



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RI/OIC/076/23

May 11, 2023

Hon. Jerry Varnie
SUPERINTENDENT
Margibi County
Republic of Liberia

Dear Hon. Varnie:

Subject: **REQUEST FOR APPROVAL OF THE MINISTRY OF INTERNAL AFFAIRS/
MARGIBI COUNTY ADMINISTRATION PROJECT BUDGET ANNUAL
PROCUREMENT FOR FISCAL YEAR 2023.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Internal Affairs/Margibi County Administration Project Budget Annual Procurement Plan for Fiscal Year 2023, in accordance with **Section 40 (3)** of the PPCA, 2010, and **Section 55(d)**.

The Commission conveys to the Ministry of Internal Affairs/ Margibi County Administration that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan, upon conclusion of stipulated processes.

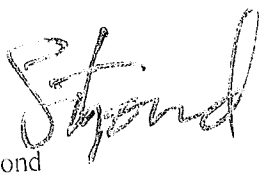
The Commission counsels that you observe **Section 40(5)** of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards.


Stevenson S. Yond
OFFICER-IN-CHARGE

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Morgiibi County Administration
SBM Budget Procurement Plan (Project Budget
Source of Funding: GOL

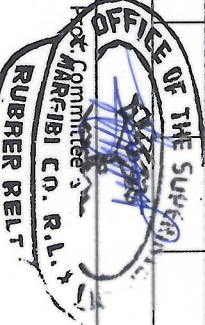
Budget Period/Fiscal year January 1, 2023 – August 31, 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
BASIC DATA																			REMARKS	
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Activity Code	ESTIMATED COST (USD)	PRO CUR EME NT MET HO D	TECHNICA L SPECS/NO Q/DRAWI NG	PREP. OF BID DOCU MENT	PC APPROVA L- BID DOC/TTC H SPECS	BID INVITATIO N & RELEASE OF BID DOC	BID SUBMISI ON/PUBLI C OPENING	SUBMISI ON OF BID EVALUATI ON REPORT	PC APPROVAL - BID EVALUATI ON REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZ ATION)	DELIVERY, INSPECTION (SUBSTANTI AL COMPLETIO N)	ACCEPTANCE & FINAL PAYMENT			
PLANNED 1	IFB No.MCA/SBA/NCB /003/23	Construction of market hall, Needowen	1	FA100	130,118.23	NC B	3/3/023	4/17/02 3	5/16/02 3	5/29/023	6/29/023	7/28/02 3	8/14/023	8/28/023	N/A	9/15/023	10/02/023			
UPDATE																				
ACTUAL																				
PLANNED 2	IFB No.MCA/SBA/NCB /002/23	Construction of Unification City Hall	1	FA100	264,394.19	NC B	3/3/023	4/17/02 3	5/16/02 3	5/29/023	6/29/023	7/28/02 3	8/14/023	8/28/023	N/A	9/15/023	10/02/023			
UPDATE																				
ACTUAL																				
PLANNED 3	IFB No.MCA/SBA/NCB /003/23	Construction of school Annex: Rev. J. W. Moore	1	FA100	63,413.05	NC B	3/3/023	4/17/02 3	5/16/02 3	5/29/023	6/29/023	7/28/02 3	8/14/023	8/28/023	N/A	9/15/023	10/02/023			
UPDATE																				
ACTUAL																				
PLANNED 4	IFB No.MCA/SBA/RFQ /003/23	Renovation of Public School and Latrine, Lawor ta	1	FA100	29,000.00	RF Q	3/3/023	4/17/02 3	5/16/02 3	5/29/023	6/11/023	6/25/02 3	7/10/023	7/31/023	N/A	8/14/023	9/04/023			
UPDATE																				
ACTUAL																				
PLANNED 5	IFB No.MCA/SBA/SS /003/23	Construction of Clinic in Vanyeaama	1	FA100	81,386.99	SS	3/3/023	4/17/02 3	5/16/02 3	5/29/023	6/29/023	7/28/02 3	8/14/023	8/28/023	N/A	9/15/023	10/02/023			
UPDATE																				

