



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/607/'22

September 28, 2022

Hon. Jefferson T. Koijee
MAYOR
City Government of Monrovia
Republic of Liberia

Dear Hon. Koijee:

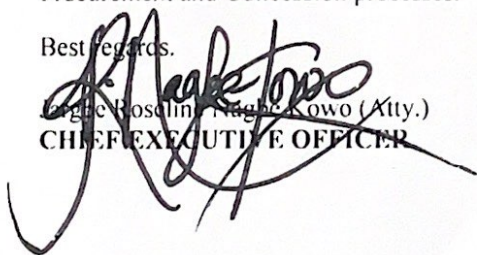
Subject: RECEIPT AND APPROVAL OF THE MONROVIA CITY CORPORATION
NON SBA CORE BUDGET PROCUREMENT PLANS FOR FISCAL YEAR
2022.

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Monrovia City Corporation Non SBA Core Budget Procurement Plans in accordance with Section 40 (3) of the PPCA, 2010 informs the City Government of Liberia that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning, upon conclusion of stipulated processes

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission." Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards,


Eugene Roseline Nigbo Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Momrovia City Corporation (MCC)
Procurement Plan (SBA CORE BUDGET)
Source of Funding: GOL & INTERANL REVENUE
Fiscal Year: 2022

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITIES CODE	QUANTITY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS	PREP. OF BID DOCUMENTS	PC APPROVAL DOCUMENTS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ OPENING	PC APPROVAL EVALUATION REPORT	CONTRACT AWARD AND SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
1	IFB No. MCC/SBA/ NCB/001/2 022	PRINTING & BINDING SERVICE	C-1812	1 FIRM	20,675.00	NCB	19-Aug-22	8-Sep-22	15-Sep-22	22-Sep-22	20-Oct-22	3-Nov-22	10-Nov-22	24-Nov-22	N/A	15-Dec-22	30-Dec-22	
UPDATE																		
2	IFB No. MCC/SBA/ NCB/002/2 022	REPAIR & MAINTENANCE - NON RESIDENTIAL BUILDING	F-4100	1 FIRM	50,000.00	NCB	19-Aug-22	8-Sep-22	15-Sep-22	22-Sep-22	20-Oct-22	3-Nov-22	10-Nov-22	24-Nov-22	N/A	15-Dec-22	30-Dec-22	
UPDATE																		
3	IFB No. MCC/SBA/ RFQ/001/2 022	REPAIR & MAINTENANCE - VEHICLE SERVICES	G-4520	1 FIRM	10,000.00	RFQ	2-Sep-22	9-Sep-22	16-Sep-22	19-Sep-22	3-Oct-22	10-Oct-22	17-Oct-22	24-Oct-22	N/A	31-Oct-22	21-Nov-22	
UPDATE																		
4	IFB No. MCC/SBA/ NCB/003/2 022	VEHICLE SPARE PARTS	G-4530	ASSORT	20,000.00	NCB	19-Aug-22	8-Sep-22	15-Sep-22	22-Sep-22	20-Oct-22	3-Nov-22	10-Nov-22	24-Nov-22	N/A	15-Dec-22	30-Dec-22	
UPDATE																		
ACTUAL																		
SUB-TOTAL (1)					100,675.00													

PREPARED BY: [Signature] DATE: 08-26-22
 DERECK D. PERKINS (MANAGER, PROCUREMENT UNIT - MCC)

APPROVED BY: [Signature]
 DON JEFFERSON T. KOJEE (CHAIRMAN, PROCUREMENT COMMITTEE - MCC)



[Signature]

