14/20	02/20/20	02/24/20	03/24/24	04/2/20	06/6/20	04/16/20	N/A	07/15/20	0	
UPDATE																			
ACTUAL																			
PLANNE D	6	IFB NO.MC/SB /NCB/004/19/20/	Construction of Bridge	F4100	1 unit	79,000.00	NCB	02/10/20	02/14/20	02/20/20	02/24/20	03/24/24	04/2/20	06/6/20	04/16/20	N/A	07/15/20	0	
UPDATE																			
ACTUAL																			
SUB-TOTAL						\$108,092.25													

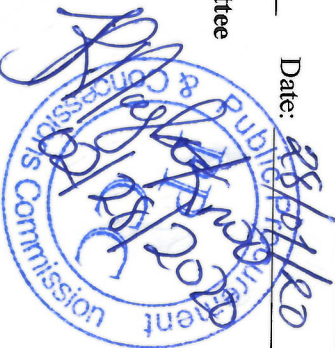
Prepared by: _____

Approved by: _____

Date: 28/01/20



Hon. Jany Varie
Superintendent of Procurement Committee



MARGIBI COUNTY ADMINISTRATION
SPECIAL PROJECT PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: SOCIAL DEVELOPMENT FUND
Fiscal year: 2019/20

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	ITEM NO.	BASIC DATA			QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	IMPLEMENTATION DATES									
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)				TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
PLANNE D	7	IFB NO.MC/SBA/NCB/005/19/20	Repairs and Maintenance of Road	F4210	Assorted	35,597.50	NCB	02/10/20	02/14/20	02/20/20	02/24/20	03/24/24	04/2/20	06/6/20	04/16/20	N/A	07/15/20
UPDATE																	
ACTUAL																	
PLANNE D	8	IF NO.MC/SBA/NCB/003/19/20	Construction of Hand Pumps	F4100	3 units	23,530.00	NCB	02/10/20	02/14/20	02/20/20	02/24/20	03/24/24	04/2/20	06/6/20	04/16/20	N/A	07/15/20
UPDATE																	
ACTUAL																	
PLANNE D	9	IFB NO.MC/SBA/NCB/003/19/20/	Construction of Latrine/Toilet	F4100	2	27,973.16	NCB	02/10/20	02/14/20	02/20/20	02/24/20	03/24/24	04/2/20	06/6/20	04/16/20	N/A	07/15/20
UPDATE																	
ACTUAL																	
SUB- TOTAL						\$87,100.66											

Prepared by: _____

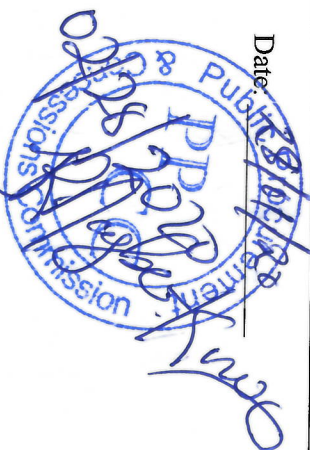
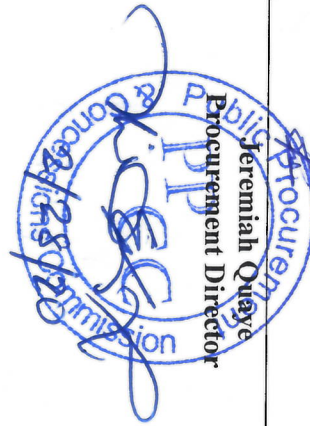
Approved by: _____

Date: _____

Jeremiah Queye
Procurement Director

Hon. Jerry V. Arrie
Chairman, Procurement Committee

RUBBER REEL



MARGIBI COUNTY ADMINISTRATION
SPECIAL PROJECT PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: SOCIAL DEVELOPMENT FUND
Fiscal year: 2019/20

