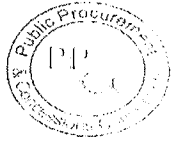




Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/OIC/185/23

July 6, 2023

Hon. J. Keyah Saah
SUPERINTENDENT
Gbarpolu County
Ministry of Internal Affairs
Republic of Liberia

Dear Hon. Saah:

Subject: **RECEIPT AND APPROVAL OF THE MINISTRY OF INTERNAL AFFAIRS/GBARPOLU COUNTY ADMINISTRATION SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2022.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Internal Affairs/Gbarpolu County Administration Special Project Procurement Plan, in accordance with **Section 40 (3)** of the PPCA, 2010, and Section 55(d).

The Commission conveys to the Ministry of Internal Affairs/Gbarpolu County Administration that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan, upon conclusion of stipulated processes.


The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards.


Stevenson S. Yond
OFFICER-IN-CHARGE

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia



REPUBLIC OF LIBERIA
MINISTRY OF INTERNAL AFFAIRS

Bopolu City, Gbarpolu County
Contact: 0886 513 736 / 0777 513 736

Office of the Superintendent



July 05, 2023

Hon. Stevenson S. Yond
Officer -In -Charge
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill,
Monrovia, Liberia

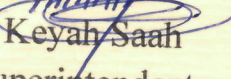
Dear Honorable:

We present compliments and wish to submit to you the **Gbarpolu County's Administration**, Ministry of Internal Affairs' Procurement Plan from the County Social Development Fund (CSDF) for the fiscal year 2023 for your approval in compliance with Section (40) of the Public Procurement & Concessions Act (PPCA), 2010.

Also, we wish to inform the commission that there is no provision in the County's Budget for advertisement nor available operational funds; hence we request the commission to kindly grant us "No Objection" as stated in section 50(b) of the PPCA to use Restricted Bidding Method for the Procurement of the vehicle thereby reducing the lead time by two (2) weeks.

Thanks for your understanding as we work together to ensure compliance and achievement of value for money in public expenditures.

Sincerely yours,


J. Keyah Saah
Superintendent
Gbarpolu County

Received
Theophilus B. Kollie
July 5, 2023
Time: 1:39pm

GBARPOLU COUNTY ADMINISTRATION
SPECIAL PROJECT PROCUREMENT PLAN(SBA)
SOURCE OF FUNDING: COUNTY DEVELOPMENT FUND(CDF)
Fiscal Year : 2023

BASIC DATA										IMPLEMENTATION DATES										
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
		Item No.	Package Number (CODE)	Contract PACKAGE	BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST USD	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/ DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL- BID	BID INVITATIO N&	BID SUBMISSION/ PUBLIC	SUBMISSIO N OF BID EVALUATIO	PC APPROVAL- BID	CONTRACT AWARD& SIGNING	ADVANCE PAYMENT (MOBILIZ	DELIVERY, INSPECTION/ SUBSTANT)	ACCEPTANCE & FINAL PAYMENT	REMARKS
Planned		1	IFB NO.GC/SBA/NCB/01/2023	R&M-Non Residential Buildings	G4663	14units	81,000.00	NCB	20-Jun-23	27-Jun-23	4-Jul-23	7-Jul-23	7-Aug-23	14-Aug-23	17-Aug-23	23-Aug-23	N/A	5-Sep-23	25-Oct-23	
Update																				
Actual																				
Planned		2	IFB NO.GC/SBA/NCB/02/2023	Construction of Bridge	FA210	1	150,000.00	NCB	20-Jun-23	27-Jun-23	4-Jul-23	7-Jul-23	7-Aug-23	14-Aug-23	17-Aug-23	23-Aug-23	N/A	5-Sep-23	25-Oct-23	
Update																				
Actual																				
Planned		3	IFB NO.GC/SBA/NCB/03/2023	Construction of Public Building	FA100	1 units	20,000.00	NCB	20-Jun-23	27-Jun-23	4-Jul-23	7-Jul-23	7-Aug-23	14-Aug-23	17-Aug-23	23-Aug-23	N/A	5-Sep-23	25-Oct-23	
Update																				
Actual																				
Planned		4																		
Update																				
Actual																				
Total							251,000.00													

