Republic of Liberia

Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0673/'19

September 26, 2019

Hon. Samora P.Z. Wolokolie DEPUTY MINISTER FOR FISCAL AFFAIRS

Ministry of Finance and Development Planning Republic of Liberia

Dear Hon. Wolokolie:

Subject: PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Finance and Development Planning SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your plan has been Provisionally Approved pending the passage of the national

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in framework agreements for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages MUST not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can http://ppcc.gov.lr/vr/index.php/documents download

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for MFDP's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Sincerely

Jargbe R

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Ministry of Finance and Development Planning

Draft Annual Procurement Plan [Small Business Act (SBA)] Government of Liberia National Budget

Fiscal Year: 2019 - 2020

				ACTUAL	UPDATE	PLANNED		ACTUAL	UPDATE	PLANNED		ACTUAL	UPDATE	PLANNED		ACTUAL	UPDATE	PLANNED		ACTUAL	UPDATE	PLANNED			1	
				Н		5				4				ω				2		-		1	ITEM NO.		2	
75	Signed:					IFB No. MFDP/SBA/NCB/ 005/19-20				IFB No. MFDP/SBA/NCB/ 004/19-20				IFB No. MFDP/SBA/NCB/ 003/19-20				IFB No. MFDP/SBA/NCB/ Air Tickets 002/19-20				IFB No. MFDP/SBA/NCB/ 001/19-20	O. PACKAGE NUMBER (CODE)		3	
THUE OF PROCUREMENT	Mid 1	TOTAL				Catering Services				Cleaning Materials				Scratch Cards				Air Tickets	ARROYAL CONTROL OF THE PARTY OF			Printing & Binding Services	CONTRACT PACKAGE	BASIC	4	7
ROCUREMEI						S - 5621	SANGE SANGE			G - 4773				J - 6190				N - 7911				C-1811	Business Activities Code	IC DATA	5	
NT S _C C	1					Assorted				Assorted				9,862 Pcs				1 Firm				1 Firm	QTY		6	
Muse 28,2019		227,679.00				30,255.00				32,000.00				49,310.00				90,739.00				25,375.00	ESTIMATED COST (USD)		7	
201,			STATE OF THE PARTY			NCB	一般の名は			NCB	Opposite Annual Control			NCB	STATE			NCB				NCB	PROCUREMENT METHOD		8	
5	ate:					6/10/2019	100 ST 10			6/10/2019				6/10/2019				6/10/2019				6/10/2019	TECHNICAL SPECS/TOR/BOQ/ DRAWINGS		9	12001
,	7/15/					6/13/2019				6/13/2019				6/13/2019				6/13/2019				6/13/2019	PREP. OF BID		10	10000
	19					6/20/2019				6/20/2019				6/20/2019				6/20/2019				6/20/2019	PC APPROVAL- BID DOC/TECH SPECS		11	1010
						6/25/2019				6/25/2019				6/25/2019				6/25/2019				6/25/2019	BID INVITATION & RELEASE OF BID DOC		12	
						7/23/2019	四部 数公			7/23/2019				7/23/2019				7/23/2019				7/23/2019	BID SUBMISSION/PU BLIC OPENING	IMPLEM	13	T
	Approved:					7/30/2019				7/30/2019				7/30/2019				7/30/2019				7/30/2019	SUBMISSION OF BID EVALUATION REPORT	IMPLEMENTATION	14	
		To the second				8/6/2019				8/6/2019	STATE			8/6/2019				8/6/2019				8/6/2019	PC APPROVAL - BID EVALUATION REPORT	ON DATES		
T	A					8/13/2019				8/13/2019				8/13/2019	のないのでは			8/13/2019				8/13/2019	CONTRACT AWARD & SIGNING	22	16	
HEAD OF ENTITY	SAFARE					N/A				N/A				N/A				N/A				N/A	ADVANCE PAYMENT (MOBILIZATION)		17	
Ή	3:5:					6/28/2019				6/28/2019				6/28/2019				6/28/2019				6/29/2020	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)		18	
A						6/28/2019				6/28/2019				6/28/2019				6/28/2019				6/29/2020	ACCEPTANCE & FINAL PAYMENT		19	

Ministry of Finance and Development Planning

Draft Annual Procurement Plan [Small Business Act (SBA)]
Government of Liberia National Budget

