

Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/217/'21**

June 11, 2021

Hon. Rebecca Y. McGill

DEPUTY MINISTER/ADMINISTRATION

Ministry of Finance and Development Planning
Republic of Liberia

Dear Hon. McGill:

Subject: **RECEIPT AND APPROVAL OF THE MINISTRY OF FINANCE AND DEVELOPMENT PLANNING ADDENDUM SPECIAL PROJECT PROCUREMENT PLAN (CONSULTANCY SERVICE) FY – 2020/2021.**

We present our compliments and notes the Ministry of Finance and Development Planning submission of required documents for its addendum Special Project Procurement Plan (Consultancy Service) in accordance with **Section 40** (3) of the PPCA, 2010.

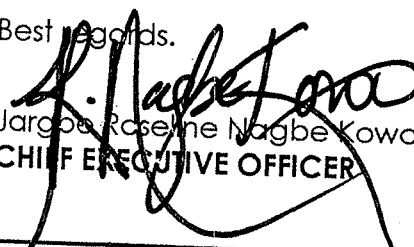
The Commission conveys to the **MFDP** that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and the MFDP will process allotments in keeping with the approved Procurement Plan, after the conclusion of the stipulated process.

The **MFDP** is advised to utilized PPCA Section 56(1), and must negotiate given the stipulated procurement method used.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be attested by the Minister of Justice and signed by the Minister of Finance, and also go through all subsequent requisite approval procedures where applicable. The Commission requires that you kindly forward copies of all stipulated contracts upon signing, as required under governing procurement rules.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards.


Jargoe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of
Liberia



OFFICE OF THE DEPUTY MINISTER
FOR ADMINISTRATION

REPUBLIC OF LIBERIA
MINISTRY OF FINANCE & DEVELOPMENT PLANNING
P.O. BOX 10-9016
1000 MONROVIA, 10 LIBERIA



GOL/MFDP-DMA/2-3/RYM/rsj/13349/'21

May 13, 2021

Attorney Jargbe Roseline Nagbe Kowo
Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill
Monrovia, Liberia

Dear Attorney Kowo:

I present my compliments and herewith inform you that the Ministry of Finance and Development Planning has seen the need for an Annual Upgrading and Support Service Level Agreement for the Budget Management System which has made it imperative for a contract extension with RoviaGate Technology. PPCC granted the Ministry "No Objection" to Sole Source RoviaGate Technology for the upgrade and maintenance of the System for the Special Budget (July 1, 2021 – December 31, 2021) and the New Budget Year (January 1, 2022 – December 31, 2022).

In view of the above mentioned, the Ministry of Finance and Development Planning request "No Objection" to sole source the Annual Upgrade and Support Service Level Agreement of the Budget Management System (BMS) to **RoviaGate Technology**. The estimated cost of the Upgrade is **US\$180,000.00 (One Hundred Eighty Thousand United States Dollars)**.

This request is in consonance with ref. 55 subsection (3) of the Amended and Restated Public Procurement and Concessions Act of 2010, which subjects the use of the Sole source procurement method to the prior approval of the Commission.

STATEMENT OF FACTS

PPCC granted the Ministry "No Objection" to Sole Source RoviaGate Technology for the upgrade and maintenance of the System for the 2019/2020 fiscal year. The Annual Upgrade and Support Service Level Contract needs to be consummated so that **RoviaGate Technology** can generate and produce the Special Budget (July 1, 2021 – December 31, 2021) and the New Budget Year (January 1, 2022 – December 31, 2022) National Budget Book.

REASONS

The Ministry of Finance and Development Planning needs the upgrade of the Budget Management System for the below reasons to:

*Received:
May 19, 2021*

- Configure FTE table by budget summary, Sector, Ministry & Department Configure new forms / tables by Ministry, Policy Area & Department to capture policy notes;
- Configuration of forms / tables for new agencies / departments Configure tables for subsidy Recipient;
- Provide 24/7 customer service at time of data entry to production of final approved budget;
- Generate the Draft Special Budget (July 01, 2021 - December 31, 2021) and the New Fiscal Year Budget (January 01, 2022 – December 31, 2022) National Budget Book;
- Generate an Abridged (summary) Version of the Special Budget (July 01, 2021 - December 31, 2021) and the New Fiscal Year Budget (January 01, 2022 – December 31, 2022) National Budget Book;
- Generate the Approved version of the Special Budget (July 01, 2021 - December 31, 2021) and the New Fiscal Year Budget (January 01, 2022 – December 31, 2022) National Budget Book;
- Secured Hosting; and
- Unlimited Concurrent Users

It is in view of the foregoing fact and reason that the Procurement Committee, relying on part 55 (1) (b & c) of the PPC Act intends to request **RoviaGate Technology** to carry out the upgrading of the Budget Management Software (BMS). Section 55(1 b & c) states:

(b) For additional deliveries of goods by the original supplier which are intended either as replacement parts for existing goods, services or installations or as the extension of existing goods, services or installations where a change of supplier would compel the Procuring Entity to procure equipment or services not meeting requirements of interchangeability with already existing equipment or services;

(c) When additional works not included in the initial contract have, through unforeseeable circumstances, become necessary and the separation of the additional works or services from the initial contract would be difficult for technical or economic reasons;

The Ministry of Finance and Development Planning therefore seeks “No Objection” for the Upgrading of the Budget Management System (BMS). Thanks in advance for your cooperation and please accept the assurances of my highest esteem.

Please see attached proposal from the vendor.

Best regards,



Rebecca Younger McGill
Deputy Minister for Administration
Designated Chairperson
Procurement Committee