



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0396/'18

August 23, 2018

Hon. Samora P.Z. Wolokolie
DEPUTY MINISTER FOR FISCAL AFFAIRS
Ministry of Finance & Development Planning
Republic of Liberia

Dear Hon. Wolokolie:

Subject: RECEIPT AND APPROVAL OF SPECIAL PROJECT CONSULTANCY (TECHNICAL ADVISORY SERVICES) PROCUREMENT PLAN FOR FISCAL YEAR 2018/2019

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Finance & Development Planning Consultancy Procurement Plan (*Technical Advisory Services*) for Fiscal Year 2018/2019 in accordance with Section 40(3) of the PPCA, 2010. The Commission wishes to inform the Ministry of Finance & Development Planning that its Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe Section 40(5) of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Commission urges you to continue to remain in compliance with the PPCA, 2010 as we strive to attain equality, fairness, transparency, accountability and public confidence in our procurement and concessions processes.


Kind regards.

Yours sincerely,

James Dorbor Jallah
CHIEF EXECUTIVE OFFICER

MEMORANDUM

To : James D. Jallah
Executive Director

From : Anthony P. Tarbah, Sr. 
AED, CMD

Date : August 22, 2018

Subj. : **Ministry of Finance and Development Planning (MFDP) Request for approval of its Special Project Consultancy Services Procurement plans for 2018/2019**

Having reviewed the request from the MFDP, the following has been observed:

1. The request from the Ministry is in keeping with Section 40, Sub-section 2 (Requirement to plan procurement activities) and Section 55-d (Justification for urgent action) of the PPCA; furthermore, the plan meets acceptable standards for procurement planning as set forth by the Secretariat of the Commission.

Recommendation:

- That the Special Project procurement plan of the Ministry of Finance and Development Planning is approved for onward implementation



REPUBLIC OF LIBERIA
MINISTRY OF FINANCE & DEVELOPMENT PLANNING

P.O. BOX 10-9016
1000 MONROVIA, 10 LIBERIA



OFFICE OF THE DEPUTY MINISTER
FOR FISCAL AFFAIRS

MFDP/DMFA/2-2/SPZW/mb/00111/'18

20 August 2018

Hon. Dorbor Jallah
Chief Executive Officer
Public Procurement and Concessions Commission
Capitol Hill
Monrovia, Liberia

RECEIVED
20 AUG 2018

J. Barry
4:30pm

**REF: SUBMISSION OF 2018-2019 SPECIAL PROJECT CONSULTANCY
PROCUREMENT PLANS**

Dear Hon. Jallah:

We write in consonance with Section 40 Sub-sections 2 of the PPC Act, which requires all procuring entities to undertake procurement in order to maximize value for public expenditure and other objects of the Act.

The funding for the payment of the consultants will come from the Strengthening National Capacities for Development Effectiveness (C4DE) and the Government of Liberia 2018-19 National Budget. One month payment in the amount of US\$25,000.00 will be made by the Strengthening National Capacities for Development Effectiveness (C4DE) while the remaining two months payment in the amount of US\$50,000.00 will be paid from the GOL 2018-19 National Budget.

Pursuant to the above provision, we wish to submit to the Commission the Consultancy Procurement Plan for perusal and discussion.

Thanks for your usual kind consideration. Please accept the assurance of our highest esteem.

Very truly yours,

Samora P.Z. Wolokolie, CFE, CA, CPA.
Deputy Minister for Fiscal Affairs

Ministry of Finance and Development Planning

Special Project Procurement Plan (Core Budget) - Consultancy Services

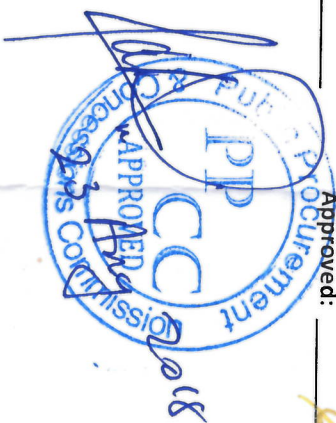
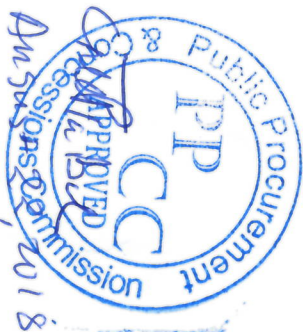
GOL National Budget

Fiscal Year: 2018 - 2019

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA							REQUEST FOR EXPRESSION OF INTEREST, if applicable											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Acty Code	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR& PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORT LIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING
1	MEDP/SS/001/ 17/18	Technical Advisory Services	M - 7020	4 persons	75,000.00	SS	2/20/2018	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2/28/2018
PLANNED																		
UPDA																		
ACTUAL																		
GRAND TOTAL					75,000.00													

Signature : *[Signature]*
 DIRECTOR OF PROCUREMENT

Date: 8/17/18
 Approved: *[Signature]*
 HEAD OF ENTITY



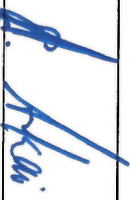
Ministry of Finance and Development Planning

Project Procurement Plan (Core Budget) Consultancy

GOL National Budget

Fiscal Period: 2018 - 2019

No	Contract Package	Description	Explanatory note
1	RFP No. MFDP/SS/001/17/18	Technical Advisory Services	refers to cost of directly hiring Mr. Melvin Crawford, Mr. Teakon J. Williams, Mr. Dehpue Y. Zuo a Mr. Re-N Zamapoe Myers to provide Technical Advisory Service to MFDP in order to craft the Pro-Agenda of the Government of Liberia to be funded from the budgetary line Consultancy Services in cash plan. The use of the sole source method is based on section 55(1d) of the PPC Act of 2010 i.e considering that the government just tookover and there was not sufficient time to conduct the procurement process for the hiring of consultants.

Signed: 

Director of Procurement

Date: 8/17/18

