



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref: **PPCC/RL/CEO/90/'21**

September 23, 2021

Hon. Hassan A. Karneh
ACTING MINISTER
Ministry of Gender Children & Social Protection
Republic of Liberia

Dear Hon. Karneh:

Subject: **PROVISIONAL APPROVAL OF MINISTRY OF GENDER's, SBA, NON SBA PROCUREMENT PLANS FOR SPECIAL FY 2021.**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Gender, SBA, NON-SBA Procurement Plans for FY 2021 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminated in **framework agreements** for recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for **MOG's** allocation in the approved budget, Cash Plan, names and positions of procurement committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely yours


Jarabe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

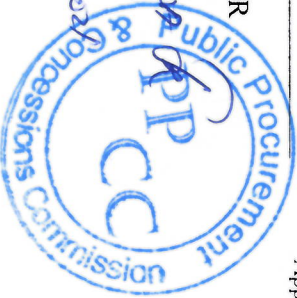
MINISTRY OF GENDER, CHILDREN, AND SOCIAL PROTECTION
PROCUREMENT PLAN Non-SBA (Core Budget)
SOURCE OF FUNDING: GOL
FISCAL YEAR: 2021

| BASIC DATA | | | | | | | | | | | | | | | | | IMPLEMENTATION DATES | | | | | | | | | |
|------------|-----------------------|--------------------------|--------------------------------|-------|----------------------|--------------------|------------------------------|-----------------------|----------------------------------|-------------------------------------|-------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------------|---|----------------------|--|--|--|--|--|--|--|--|--|
| ITEM NO. | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE | BUSINESS REGISTRATION CODE | QTY | ESTIMATED COST (USD) | PROCUREMENT METHOD | TECHNICAL SPECS/BOQ/DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL - BID DOC/TECH SPECS | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION/PUBLIC OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL - BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBILIZATION) | DELIVERY, INSPECTION & SUBSISTANCE COMPLETION | | | | | | | | | | |
| PLANNED | 1 | IFB No. MGCSF/RFQ/001/21 | Stationery | G4761 | Assorted | 1,500.00 | RFQ | 18/08/2021 | 25/08/2021 | 01/09/2021 | 07/09/2021 | 10/09/2021 | 15/09/2021 | 20/09/2021 | 27/09/2021 | N/A | 24/06/2022 | | | | | | | | | |
| UPDATE | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PLANNED | 2 | IFB No. MGCSF/RFQ/002/21 | Repair & Maintenance -Vehicles | J6120 | 1 Firm | 6,000.00 | RFQ | 18/08/2021 | 25/08/2021 | 01/09/2021 | 07/09/2021 | 10/09/2021 | 15/09/2021 | 20/09/2021 | 27/09/2021 | N/A | 24/06/2022 | | | | | | | | | |
| UPDATE | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PLANNED | 3 | IFB No. MGCSF/RFQ/003/21 | Vehicle Insurance | K6512 | 1 Firm | 175.00 | RFQ | 18/08/2021 | 25/08/2021 | 01/09/2021 | 07/09/2021 | 10/09/2021 | 15/09/2021 | 20/09/2021 | 27/09/2021 | N/A | 24/06/2022 | | | | | | | | | |
| UPDATE | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PLANNED | 4 | IFB No. MGCSF/RFQ/004/21 | Scratch Cards | J6190 | 1 Firm | 593.00 | RFQ | 18/08/2021 | 25/08/2021 | 01/09/2021 | 07/09/2021 | 10/09/2021 | 15/09/2021 | 20/09/2021 | 27/09/2021 | N/A | 24/06/2022 | | | | | | | | | |
| UPDATE | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sub Total | | | | | 8,268.00 | | | | | | | | | | | | | | | | | | | | | |

Prepared by: 
Omilford Saye Nyah, Jr.
PROCUREMENT DIRECTOR

Approved by: 
Hassan A. Kanyeh, Acting Minister
ACTING CHAIRPERSON, PROCUREMENT COMMITTEE