Prepared By: Moss Mahadi
Procurement Officer

DATE: 05/07/2023

Approved By: _____
Superintendent

DATE: 07/05/2023



6, 2023



2023

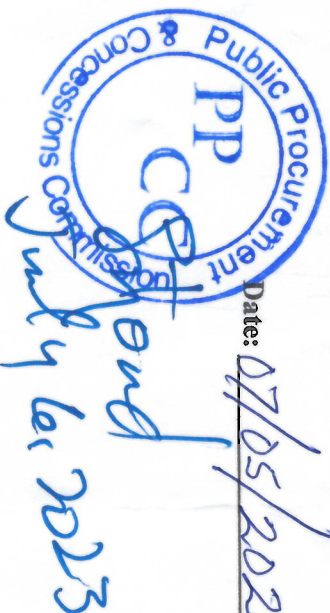
NAME OF ENTITY: GBARPOLU COUNTY ADMINISTRATION
SPECIAL PROJECT PROCUREMENT PLAN(SBA)
SOURCE OF FUNDING: COUNTY DEVELOPMENT FUND(CDF)
FISCAL YEAR: 2023

NO.	Contract Package code	Contract Package	Content of the Contract Package
1.	IFB NO.GC/SBA/NCB/01/2023	Repair & Maintenance-Non-Residential Buildings	<p>This contract package is intended to hire a construction firm to do Repair & Maintenance on following public buildings. All in USD:</p> <ol style="list-style-type: none"> Renovation of the Superintendent compound -----US\$5000 Renovation of the Gbama Maternity home----- US\$5000 Renovate of Youth Center.US\$5000 Completion of Fassama Maternity home ----- US\$5,000 Completion of Dewah's Clinic----- US\$5,000 Renovation of Gbama Adm. Compound----- US\$5,000 Completion of Civil Comp. (Belle Baloma) ----- US\$5,000 Completion of Wayama's Sch.----- US\$5,000 Completion of Morlakwelleh Town hall ----- US5,000 Completion of Kologbane Clinic ----- US\$5,000 Completion of Zuie Clinic ----- US\$10,000 Completion of Zuie guest House ----- US\$6,000 Completion of Gbarquoita's Clinic ----- US\$10,000 Completion of Belle yallah Clinic ----- US\$10,000
2.	IFB NO.GC/SBA/NCB/02/2023	Construction of Bridge	<p>This contract package is intended to hire a construction firm for the Construction of bridge in Bamboo Town.</p>
3.	IFB NO.RC/SBA/NCB/03/2023	Construction of a public building	<p>This contract package is intended to hire a construction firm to construct a women's safe home.</p>

Prepared by: Moses Motadi
Procurement Officer

Approved by: [Signature]
Superintendent

Date: 07/05/2023



GBARPOLU COUNTY ADMINISTRATION
SPECIAL PROJECT PROCUREMENT PLAN(NON SBA)
SOURCE OF FUNDING: COUNTY DEVELOPMENT FUND(CDF)
Fiscal Year : 2023