Monrovia City Corporation (MCC) Procurement Plan (SBA CORE BUDGET) Source of Funding: GOL & INTERNAL REVENUE Fiscal Year: 2022																																							
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ITEM NO.		BASIC DATA																		IMPLEMENTATION DATES																			
		PACKAGE NUMBER (CODE)		CONTRACT PACKAGE		BUSINESS ACTIVITIES CODE		QUANTITY		ESTIMATED COST (USD)		PROCUREMENT METHOD		TECHNICAL SPECS/BOQ/DRAWINGS		PREP. OF BID DOCUMENTS		PC APPROVAL BID DOCUMENT/TECH SPECS		BID INVITATION & RELEASE OF BID DOC		BID SUBMISSION/ PUBLIC OPENING		SUBMISSION OF BID EVALUATION REPORT		PC APPROVAL BID EVALUATION REPORT		CONTRACT AWARD AND SIGNING		ADVANCE PAYMENT (MOBILIZATION)		DELIVERY (SUBSTANTIAL COMPLETION)		ACCEPTANCE & FINAL PAYMENT		REMARKS			
PLANNED		1		IFB No. :MCC/SBA/ NCB/001/2022		PRINTING & BINDING SERVICE		C-1812		1 FIRM		20,675.00		NCB		19-Aug-22		8-Sep-22		15-Sep-22		22-Sep-22		20-Oct-22		3-Nov-22		10-Nov-22		24-Nov-22		N/A		15-Dec-22		30-Dec-22			
UPDATE																																							
ACTUAL																																							
PLANNED		2		IFB No. :MCC/SBA/ NCB/002/2022		REPAIR & MAINTENANCE NON RESIDENTIAL BUILDING		F-4100		1 FIRM		50,000.00		NCB		19-Aug-22		8-Sep-22		15-Sep-22		22-Sep-22		20-Oct-22		3-Nov-22		10-Nov-22		24-Nov-22		N/A		15-Dec-22		30-Dec-22			
UPDATE																																							
ACTUAL																																							
PLANNED		3		IFB No. :MCC/SBA/ RFQ/001/2022		REPAIR & MAINTENANCE VEHICLE SERVICES		G-4520		1 FIRM		10,000.00		RFQ		2-Sep-22		9-Sep-22		16-Sep-22		19-Sep-22		3-Oct-22		10-Oct-22		17-Oct-22		24-Oct-22		N/A		31-Oct-22		21-Nov-22			
UPDATE																																							
ACTUAL																																							
PLANNED		4		IFB No. :MCC/SBA/ NCB/003/2022		VEHICLE SPARE PARTS		G-4530		ASSORTED		20,000.00		NCB		19-Aug-22		8-Sep-22		15-Sep-22		22-Sep-22		20-Oct-22		3-Nov-22		10-Nov-22		24-Nov-22		N/A		15-Dec-22		30-Dec-22			
UPDATE																																							
ACTUAL																																							
SUB-TOTAL												100,675.00																											

Procurement Department

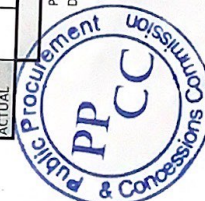
Prepared By: _____

Sub-Total: 100,675.00

PREPARED BY: *[Signature]* DATE: 08-26-22
 DERECK D. PERKINS (MANAGER, PROCUREMENT UNIT - MCC)



APPROVED BY: *[Signature]*
 HON. JEFFERSON T. KOJEE (CHAIRMAN, PROCUREMENT COMMITTEE - MCC)



48540
8-26-2022

Monrovia City Corporation (MCC)																			
Procurement Plan (SBA CORE BUDGET)																			
Source of Funding: GOL & INTERNAL REVENUE																			
Fiscal Year: 2022																			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES											
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITIES CODE	QUANTITY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENTS	PC APPROVAL BID DOCUMENT/T ECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD AND SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	5	IFB No. :MCC/SBA/RB/001/2022	PETROLEUM PRODUCTS (GASOLINE & DIESEL)	G-4661	46,861 @ \$6.69	313,500.00	RB	19-Aug-22	8-Sep-22	15-Sep-22	22-Sep-22	20-Oct-22	3-Nov-22	10-Nov-22	24-Nov-22	N/A	15-Dec-22	30-Dec-22	
UPDATE ACTUAL																			
PLANNED	6	IFB No. :MCC/SBA/RFQ/002/2022	EVENT CATERING SERVICES	I-5621	1 FIRM	5,000.00	RFQ	2-Sep-22	9-Sep-22	16-Sep-22	19-Sep-22	3-Oct-22	10-Oct-22	17-Oct-22	24-Oct-22	N/A	31-Oct-22	21-Nov-22	
UPDATE ACTUAL																			
PLANNED	7	IFB No. :MCC/SBA/RFQ/003/2022	FOOD STUFF	G-4711	ASSORTED	16,655.00	RFQ	2-Sep-22	9-Sep-22	16-Sep-22	19-Sep-22	3-Oct-22	10-Oct-22	17-Oct-22	24-Oct-22	N/A	31-Oct-22	21-Nov-22	
UPDATE ACTUAL																			
PLANNED	8	IFB No. :MCC/SBA/NCB/004/2022	GUEST SERVICE UNIFORMS	G-4771	ASSORTED	11,880.00	NCB	19-Aug-22	8-Sep-22	15-Sep-22	22-Sep-22	20-Oct-22	3-Nov-22	10-Nov-22	24-Nov-22	N/A	15-Dec-22	30-Dec-22	
UPDATE ACTUAL																			
PLANNED	9	IFB No. :MCC/SBA/NCB/005/2022	SPORTING MATERIALS	G-4763	ASSORTED	43,095	NCB	19-Aug-22	8-Sep-22	15-Sep-22	22-Sep-22	20-Oct-22	3-Nov-22	10-Nov-22	24-Nov-22	N/A	15-Dec-22	30-Dec-22	
UPDATE ACTUAL																			