Fiscal Year: 2018 - 2019

		STATE OF THE PARTY		ACTUAL	UPDATE	PLANNED		ACTUAL	UPDATE	PLANNED		ACTUAL	UPDATE	PLANNED		ACTUAL	UPDATE	PLANNED			1	
						9				œ	医			7				6	ПЕМ NO.		2	
	GRAN					IFB No. MFDP/SBA/NCB/ 006/19-20				IFB No. MFDP/SBA/RFQ/ 003/19-20				IFB No. MFDP/SBA/RFQ/ 002/19-20				IFB No. MFDP/SBA/RFQ/ 001/19-20	PACKAGE NUMBER (CODE)		3	
Moh	GRAND TOTAL - SBA		の発展の対象を対象を			Repairs and Maintenance None Residential Building				Coded ID Cards				Fumigation Services				Security Uniforms	CONTRACT PACKAGE	BAS	4	
		DESCRIPTION OF				F - 4100 F - 4330	STATE STATES			N - 8121				N - 8121	STEP STREET			G - 4771	Business Activities Code	BASIC DATA	5	
						1 Building				1 Firm				1 Firm				25 sets	QTY		6	
	269,444.00					22,000.00				8,400.00				9,000.00				2,365.00	ESTIMATED COST (USD)		7	
						NCB				RFQ				RFQ				RFQ	PROCUREMENT METHOD		8	
			新加州市			6/10/2019				9/16/2019				9/16/2019				9/16/2019	TECHNICAL SPECS/TOR/BOQ/ DRAWINGS		9	
7/15/19						6/13/2019				9/23/2019				9/23/2019				9/23/2019	PREP. OF BID		10	
//9						6/20/2019				9/30/2019	THE STREET			9/30/2019	THE PERSON NAMED IN			9/30/2019	PC APPROVAL- BID DOC/TECH SPECS		11	
						6/25/2019				10/2/2019	SECTION SECTION			10/2/2019				10/2/2019	BID INVITATION & RELEASE OF BID		12	
						7/23/2019				10/9/2019	100 miles			10/9/2019				10/9/2019	BID SUBMISSION/PU BLIC OPENING	MPLEM	13	
						7/30/2019				10/16/2019				10/16/2019				10/16/2019	BID SUBMISSION OF SUBMISSION/PU BID EVALUATION BLIC OPENING REPORT	ENTATIC	14	
						8/6/2019				10/23/2019	STATUTE OF			10/23/2019				10/23/2019	PC APPROVAL- BID EVALUATION REPORT	IMPLEMENTATION DATES	15	
						8/13/2019				10/30/2019				10/30/2019				10/30/2019	CONTRACT AWARD & SIGNING	S	16	
TESTA						N/A				N/A				N/A				N/A	ADVANCE PAYMENT (MOBILIZATION)		17	
W.						6/29/2020	ないないない			6/29/2020				6/29/2020				6/29/2020	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)		18	
)					6/29/2020				6/29/2020				6/29/2020				6/29/2020	ACCEPTANCE & FINAL PAYMENT		19	

Signed: #1

Tilly of Mally Sound 23, 2013

Date:

Approved:

HEAD OF ENTITY

Ministry of Finance and Development Planning

Annual Procurement Plan [Small Business Act (SBA)]
Government of Liberia National Budget

Fiscal Period: 2019 - 2020

	9	∞	7	6	5	4	3	2	1	No
111	IFB No. MFDP/SBA/NCB/006/19-20	IFB No. MFDP/SBA/RFQ/003/19-20	IFB No. MFDP/SBA/RFQ/002/19-20	IFB No. MFDP/SBA/RFQ/001/19-20	IFB No. MFDP/SBA/NCB/005/19-20	IFB No. MFDP/SBA/NCB/004/19-20	IFB No. MFDP/SBA/NCB/003/19-20	IFB No. MFDP/SBA/NCB/002/19-20	IFB No. MFDP/SBA/NCB/001/19-20	Contract Package
	Repairs and Maintenance None Residential Building	Coded ID Cards	Fumigation Services	Security Uniforms	Catering Services	Cleaning Materials	Scratch Cards	Air Tickets	Printing & Binding Services	Description
	refers to cost for hiring contractors to carry out small scale rennovation in some offices at the MFDP to be funded from the Budgetary Line item Repairs and Maintenance Civil in the cash plan	refers to cost for purchasing blank bicoded cards to produce ID Cards for newly hired employees and replacing lost ID Cards to be funded from the Budgetary Line item Employee ID Cards in the cash plan	refers to cost for the spraying of the entire building for insects, flys, cockroaches, etc. to be funded from the Budgetary Line item Cleaning Materials and Services in the cash plan	Refers to the cost of purchasing Uniforms and assessories for MFDP's Security Unit to be funded from the budgetary line item Uniforms & Specialized Clothing in the cash plan	refers to the cost of hiring catering service providers to provide catering services for MFDP workshops, economic plan review meetings, budget preparation workshops, fiscal policy meetings, etc. to be funded from the budgetary line items Food an Catering Services and Workshops, Conferences, Seminars in the cash plan. Eventhough, the Framework contract will consider one (1) supplier, the MFDP will evaluate and shortlist three (3) other suppliers as standby firms in the case where the 1st ranked supplier fail. The MFDP intends to conduct the process in this manner due to supply risk issue.	Cost of purchasing assorted household cleaning materials such as chlorax, soaps, detols, brooms, to clean MFDP bathrooms and offices etc. to be funded from the budget line Cleaning Materials and Services in the cash plan	Cost of purchasing Scratch cards for MFDP operations at an estimated price of \$5.00 per unit for 9,862 units to be funded from the budgetary line item Scratch in the cash plan	refers to the budgetary line that facilitates payments for Air tickets for travels out of Liberia. This amout is taken from the budgetary line item Foreign Means of Travel in the Cash Plan. Eventhough, the Framework contract will consider one (1) supplier, the MFDP will evaluate and shortlist three (3) other suppliers as standby firms in the case where the 1st ranked supplier fail. The MFDP intends to conduct the process in this manner due to supply risk issue.	refers to the cost for printing the National Budget, Fiscal Outture, Revenue fore cast, 2% & 4% Withholding Forms, Letter Heads etc. to be funded from the budgetary line item Printing, Binding, Publication in the cash plan. Eventhough,the Framework contract will consider one (1) supplier, the MFDP will evaluate and shortlist three (3) other suppliers as standby firms in the case where the 1st ranked supplier fail. The MFDP intends to conduct the process in this manner due to supply risk issue.	Explanatory note

Director of Proce

Signed:

Director of Procurement
7. Theyer-On 9/22/19

Date: 7/15/1 Sanz 23, 2019

File C