



Republic of Liberia^{*}
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: **PPCC/RL/CEO/308/'21**

August 16, 2021

Hon. Jefferson T. Kojee
MAYOR
City Corporation of Monrovia
Monrovia, Liberia

Dear Hon. Kojee:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR SPECIAL BUDGET YEAR 2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the City Corporation of Monrovia (**MCC**) SBA, Non SBA Core Budget Procurement Plans for FY 2021 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for **MCC's** allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year 2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

Jorgbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Monrovia City Corporation (MCC)
Procurement Plan (NON - SBA CORE BUDGET)
Source of Funding: GOL & INTERNAL REVENUE
Fiscal Year: 2021 (JULY-DECEMBER)

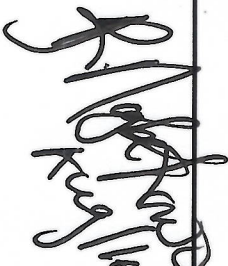
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
ITEM NO.	BASIC DATA											IMPLEMENTATION DATES								
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITIES CODE	QUANTITY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENTS	PC APPROVAL - BID DOCUMENT/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD AND SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE AND FINAL PAYMENT	REMARKS		
PLANNED	1	IFB No.:MCC/R FQ/001/2021	STATIONERY	G-4761	ASSORTED	6,000.00	RFQ	14-Jul-21	21-Jul-21	28-Jul-21	3-Aug-21	10-Aug-21	17-Aug-21	25-Aug-21	7-Sep-21	N/A	12-Oct-21	31-Dec-21		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB No.:MCC/R FQ/002/2021	COMPUTER SUPPLIES	G-4741	ASSORTED	3,500.00	RFQ	14-Jul-21	21-Jul-21	28-Jul-21	3-Aug-21	10-Aug-21	17-Aug-21	25-Aug-21	7-Sep-21	N/A	12-Oct-21	31-Dec-21		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB No.:MCC/R FQ/003/2021	TOOLS	G4663	ASSORTED	1,500.00	RFQ	14-Jul-21	21-Jul-21	28-Jul-21	3-Aug-21	10-Aug-21	17-Aug-21	25-Aug-21	7-Sep-21	N/A	12-Oct-21	31-Dec-21		
UPDATE																				
ACTUAL																				
SUB - TOTAL (1)						11,000.00														

PREPARED BY: 
DERECK D. PERKINS (MANAGER, PROCUREMENT UNIT - MCC)

APPROVED BY: 
HON. JEFFERSON T. KOULE (CHAIRMAN, PROCUREMENT COMMITTEE - MCC)

DATE: 08/06/2021




08/06/2021

Monrovia City Corporation (MCC)
Procurement Plan (NON - SBA CORE BUDGET)
Source of Funding: GOL & INTERNAL REVENUE
Fiscal Year: 2021 (JULY-DECEMBER)

1	2	3	4		6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
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PLANNED	4	IFB No.:MCC/R FO/004/2021	CLEANING MATERIALS	G-4773	ASSORTED	5,000.00	RfQ	14-Jul-21	21-Jul-21	28-Jul-21	3-Aug-21	10-Aug-21	17-Aug-21	25-Aug-21	7-Sep-21	N/A	12-Oct-21	31-Dec-21	
UPDATE ACTUAL																			
PLANNED	5	IFB No.:MCC/R B/001/2021	PETROLEUM PRODUCTS (DIESEL & GASOLINE)	G-4661	26,689 GALLONS	105,175.00	RB	14-Jul-21	21-Jul-21	28-Jul-21	3-Aug-21	17-Aug-21	25-Aug-21	31-Aug-21	7-Sep-21	N/A	12-Oct-21	31-Dec-21	
UPDATE ACTUAL																			
PLANNED	6	IFB No.:MCC/R FO/005/2021	OFFICE FURNITURE	G-4659	ASSORTED	2,000.00	RfQ	14-Jul-21	21-Jul-21	28-Jul-21	3-Aug-21	10-Aug-21	17-Aug-21	25-Aug-21	7-Sep-21	N/A	12-Oct-21	31-Dec-21	
UPDATE ACTUAL																			
PLANNED	7	IFB No.:MCC/R FO/006/2021	EQUIPMENT RENTAL	H4923	1 FIRM	3,500.00	RfQ	14-Jul-21	21-Jul-21	28-Jul-21	3-Aug-21	10-Aug-21	17-Aug-21	25-Aug-21	7-Sep-21	N/A	12-Oct-21	31-Dec-21	
UPDATE ACTUAL																			
SUB - TOTAL (2)						115,675.00													
GRAND TOTAL (SUB-TOTAL 1-2)						126,675.00													

PREPARED BY: 
DERECK D. PERKINS (MANAGER, PROCUREMENT UNIT - MCC)

APPROVED BY: 
HON. JEFFERSON T. KONE (CHAIRMAN, PROCUREMENT COMMITTEE - MCC)

DATE: 07/06/2021