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BASIC DATA								IMPLEMENTATION DATES									
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PLANNE D	10	IFB NO.MC/SB A/NCB/006/19/20	Construction of Youth Center	F4210	5 Units	35,000.00	NCB	02/10/20	02/14/20	02/20/20	02/24/20	03/24/24	04/2/20	06/6/20	04/16/20	N/A	07/15/20
UPDATE																	
ACTUAL																	
PLANNE D	11	IFB NO.MC/SBA /SS/001/19/20	Completion of Women Resource Center	F4100	1 unit	9,191.83	SS	02/10/20	02/14/20	02/20/20	02/24/20	03/24/24	04/2/20	06/6/20	04/16/20	N/A	07/15/20
UPDATE																	
ACTUAL																	
PLANNE D	12	IFB NO.MC/SBA /RFQ/004/19/20/	Sanitation Supplies and Materials	G4663	Assorted	3,500.00	RFQ	02/10/20	02/14/20	02/20/20	02/24/20	03/24/24	04/2/20	06/6/20	04/16/20	N/A	07/15/20
UPDATE																	
ACTUAL																	
SUB TOTAL =					47,691.83												
GRAND- TOTAL					\$535,488.01												

Prepared by: _____

[Signature]

Jeremiah Quayecurement
Procurement Director

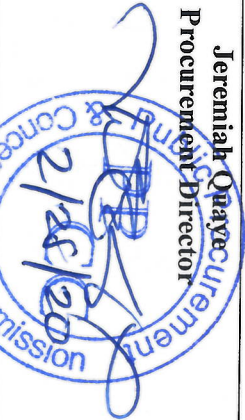
Approved by: _____

[Signature]
Hon. Jerry K. Kanie
Superintendent of Procurement

Superintendent of Procurement Committee

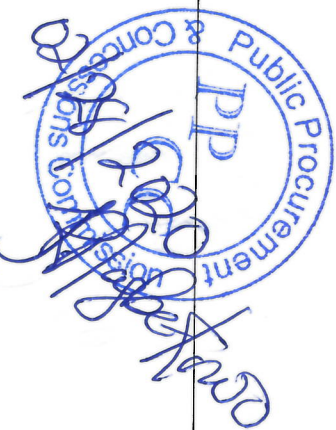
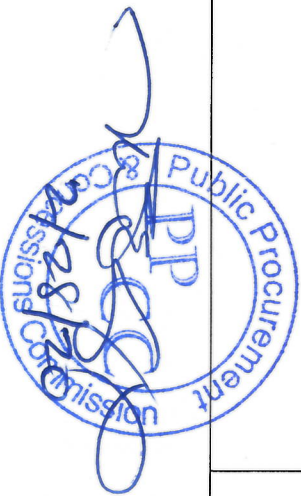
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Procurement Committee

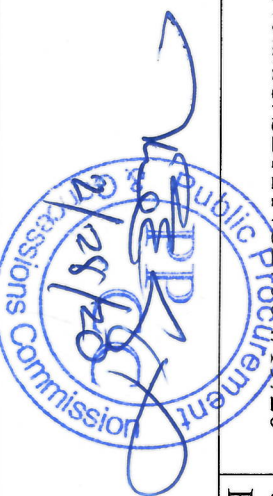


MARGIBI COUNTY ADMINISTRATION
EXPLANATORY NOTES
SBA PROCUREMENT PLAN FOR FY2019/20
SOURCE OF FUNDING: SOCIAL DEVELOPMENT FUND(SDF)

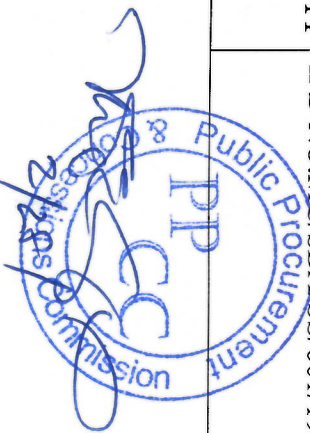
NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1	IFB NO.MC/SBA/NCB/001/19/20	Construction of School Building	<p>This contract package is intended to hire 4 firms to construct and complete 4 schools in the below listed areas:</p> <ul style="list-style-type: none">• 26 gate-----US\$10,337.09• Tuwon Town Lakayta-US\$19,366.89• Konoquelleh(District#4)US\$40,446.06• Galilia and Kollie Dede Town-US\$80,892.12 <p>The bidding process will be conducted on a lot to lot basis.</p> <p>The MCA is requesting the Commission's "No Objection" to use the single source method in keeping with Section 55 (1)(c) to single source the Access Construction Company who was contracted by Liberia Agency for Community Empowerment (LACE) to complete one (1) school in Tuwon Town, Lakayta. The reason for this request is because it was Access Construction Company who started the construction and has executed works over the amount of work they have been paid for. Please see attached the following supporting documents:</p> <ul style="list-style-type: none">▪ Original BOQ;▪ Original Contract;▪ Draft contract;▪ Updated BOQ, and▪ Certificate of completion




