



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/0810/19**

November 5, 2019

Hon. Esther Y. M. Walker
SUPERINTENDENT
Bong County Administration
Republic of Liberia

Dear Hon. Walker:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Bong County Administration SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

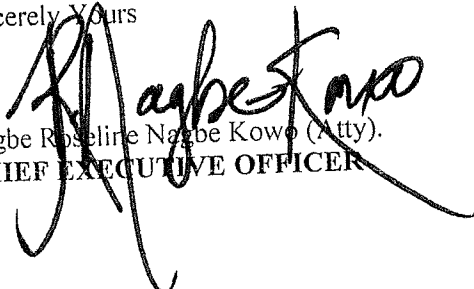
Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for the Senate's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jargbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

INISTRY OF INTERNAL AFFAIRS
BONG COUNTY ADMINISTRATION
SBA PROCUREMENT PLAN
SOURCE OF FUNDING: GOL CDF/SDF
F. Y: 2019/2020

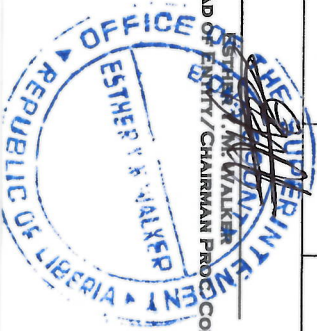
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB:NO /BCA/ NCB/0 01/19/ 29	Repairs & Maintenance of residential building	F-4100	4 firms	50,000	NCB	10-28-19	11-18-19	11-25-19	12-1-19	12-28-19	1-9-20	1-30-20	2-14-20	N/A	5-20-20	6-30-20
UPDATE																		
ACTUAL																		
PLANNED	2	IFB:/B CA/NC B/002/ 19/20	Repairs & Maintenance of non-residential buildings	F-4100	4 Firms	55,000	NCB	11-4-19	11-25-19	12-1-19	12-7-19	1-6-20	1-13-20	2-3-20	2-17-20	N/A	5-20-20	6-30-20
UPDATE																		
ACTUAL																		
PLANNED	3	IFB:/N O/BCA /NCB/ 003/1 9/20	Office Furniture	G-4659	8 Firms	70,000	NCB	11-11-19	12-1-19	12-9-19	12-16-19	1-13-20	2-17-20	2-10-20	2-24-20	N/A	5-20-20	6-30-20
GRANT TOTAL						US\$175,000												

PREPARED BY: K. DADA PAY-SAYEE
NAME: K. DADA PAY-SAYEE
POSITION: PROCUREMENT OFFICER

DATE: 10/21/19

APPROVED BY: ESTHER K. WALKER
NAME: ESTHER K. WALKER
POSITION: HEAD OF BUDGET / CHAIRMAN PROCO COMMITTEE

DATE: 10-21-19



Handwritten signature: K. DADA PAY-SAYEE
Handwritten date: November 4, 2019

Handwritten signature: Esther K. Walker

Handwritten signature: Mark...

IFB:NO/BCA/BCA/NCB/003/19/20
CODE G-4659

THIS CONTRACT PACKAGE IS INTENDED FOR THE PROCURING
OF OFFICE FURNITURE AS FOLLOWS:

1. TO PROCURE FURNITURE FOR THE TOWN HALL IN
WAINSUE TOWN, JORQUELEH DISTRICT #3 IN THE
AMOUNT OF US\$5,000.00

2. TO PROCURE FURNITURE FOR THE 13 ADMINISTRATIVE
DISTRICTS IN BONG COUNTY IN THE AMOUNT OF
US\$65,000.00

BUDGET NOTE: PROCUREMENT OF FURNITURE
WILL BE DONE OR CARRIED OUT AT DIFFERENT
LOCATIONS AND PLACED INTO DIFFERENT PROJECT
LOTS

Handwritten signature: Nabe Kuro
11/05/19

Handwritten note:
Cethu
November 9, 2019

Handwritten signature