Date: September 17, 2021



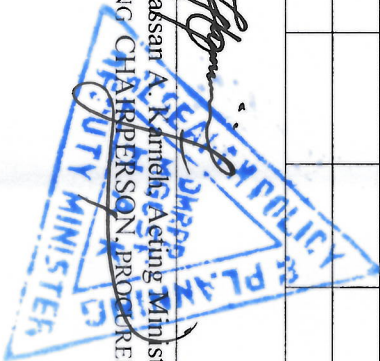
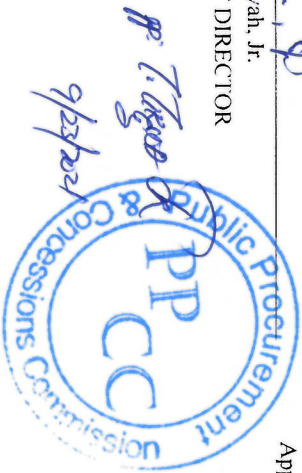
MINISTRY OF GENDER, CHILDREN, AND SOCIAL PROTECTION
PROCUREMENT PLAN Non-SBA (Core Budget)
SOURCE OF FUNDING: GOL
FISCAL YEAR: 2021

| BASIC DATA | | | | | IMPLEMENTATION DATES | | | | | | | | | | | |
|-------------|--------------------------|-------------------|-----------------------------|--------|----------------------|---------------------|--------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------------|-------------------------------------|-------------------------------------|--------------------------|---------------------------------|---|
| ITEM NO. | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE | BUSINESS REGISTRATI ON CODE | QTY | ESTIMATED COST (USD) | PROCURE MENT METHOD | TECHNICAL SPECS/BOQ/ /DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL - BID DOC/TECH SPECS | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION/ PUBLIC OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL - BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBLIZ ACTION) | DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION) |
| 5 | IFB No. MGCSP/RFO/005/21 | Printing Services | C1811 | 1 Firm | 500.00 | RFO | 18/08/2021 | 25/08/20 21 | 01/09/2021 | 07/09/2021 | 10/09/2021 | 15/09/2021 | 20/09/2021 | 27/09/20 21 | N/A | 24/06/2022 |
| UPDATE | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | |
| PLANNED | | | | | | | | | | | | | | | | |
| UPDATE | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | |
| PLANNED | | | | | | | | | | | | | | | | |
| UPDATE | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | |
| Sub-Total | | | | | 500.00 | | | | | | | | | | | |
| Grand Total | | | | | 8,768.00 | | | | | | | | | | | |

Prepared by: Amir P.
Omitofa Saye Nyah, Jr.
PROCUREMENT DIRECTOR

Approved by: Hassan A. Kamleh Acting Minister
ACTING CHAIRPERSON, PROCUREMENT COMMITTEE

Date: September 17, 2021




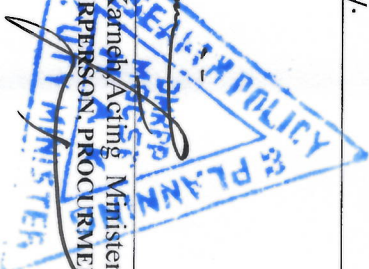
MINISTRY OF GENDER, CHILDREN, AND SOCIAL PROTECTION
PROCUREMENT PLAN Non-SBA (Core Budget)
SOURCE OF FUNDING: GOL
FISCAL YEAR: 2021

| | | | |
|---|--------------------------|-------------------------|---|
| 1 | IFB No. MGCSF/RFQ/001/21 | Stationery | This contract package comes from the budget line Stationery, and will be used to procure the following Stationery Items for Ministry: A-4/Legal/A-3 Paper Ink(728,737, Laserjet41A, Laserjet17A) Files(Box/Paper) Correction Fluid Paper Clips/Staples Pens, and etc. |
| 2 | IFB No. MGCSF/RFQ/002/21 | Repair & Maint.-Vehicle | This contract package comes from the Budget line Repair and Maintenance-Vehicle, and will be used to hire a firm to service Ministry's vehicles. |
| 3 | IFB No. MGCSF/RFQ/003/21 | Vehicle Insurance | This contract package comes from the budget line Vehicle Insurance, and will be used to hire Insurance Services from a firm the Ministry's fleet. |
| 4 | IFB No. MGCSF/RFQ/004/21 | Scratch cards | This contract package is from the budget line Scratch Cards, and will be used to procure Scratch cards for Staffers of the Ministry. |
| 5 | IFB No. MGCSF/RFQ/005/21 | Printing Services | This contract package is from the budget line Printing, Binding, and Publication, and will be used to hire a firm to provide printing services for the Ministry. |

Prepared by: 
Omiford S. Nyah, Jr.
PROCUREMENT DIRECTOR



Approved by: 
Hassan A. Karamah/Acting Minister
ACTING CHAIRPERSON, PROCUREMENT COMMITTEE



Date: September 17, 2021

