



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0682/'19

October 3, 2019

Hon. Adolphus Benjamin Jacobs
SUPERINTENDENT
Monrovia Consolidated School System
Republic of Liberia

Dear Hon. Jacobs:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Monrovia Consolidated School System SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

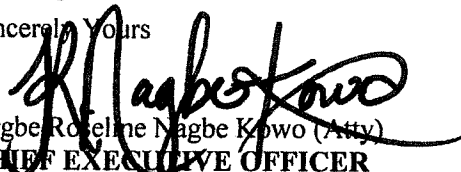
Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for MCSS's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Monrovia Consolidated school system
PROCUREMENT PLAN (SBA budget)
Source of Funding: GOL
Fiscal year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA																			
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCEMENT PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED 1	IFB NO./MCSS/SBA/R FQ/001/19/20	Scratch cards	200pcs	J-6120	1000.00 USD	RFQ	4/5/19	4/19/19	4/29/19	5/3/19	5/17/19	5/29/19	6/6/19	6/18/19	NA	6/28/19	6/30/20		
UPDATE																			
ACTUAL																			
PLANNED 2	IFB NO./MCSS/SBA/N CB/001/19/20	Building Materials	Assorted	G-4663	10,708.00 USD	NCB	3/5/19	3/25/19	4/3/19	4/8/19	5/6/19	5/24/19	5/31/19	6/12/19	NA	6/24/19	6/29/20		
UPDATE																			
ACTUAL																			
SUB TOTAL					11,708.00 USD														

Prepared by: Norman Yorbor
PROCUREMENT DIRECTOR

Approved by: Hon. Adolphus Benjamin Jacobs
HEAD OF ENTITY

Date: 16/3/17

Provisional
16/3/2019
Oct 2019

July 2015
2015

Monrovia Consolidated school system
PROCUREMENT PLAN (SBA budget)
Source of Funding: GOL
Fiscal year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVIT Y CODE	ESTIMATED COST (USD)	PROCUR EMENT METHO D	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/P UBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVAN CE PAYME NT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTI AL COMPLETIO N)	ACCEPTAN CE & FINAL PAYMENT	REMA KS	
PLANNED	4	IFB NO.M/CSS/SBA/R B/001/19/20	Petroleum Products (Diesel & Gasoline)	6000 gallons @ 3.00	G-4661	18,000.00USD	RB	3/22/19	3/29/19	4/5/19	4/12/19	5/10/19	5/19/19	5/31/19	6/16/19	N/A	6/23/19	6/30/20	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB NO.M/CSS/NCB/0 02/17/18	Stationery	Assorted	G-4761	30,000.00USD	NCB	4/5/19	4/22/19	4/30/19	5/3/19	5/17/19	5/24/19	5/31/19	6/14/19	N/A	6/24/19	6/29/20	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB NO.M/CSS/NCB/0 03/19/20	Educational Materials	Assorted	G-4761	25,000.00 USD	NCB	4/5/19	4/22/19	4/30/19	5/3/19	5/17/19	5/24/19	5/31/19	6/14/19	N/A	6/24/19	6/29/20	
UPDATE																			
ACTUAL																			
SUB TOTAL						73,000.00USD													
GRAND TOTAL						84,708.00 USD													

Prepared by: Norwu Yorlbor
Norwu Yorlbor
PROCUREMENT DIRECTOR

Approved by: Hon. Adolphus Benjamin Jacobs
Hon. Adolphus Benjamin Jacobs
HEAD OF ENTITY

Date: 10/3/19

Oct 3, 2019

10/3/19

Monrovia Consolidated school system

PROCUREMENT PLAN (SBA budget)

Source of Funding: GOL

Fiscal year: 2019/2020

Items No.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1.	IFB NO..MCSS/SBA/SS/001/19/20	INTERNET CONNECTIVITY	This contract package is intended to procure internet services. and is funded from the budget line Telecommunication internet
2.	IFB NO..MCSS/SBA/RFQ/001/19/20	SCRATCH CARDS	This contract package is intended to procure scratch cards and is funded from the budget line Telecommunication internet
3.	IFB NO..MCSS/SBA/NCB/001/19/20	BUILDING MATERIALS	This contract package is intended renovate / repair the 23 MCSS schools and the central office 1. Roof, 2. Windows, 3. Rest rooms, 4, painting, this package is funded from the budget line Repair and Maintenance-Civil
4.	IFB NO..MCSS/SBA/RB/001/19/20	PETROLEUM PRODUCTS	This contract package is intended to acquire Petroleum product for MCSS Vehicles and generator (6,786.67gals @ US 3.00.00)
5.	IFB NO..MCSS/NCB/002/19/20	STATIONERY	This contract package is intended to procure assorted stationeries for the MCSS schools and the central office 1. 21/22 ink110sets 2. A4 Papers1,988ctns 3. White chalk20ctns 4. 85—A cartridge 50pks 5. Ball point pen10pks (Assorted) 6. Bulk files45bxs 7. A4 manila folder70bxs 8. Hanging folder85bxs 9. Memo ink35ctns 10. 61 cartridge65sets etc....

Prepared by:

Monrovia

Norwu Yorgbor

PROCUREMENT DIRECTOR

Approved by:

Hon. Adolphus Benjamin Jacobs

Hon. Adolphus Benjamin Jacobs

HEAD OF ENTITY

Date:

10/3/19

02/04/2019

10/03/19


Monrovia Consolidated school system
PROCUREMENT PLAN (SBA budget)

Source of Funding: GOL

Fiscal year: 2019/2020

Items No.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
6.	IFB NO.MCSS/NCB/003/19/20	EDUCATIONAL MATERIAL	This package is intended to pay for Educational materials such as a. postal sheet b. pencils c. chalks d. pens e. globe f. geometry set g. Ruler h. map etc.....

Prepared by: 
Norwu Yorgbor
PROCUREMENT DIRECTOR

Approved by: 
Hon. Adolphus Benjamin Jacobs
HEAD OF ENTITY

Date: 10/3/19

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10/02/19