APPROVED BY: 
HON. JEFFERSON T. KOLLIE (CHAIRMAN, PROCUREMENT COMMITTEE - MCC)



W. D. Perkins
Sept-26, 2022

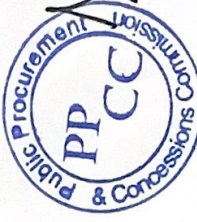
PREPARED BY: 
DERECK D. PERKINS (MANAGER, PROCUREMENT UNIT - MCC)



Monrovia City Corporation (MCC)																				
Procurement Plan (SBA CORE BUDGET)																				
Source of Funding: GOL & INTERNAL REVENUE																				
Fiscal Year: 2022																				
1	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES													
		2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITIES CODE	QUANTITY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS/ DRAWINGS	PREP. OF BID DOCUMENTS	PC APPROVAL BID DOCUMENT/ ECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION	CONTRACT AWARD AND SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY (SUBSTANTIAL)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	10	IFB No. -MCC/SBA/ NCB/006/2022	MEDIA & PUBLICATION SERVICES	J-5813	3 FIRMS	16,655.00	NCB	19-Aug-22	8-Sep-22	15-Sep-22	22-Sep-22	20-Oct-22	3-Nov-22	10-Nov-22	24-Nov-22	N/A	15-Dec-22	30-Dec-22		
UPDATE ACTUAL																				
PLANNED	11	IFB No. -MCC/SBA/ RFQ/004/2022	e- Payment SOFTWARE SERVICE	G-4651	1 FIRM	10,000.00	RFQ	2-Sep-22	9-Sep-22	16-Sep-22	19-Sep-22	3-Oct-22	10-Oct-22	17-Oct-22	24-Oct-22	N/A	31-Oct-22	21-Nov-22		
UPDATE ACTUAL																				
PLANNED	12	IFB No. -MCC/SBA/ NCB/007/2022	AIR TICKET	N-7911	1 FIRM	15,000.00	NCB	19-Aug-22	8-Sep-22	15-Sep-22	22-Sep-22	20-Oct-22	3-Nov-22	10-Nov-22	24-Nov-22	N/A	15-Dec-22	30-Dec-22		
UPDATE ACTUAL																				
PLANNED	13	IFB No. -MCC/SBA/ RFQ/005/2022	REPAIR & MAINTENANCE GENERATOR	C-3314	1 FIRM	6,000.00	RFQ	2-Sep-22	9-Sep-22	16-Sep-22	19-Sep-22	3-Oct-22	10-Oct-22	17-Oct-22	24-Oct-22	N/A	31-Oct-22	21-Nov-22		
UPDATE ACTUAL																				
		SUB-TOTAL(3)																		
		47,655.00																		

PREPARED BY: DERECK D. PERKINS (MANAGER, PROCUREMENT UNIT - MCC) DATE: 28/2022

APPROVED BY: HON. JEFFERSON T. KOJEE (CHAIRMAN, PROCUREMENT COMMITTEE - MCC)



28/2022

Monrovia City Corporation (MCC)
Procurement Plan (SBA CORE BUDGET)
Source of Funding: GOL & INTERANL REVENUE
Fiscal Year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PAGE NO.	CONTRACT PACKAGE	BUSINESS ACTIVITIES CODE	QUANTITY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS	PREP. OF BID DOCUMENTS	PC APPROVAL DOCUMENTS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL EVALUATION	CONTRACT AWARD AND SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY INSPECTION (SUBSTANTIAL PAYMENT)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	14	IFB No. MCC/SBA/ RFQ/006/22	SCRATCH CARDS	J-6190	680 Pcs	3,400.00	RFQ	2-Sep-22	9-Sep-22	16-Sep-22	19-Sep-22	3-Oct-22	10-Oct-22	17-Oct-22	24-Oct-22	N/A	31-Oct-22	21-Nov-22	
UPDATE																			
ACTUAL																			
PLANNED	15	IFB No. MCC/SBA/ RFQ/007/22	Employee's ID CARDS	G-4659	Assorted	4,000.00	RFQ	2-Sep-22	9-Sep-22	16-Sep-22	19-Sep-22	3-Oct-22	10-Oct-22	17-Oct-22	24-Oct-22	N/A	31-Oct-22	21-Nov-22	
UPDATE																			
ACTUAL																			
						SUB-TOTAL (4)													
						7,400.00													
						GRAND TOTAL													
						540,860.00													

PREPARED BY: Derek D. Perkins DATE: 26, 2022
 DERECK D. PERKINS (MANAGER, PROCUREMENT UNIT - MCC)

APPROVED BY: [Signature]
 HON. JEFFERSON T. KOUEE (CHAIRMAN, PROCUREMENT COMMITTEE - MCC)

