



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/0673/19**

September 26, 2019

Hon. Samora P.Z. Wolokolie

DEPUTY MINISTER FOR FISCAL AFFAIRS

Ministry of Finance and Development Planning

Republic of Liberia

Dear Hon. Wolokolie:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Finance and Development Planning SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for MFDP's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

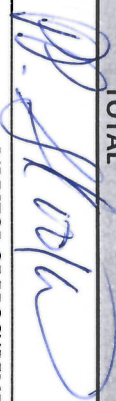
Sincerely, Yours


Jargbe Roseline Nagbe Kowo (Atty)
CHIEF EXECUTIVE OFFICER


Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Ministry of Finance and Development Planning
Draft Annual Procurement Plan [Small Business Act (SBA)]
Government of Liberia National Budget
Fiscal Year: 2019 - 2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activities Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PU BLC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	MFDP/SBA/NCB/ 001/19-20	Printing & Binding Services	C - 1811	1 Firm	25,375.00	NCB	6/10/2019	6/13/2019	6/20/2019	6/25/2019	7/23/2019	7/30/2019	8/6/2019	8/13/2019	N/A	6/29/2020	6/29/2020
UPDATE																		
ACTUAL																		
PLANNED	2	MFDP/SBA/NCB/ 002/19-20	Air Tickets	N - 7911	1 Firm	90,739.00	NCB	6/10/2019	6/13/2019	6/20/2019	6/25/2019	7/23/2019	7/30/2019	8/6/2019	8/13/2019	N/A	6/28/2019	6/28/2019
UPDATE																		
ACTUAL																		
PLANNED	3	MFDP/SBA/NCB/ 003/19-20	Scratch Cards	J - 6190	9,862 Pcs	49,310.00	NCB	6/10/2019	6/13/2019	6/20/2019	6/25/2019	7/23/2019	7/30/2019	8/6/2019	8/13/2019	N/A	6/28/2019	6/28/2019
UPDATE																		
ACTUAL																		
PLANNED	4	MFDP/SBA/NCB/ 004/19-20	Cleaning Materials	G - 4773	Assorted	32,000.00	NCB	6/10/2019	6/13/2019	6/20/2019	6/25/2019	7/23/2019	7/30/2019	8/6/2019	8/13/2019	N/A	6/28/2019	6/28/2019
UPDATE																		
ACTUAL																		
PLANNED	5	MFDP/SBA/NCB/ 005/19-20	Catering Services	S - 5621	Assorted	30,255.00	NCB	6/10/2019	6/13/2019	6/20/2019	6/25/2019	7/23/2019	7/30/2019	8/6/2019	8/13/2019	N/A	6/28/2019	6/28/2019
UPDATE																		
ACTUAL																		
TOTAL						227,679.00												

Signed: 
DIRECTOR OF PROCUREMENT

Date: 7/15/19

Approved: 
HEAD OF ENTITY

T. Igusa 7/22/19

Submitted 25.8.2019

Ministry of Finance and Development Planning
Draft Annual Procurement Plan [Small Business Act (SBA)]
Government of Liberia National Budget
Fiscal Year: 2018 - 2019

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PLANNED	6	IFB No. MFDP/SBA/RFQ/ 001/19-20	Security Uniforms	G - 4771	25 sets	2,365.00	RFQ	9/16/2019	9/23/2019	9/30/2019	10/2/2019	10/9/2019	10/16/2019	10/23/2019	10/30/2019	N/A	6/29/2020	6/29/2020
UPDATE																		
ACTUAL																		
PLANNED	7	IFB No. MFDP/SBA/RFQ/ 002/19-20	Fumigation Services	N - 8121	1 Firm	9,000.00	RFQ	9/16/2019	9/23/2019	9/30/2019	10/2/2019	10/9/2019	10/16/2019	10/23/2019	10/30/2019	N/A	6/29/2020	6/29/2020
UPDATE																		
ACTUAL																		
PLANNED	8	IFB No. MFDP/SBA/RFQ/ 003/19-20	Coded ID Cards	N - 8121	1 Firm	8,400.00	RFQ	9/16/2019	9/23/2019	9/30/2019	10/2/2019	10/9/2019	10/16/2019	10/23/2019	10/30/2019	N/A	6/29/2020	6/29/2020
UPDATE																		
ACTUAL																		
PLANNED	9	IFB No. MFDP/SBA/NCB/ 006/19-20	Repairs and Maintenance None Residential Building	F - 4100 F - 4330	1 Building	22,000.00	NCB	6/10/2019	6/13/2019	6/20/2019	6/25/2019	7/23/2019	7/30/2019	8/6/2019	8/13/2019	N/A	6/29/2020	6/29/2020
UPDATE																		
ACTUAL																		
GRAND TOTAL - SBA						269,444.00												

Signed: 
DIRECTOR OF PROCUREMENT

Date: 7/15/19

Approved: 
HEAD OF ENTITY

T. Tagbor
9/28/19
October
September 23, 2019

Annual Procurement Plan [Small Business Act (SBA)]

Government of Liberia National Budget

Fiscal Period: 2019 - 2020

Signed:

Date:

Director of Procurement

7.7kgus ok 9/28/19

with a 23, 2019
September

[Signature]