2	IFBNo.MC/SBA/NCB/002/19/20	Construction of Police Station	<p>This contract package is intended to hire a firm to construct a police station.</p> <p>The police station will be constructed in:</p> <ul style="list-style-type: none"> • Duazon Community-USD\$36,660.69
3	IFBNo.MC/SBA/NCB/003/19/20	Construction of Clinics	<p>This contract package is intended to hire a firm to construct and complete two clinics in the following areas:</p> <ul style="list-style-type: none"> • Mendei Town Community—USD\$58,787.20 • Saackie-ta Cinta Township-USD\$46,113.22 <p>The MCA is requesting the Commission's "No Objection" to use the single source method in keeping with Section 55 (1)(c) to single source the Access Construction Company who was contracted by Liberia Agency for Community Empowerment (LACE) to complete one (1) Clinic in Sekie Town, Cinta Township.</p> <p>The reason for this request is because it was Access Construction Company who started the construction and has executed works over the amount of work they have been paid for. Please see attached the following supporting documents:</p> <ul style="list-style-type: none"> ▪ Original BOQ; ▪ Original Contract; ▪ Draft contract; ▪ Updated BOQ, and ▪ Certificate of completion
4	IFBNo.MC/SBA/NCB/004/19/20	Construction of Town Hall/Palava Hut	<p>This contract package is intended to hire a firm to construct Sevenpalava hut/town hall/youth center in different locations. The palava hut/town</p>



			hall/youth center and will be constructed on a lot to lot basis. The palava hut/town hall will be constructed in the following areas: <ul style="list-style-type: none"> • Mandingo quarter-USD\$21,092.25 • Dedeta and Mendel Town-USD\$4,000.00
5	IFBNo.MC/SBA/Rfq/001/19/20	Stationery supplies	This contract package is intended to procure the below assorted stationery supplies: This contract intended to procure the items below: legal paper 215mm x 356mm _10 cartons, A4 paper 210mm x 297mm 12 cartons, brown envelopes A4 size _1 carton, manila folder legal size _4 cartons, manila folder A4 size _4 cartons, staple machine, gel pens assorted, ball point pen assorted colors, genuine ink and toner cartridges, etc.
6	IFBNo.MC/SBA/NCB/005/19/20	Construction of bridge	This contract package is intended to construct a Footpath bridge connecting Dolo town to Unification town.
7	IFBNo.MC/SBA/NCB/006/19/20	Repairs and maintenance of road	This contract package is intended to carry out repairs and maintenance of road from Vai Town to Holder Town.
8	IFBNo.MC/SBA/NCB/002/19/20	Construction of hand pump	This contract package is intended to construct two units of hand pumps in the mining affected areas, Gaybar, Zeh and Beahn Towns and Telecom Community
9	IFBNo.MC/SBA/NCB/003/19/20	Construction of pit latrine/toilet	This contract package is intended to construct pit latrine/toilet in the Mardina Community and on the campus of Harbel Multilateral high school
10	IFB NO.MC/SBA/NCB/006/19/20	Construction of Youth Center	This contract package is intended to construct Youth Center in the following areas: <ul style="list-style-type: none"> ■ Cotton Tree ----- \$10,000 ■ Madina Community ----- \$10,000 ■ LakaytaCompound ----- \$10,000 ■ District #3----- \$5,000
11	IFB NO.MC/SBA/SS/001/19/20	Construction of Women Center	This contract package is intended to construct one Women Resource Center in Lakayta, Compound.



12	IFB NO.MC/SBA/RFQ/004/19/20	Sanitation Materials and Supplies	<p>This contract package is intended to procurement sanitation materials and supplies such as:</p> <ul style="list-style-type: none"> ▪ Wheel Barrow ▪ Shovels ▪ Rig ▪ Digger ▪ Cutlasses ▪ Hand Gloves
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Prepared by: 
Jeremiah Quaye
 Procurement Director

Approved by:  Date: 28/01/20
Hon. Jerry Varnie
 Superintendent/Chairman
 REL
 Procurement Committee


 2/28/20

2/28/2020
