



Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: [www.ppec.gov.lr](http://www.ppec.gov.lr) Email: [info@ppec.gov.lr](mailto:info@ppec.gov.lr) Phone Short Code: 4357

Ref: PPCC/RL/CEO/701/'20

December 5, 2022

Hon. Rebecca Younger McGill

**DEPUTY MINISTER FOR ADMINISTRATION**

Ministry of Finance and Development Planning

Republic of Liberia

Dear Hon. McGill:

Subject: **RECEIPT AND APPROVAL OF THE MINISTRY OF FINANCE AND DEVELOPMENT PLANNING SPECIAL PROJECT PROCUREMENT PLAN TO SOLE SOURCE ROVIAGATE TECHNOLOGY.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the MFDP's Special Project Procurement Plan to Sole Source RoviaGate Technology, LLC for the provision of Configuration and Upgrade for the Budget Management System to produce Budget Book for Fiscal Year 2023, in accordance with **Section 40 (3)** of the PPCA, 2010, and Section 55(d).

The Commission conveys to the MFDP that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan, upon conclusion of stipulated processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

The Commission upon review of MFDP's submissions, renders approval for the MFDP's Special Project Procurement Plan and award Contract to RoviaGate for the Provision of Configuration and Upgrade for the the Budget Management System and **production of Budget Books** in the amount of **\$180,000.00 (one hundred eighty thousand United States Dollars)**.

The Commission indicates that the intended vendor (RoviaGate) must ensure quality conformance given the contract package.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards,

Jargis Roseline Nagbe Kowo (Atty.)

**CHIEF EXECUTIVE OFFICER**

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Ministry of Finance and Development Planning (MFDP)  
Addendum Special Project Procurement Plan-Non Consultancy Services  
Government of Liberia National Budget  
Fiscal Year: 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activities Code	No. of FIRMS /PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR& PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHOR TLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL- SUBMISSION OF FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING
PLANNED	1	IFB No. MFP/ss/001/2022	Upgrade of the Budget Management Software (BMS)	J - 6201 J - 6202 J - 6209	1 Firm	180,000.00	10/17/2022	N/A	N/A	N/A	N/A	11/5/2023	11/12/2023	11/19/2023	12/10/2023	12/17/2023	12/20/2023	12/23/2023
UPDATE																		
ACTUAL																		
GRAND TOTAL																		
180,000.00																		

Signature : *[Signature]*

Date : *10/17/2022*

Eric B. Arko  
Procurement Director

Approved : *[Signature]* *10/17/2022*

Hon. Rebecca Younger McGill  
Designated Chairperson - Procurement Committee



*Nov. 16, 2022*  
*[Signature]*

Ministry of Finance and Development Planning (MFDP)

Addendum Special Project Procurement Plan - Non Consultancy Services

Government of Liberia National Budget

Fiscal Year: 2023

No	Package Code	Description	Explanatory note
1	IFB No. MFDP/SS/001/2022	Upgrade of the Budget Management System (BMS)	Refers to cost of sole sourcing Roviagate Technology to configure, upgrade and maintenance of the Budget Management System (BMS) to produce new Fiscal Year Budget (January 1, 2023 – December 31, 2023) and to configure FTE table by budget summary, Sector, Ministry & Department; to configure new forms / tables by Ministry, Policy Area & Department to capture policy notes; Configuration of forms / tables for new agencies / departments; configure tables for subsidy Recipient ; Provide 24/7 customer service at time of data entry to production of final approved budget; Generate the Draft and Final for the New Fiscal Year Budget (January 1, 2023 – December 31, 2023) National Budget Book; Generate an abridges (Summary) of the National Budget Book (January 1, 2023 - December 31, 2023); General the Approved version of the National Budget Book (January 1, 2023 - December 31, 2023); Secured Hosting; and Unlimited Concurrent Users. The decision to sole source Roviagate Technology is in consonance with Section 55 subsection 1 (b & c) of the PPC Act as restated in 2010; Roviagate Technology, LLC was sole sourced during the last fiscal year to upgrade the Budget Management Software (BMS).

Signed: \_\_\_\_\_

Procurement Director

*[Signature]*  
Dec-2, 2022



Date: 10/17/2022

