Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia
Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/147/'21

April 26, 2021

Hon. Jefferson T. Koijee
MAYOR
Monrovia City Corporation
Republic of Liberia

Dear Hon. Koijee:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLANS FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Monrovia City Corporation (**MCC**) SBA and Non SBA Procurement Plans (*Goods and Services*) for Fiscal Year 2020/2021 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission, upon review and scrutiny of your final submission and accompanying documents, thus, approves the **MCC's** SBA and Non SBA procurement Plans. Please note that a copy of this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), to enable processing of allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated procurement processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Monrovia City Corporation (MCC)
Procurement Plan (NON - SBA CORE BUDGET)
Source of Funding: GOL & INTERANL REVENUE
Fiscal Year: 2020-2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	1
	ITEM NO.	BASIC DATA									IMPLIMENTATION DATES							
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITIES CODE	QUANTITY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENTS	PC APPROVAL - BID DOCUMENT/ TECH SPECS	BID INVITATION & RELEASE OF BID	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD AND SIGNING	ADVANCE PAYMENT (MOBILI	DELIVERY INSPECTION (SUBSTANTIAL	ACCE CE AN FINAL PAYM
PLANNED	1	IFB No.:MCC /NCB/001/20/21	STATIONERY	G-4761	ASSORTED	11,400.00	NCB	3-Aug-20	10-Aug-20	17-Aug-20	12-Apr-21	11-May-21	18-May-21	25-May-21	1-Jun-21	N/A	14-Jun-21	28-J
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No.:MCC /RFQ/001/20/21	COMPUTER SUPPLIES, PARTS, & CABLING	G-4741	1 FIRM	3,945.00	RFQ	3-Aug-20	10-Aug-20	17-Aug-20	5-Apr-21	3-May-21	10-May-21	17-May-21	24-May-21	N/A	7-Jun-21	21-J
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No.:MCC /RFQ/002/20/21	AIR TICKET	N-7911	1 FIRM	10,000.00	RFQ	3-Aug-20	10-Aug-20	17-Aug-20	5-Apr-21	12-Apr-21	19-Apr-21	26-Apr-21	4-May-21	N/A	7-Jun-21	21-Jun
UPDATE																		
ACTUAL																		
	SUB - TOTAL (1)					25,345.00												

PREPARED BY: ____________
DERECK D. PERKINS (MANAGER, PROCUREMENT UNIT - MCC)

APPROVED BY: ____________ DATE: March 17, 2021
HON. JEFFERSON T. KOIJEE (CHAIRMAN, PROCUREMENT COMMITTEE - MCC)

Monrovia City Corporation (MCC)
Procurement Plan (NON - SBA CORE BUDGET)
Source of Funding: GOL & INTERANL REVENUE
Fiscal Year: 2020-2021

1	2	3	4		6	7	8	9	10	11	12	13	14	15	16	17	18	1
	ITEM NO.	BASIC DATA									IMPLIMENTATION DATES							
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITIES CODE	QUANTITY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENTS	PC APPROVAL - BID DOCUMENT/ TECH SPECS	BID INVITATION & RELEASE OF BID	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD AND SIGNING	ADVANCE PAYMENT (MOBIL	DELIVERY INSPECTION (SUBSTANTIAL	ACCE CE AN FINAL PAYM
PLANNED	4	IFB No.:MCC /NCB/002/20/21	VEHICLES	G-4661	3	110,000.00	NCB	3-Aug-20	10-Aug-20	17-Aug-20	5-Apr-21	3-May-21	10-May-21	17-May-21	24-May-21	N/A	7-Jun-21	21-J
UPDATE																		
ACTUAL																		
PLANNED	5	IFB No.:MCC /NCB/003/20/21	REFUSE COLLECTION	G-4773	ASSORTED	60,000.00	NCB	3-Aug-20	10-Aug-20	17-Aug-20	5-Apr-21	3-May-21	10-May-21	17-May-21	24-May-21	N/A	7-Jun-21	21-J
UPDATE																		
ACTUAL																		
PLANNED	6	IFB No.:MCC /NCB/004/20/21	FUNITURE AND FIXTURES	S-9524	ASSORTED	27,691.00	NCB	3-Aug-20	10-Aug-20	17-Aug-20	12-Apr-21	11-May-21	18-May-21	25-May-21	1-Jun-21	N/A	14-Jun-21	28-J
UPDATE																		
ACTUAL																		
	SUB - TOTAL (2)					197,691.00												

PREPARED BY: ____________________
DERECK D. PERKINS (MANAGER, PROCUREMENT UNIT - MCC)

April 26, 2021

APPROVED BY: ____________________ DATE: March 17, 2…
HON. JEFFERSON T. KOIJEE (CHAIRMAN, PROCUREMENT COMMITTEE - MCC)

PROCUREMENT DEPARTMENT * MCC *

PPCC Public Procurement and Concessions Commission

Monrovia City Corporation (MCC)
Procurement Plan (NON - SBA CORE BUDGET)
Source of Funding: GOL & INTERANL REVENUE
Fiscal Year: 2020-2021

1	2	3	4		6	7	8	9	10	11	12	13	14	15	16	17	18	1
	ITEM NO.	BASIC DATA									IMPLIMENTATION DATES							
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITIES CODE	QUANTITY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENTS	PC APPROVAL - BID DOCUMENT/ TECH SPECS	BID INVITATION & RELEASE OF BID	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD AND SIGNING	ADVANCE PAYMENT (MOBILI	DELIVERY INSPECTION (SUBSTANTIAL	ACCE CE AN FINAL PAYM
PLANNED	7	IFB No.:MCC /RFQ/003/20/21	Computer supplies & ICT SERVICES	J-5661	1 FIRM	10,000.00	RFQ	3-Aug-20	10-Aug-20	17-Aug-20	9-Apr-21	19-May-21	26-Apr-21	3-May-21	10-May-21	N/A	22-Jun-21	28-J
UPDATE																		
ACTUAL																		
	SUB - TOTAL (3)					10,000.00												
	GRAND TOTAL (SUB-TOTAL 1-3)					233,036.00												

PREPARED BY: ____________________
DERECK D. PERKINS (MANAGER, PROCUREMENT UNIT - MCC)

APPROVED BY: ____________________ DATE: March 17,
HON. JEFFERSON T. KOIJEE (CHAIRMAN, PROCUREMENT COMMITTEE - MCC)

PROCUREMENT DEPARTMENT * MCC *

Public Procurement & Concessions Commission PPCC

April 26, 2021

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