



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/OIC/085/'23

May 12, 2023

Amb. Dee-Maxwell Saah Kemayah, Sr.
MINISTER
Ministry of Foreign Affairs
Republic of Liberia

Dear Amb. Kemayah:

Subject: RECEIPT AND APPROVAL OF MINISTRY OF FOREIGN AFFAIRS SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2023.

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Foreign Affairs Special Project Procurement Plan (Vehicle purchase) for Fiscal Year 2023 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission wishes to inform the Ministry of Foreign Affairs that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission deems it a **priority** that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.


Sincerely Yours

Stevenson S. Yond
OFFICER-IN-CHARGE

MINISTRY OF FOREIGN AFFAIRS
CORE BUDGET SPECIAL PROJECT PROCUREMENT PLAN
Source of Funding: GOVERNMENT OF LIBERIA (GOL)
FISCAL YEAR 2023

1		2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
		BASIC DATA							IMPLEMENTATION DATES								
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/GOODS/RAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	Delivery, Inspection (Substantia)	ACCEP FINAL I
1	IFB NO. MFA/RB/001/23	Supply of Vehicle	G-4510	Three (3)	\$ 144,000.00	RB	4/10/2023	4/17/2023	4/26/2023	5/10/2023	5/24/2023	5/31/2023	6/5/2023	6/12/2023	N/A	6/26/2023	17/1
PLANNED																	
UPDATE																	
ACTUAL																	
TOTAL					\$ 144,000.00												

Prepared by: 
Procurement Director

Approved by: 
Acting Minister

Date:  6/24/2023

Updated 2023 Plan
May 8, 2023
KSE May



No.

Code

Contract Package

PROCUREMENT PLAN EXPLANATORY NOTE

Contents

1

IFB NO. MFA/RB/001/23

Supply of Vehicles

The contract package was derived from the budgetline Transportation Equipment-Vehicle as was requested from by the Ministry of Foreign Affairs for the purpose of procuring Three (3) Vehicles for the Ministry of Foreign /

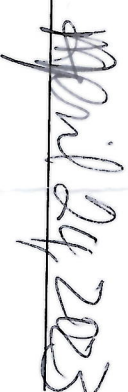
Prepared by

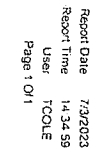

Cyrus G. Flahn Sr.
PROCUREMENT DIRECTOR

Approved by:


Thelma E. Duncan Sawyer
ACTING MINISTER

Date:


April 24, 2023



Fiscal Period	: M2	T0	M3
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Budget Control Type - ALLOTMENT, Voucher Number - 585217, Fiscal Period From - M2, Fiscal Period To - M3, Coding Block

Voucher Number - Upward

Workflow Status

Voucher Number	Voucher Date	Budget Control Type	Voucher Type	Budget Office	Workflow Status	Voucher Description	Coding Block	Debit Amount	Credit Amount
111 Ministry of Foreign Affairs									
1110200 Administration and Management									
312201 Transport Equipment--Vehicles									
2023-0000000000582	13/2/2023	ALLOTMENT	Update	04	Approved	Allocation on behalf of MinFA covering the cost three units Toyota Fortuner SUV 3.4x4 (Automatic, Gasoline) Vehicles to be used by D Min. Legal Affairs Acting COPF and DSP of Financial Affairs	11102001-01201-00000000C+49000113000093120	144 000.00	0.00
Sub Total For Workflow Status Approved								144 000.00	0.00
Grand Total For Workflow Status								144 000.00	0.00