BASIC DATA										IMPLEMENTATION DATES										
	Item No.	Package Number (CODE)	Contract PACKAGE	BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST USD	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/ DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL- BID	BID INVITATIO N#	BID SUBMISSION/ PUBLIC	SUBMISSIO N OF BID EVALUATIO	PC APPROVAL- BID	CONTRACT AWARD& SIGNING	ADVANCE PAYMENT (MOBILIZ	DELIVERY, INSPECTION/ SUBSTANT)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
Planned			Machinery Construction		3 units	425,000.00	NCB	20-Jun-23	27-Jun-23	4-Jul-23	7-Jul-23	8-Aug-23	14-Aug-23	17-Aug-23	23-Aug-23	N/A	5-Sep-23		25-Oct-23	
Update																				
Actual																				
Planned	2	IFB NO.GC/RB/01/2023	Vehicles	G4510	3 units	185,000.00	RB	20-Jun-23	27-Jun-23	4-Jul-23	7-Jul-23	8-Aug-23	14-Aug-23	17-Aug-23	23-Aug-23	N/A	5-Sep-23		25-Oct-23	
Update																				
Actual																				
Planned	3	IFB NO.GC/RFO/01/2023	Motor Bike	G4540	6 units	6,000.00	RFO	12-Jul-23	14-Jul-23	17-Jul-23	18-Jul-23	25-Jul-23	27-Jul-23	31-Jul-23	2-Aug-23	N/A	10-Aug-23		25-Sep-23	
Update																				
Actual																				
Planned	4	IFB NO.GC/RFO/02/2023	Boat Engine	C3011	4 units	10,000.00	RFO	12-Jul-23	14-Jul-23	17-Jul-23	18-Jul-23	25-Jul-23	27-Jul-23	31-Jul-23	2-Aug-23	N/A	10-Aug-23		25-Sep-23	
Update																				
Actual																				
Planned	5	IFB NO.GC/RFO/03/2023	Furniture	G4759	Assorted	4,000.00	RFO	5-Apr-23	7-Apr-23	11-Apr-23	13-Apr-23	20-Apr-23	24-Apr-23	26-Apr-23	28-Apr-23	N/A	2-May-23		18-May-23	
Update																				
Actual																				
Total						\$ 630,000.00														

Prepared BY: Moses Mafule DATE: 05/07/2023
Procurement Officer

Approved BY: [Signature] DATE: 07/05/2023
Supervisor



NAME OF ENTITY: GBARPOLU COUNTY ADMINISTRATION
SPECIAL PROJECT PROCUREMENT PLAN(NON-SBA)
SOURCE OF FUNDING: COUNTY DEVELOPMENT FUND(CDF)
FISCAL YEAR: 2023

NO.	Contract Package code	Contract Package	Content of the Contract Package
1.	IFB NO.GC/NCB/01/2023	Machinery Construction	<p>This contract package is intended to procure Machinery for construction work.</p> <p>1. Bulldozers ----- US\$150,000 2. Excavator ----- US\$135,000 3. Motor grader ----- US\$140,000</p>
2.	IFB NO.GC/RB/01/2023	Vehicle	<p>This contract package is intended to procure Vehicles in different categories for the county.</p> <p>1. Vehicles ----- 3</p> <p>In the resolution from the county's sitting, funds were allotted to procure vehicles for some County Officials.</p> <p>1. Superintendent vehicle ----- US\$35,000.00 2. PMC Vehicle ----- US\$35,000.00 3. Procurement of Load Belt Truck----- US\$115,000.00</p>
3.	IFB NO.GC/RFQ/01/2023	Motor Bike	<p>This contract package is intended to procure Motorbikes for the county</p> <p>1. Procure three(3) motorbikes for fiscal, development Supt, & County's Inspector ----US\$3,000 2. Two bikes for statutory dist.Supt(Gbarma & Bopolu) -----US\$2,000 3. One motorbike for rural women -----US\$1,000</p>
4.	IFB NO.GC/RFQ/02/2023	Boat Engine	<p>This contract package is intended to procure pieces of Boat Engine for Guiwonlalai:</p> <p>1. Boat Engine----- 4 pieces</p>
5.	IFB NO.GC/RFQ/03/2023	Office Furniture	<p>This contract package is intended to procure Office Furniture for traditional council HQ and superintendent resident: Such as the following:</p> <p>1. Waiting room chair-----6 pieces 2. Executive desk -----5 piece 3. Ordinary desk -----5 4. Executive Chair -----4 pieces 5. Visitor Chairs -----12pc 6. Sofa-----2</p>

Prepared by: Mrs. Ntatale 05/07/2023
Procurement Officer

Approved by: [Signature]
Superintendent

[Signature]
July 6, 2023