Prepared by: _____
Procurement Director/ Manager

Approved by: _____
Head of Entity/Chairman

Date: May 8, 2023



May 11, 2023

Morogoro County Administration
SBA Budget Procurement Plan (Project Budget
Source of Funding: GOL
Budget Period/Fiscal year: January 1, 2023 – August 31, 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA										IMPLEMENTATION DATES									
ACTUAL	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Activity Code	ESTIMATED COST (USD)	PRO CUR EME NT MET HO D	TECHNICA L SPECS/BO Q/DRAWI NGS	PREP. OF BID DOCU MENT	PC APPROVA L-BID DOC/TEC H SPECS	BID INVITATIO N & RELEASE OF BID DOC	BID SUBMISSI ON/PUBLI C OPENING	SUBMISSI ON OF BID EVALUATI ON REPORT	PC APPROVAL - BID EVALUATI ON REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZ ATION)	DELIVERY, INSPECTION (SUBSTANTI AL COMPLETIO N)	ACCEPTANCE & FINAL PAYMENT	RE
PLANNED	6	IFB No. MCA/SBA/RFQ /002/23	Fuel and lubricant	1	G4661	4,686.03	RF Q	3/3/023	4/17/02 3	5/16/02 3	5/29/023	6/11/023	6/25/02 3	7/10/023	7/31/023	N/A	8/14/023	9/04/023	
UPDATE																			
ACTUAL																			
PLANNED	7	IFB No. MCA/SBA/RFQ /003/23	Office Supplies	1	G4761	1,882.36	RF Q	3/3/023	4/17/02 3	5/16/02 3	5/29/023	6/11/023	6/25/02 3	7/10/023	7/31/023	N/A	8/14/023	9/04/023	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB No. MCA/SBA/RFQ /004/23	Tricycle	2		11,294.12	RF Q	3/3/023	4/17/02 3	5/16/02 3	5/29/023	6/11/023	6/25/02 3	7/10/023	7/31/023	N/A	8/14/023	9/04/023	
UPDATE																			
ACTUAL																			
PLANNED	9	IFB No. MCA/SBA/RFQ /005/23	Motor cycles	11		9,882.35	RF Q	3/3/023	4/17/02 3	5/16/02 3	5/29/023	6/11/023	6/25/02 3	7/10/023	7/31/023	N/A	8/14/023	9/04/023	
UPDATE																			
ACTUAL																			
PLANNED	10	IFB No. MCA/SBA/RFQ /006/23	Road Rehabilitation			27,000.00	RF Q	3/3/023	4/17/02 3	5/16/02 3	5/29/023	6/11/023	6/25/02 3	7/10/023	7/31/023	N/A	8/14/023	9/04/023	
GRAND - TOTAL						\$623,057.32													

Margibi County Administration Project Procurement Plan Explanatory Note

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No.MCA/SBA/NCB/001/23	Construction of Market Hall, Needowin	The Margibi County Administration plans to construct a Market hall project in Needowin. The estimated cost of the package is US \$130,118.23 2022 budget
2	IFB No.MCA/SBA/NCB/002/23	Construction of Unification City Hall	This contract package is anticipated to do the construction of a city hall in Unification. The estimated cost of the package is US\$ 264,394.19 for said work. 2022 budget
3.	IFB No.MCA/SBA/NCB/003/23	Construction of school Annex; Rev. J. W. Moore	This contract package intends to construct a School building Annex, Rev. J. W. Moore. The estimated cost of the contract package is US\$ 63,413.05. 2022 budget
4	IFB No.MCA/SBA/RFO/001/23	Renovation of Lawor ta public school and 6 compartment latrine	This contract package is intended to renovate the Laworta public School and 6 compartments Latrine. This contract package is estimated at USD\$ 29,000.00 to begin said work. 2022 buget
5	IFB No.MCA/SBA/SS/001/23	Construction of Clinic in Vanyeama	<p>The contract package is intended to hire a firm to construct and complete a clinic in vanyeama: The contact package is estimated at USD\$81,386.99. The initial amount provided by government is USD\$ 56,658.08.</p> <p>The MCA is requesting the commission's "No objection" to use the single source method in keeping with Section 55 (1)(C) to single source Korlah and Sons Inc who was contracted by the Margibi County Administration to complete one clinic in Varyeamah district # five Margibi County.</p> <p>The reason for this request is because it was Korlah & Sons INC. who started the construction work and has pre-financed since the contract was entered into, February 21, 2022. Please see attached the following supporting documents.</p> <p>Original BOQ: Original Contact Building Photos Draft Contact 2022 budget</p>




Prepared by: _____
Procurement Officer/ Manager



Approved by: _____
Head of Entity/Chairman Procurement Unit

May 8, 2023



Date: May 8, 2023

May 14

Margibi County Administration Project Procurement Plan Explanatory Note

6	IFB No.MCA/SBA/RFQ/002/23	Fuel and Lubricant	This contract package is expected to procure petroleum products for the Margibi County Administration Vehicles and Generators. This contract package is estimated at US \$4,686.03.00 2022 budget
7	IFB No.MCA/SBA/RFQ/003/23	Office Supplies	The Margibi County Administration plans to procure assorted stationeries (sheets, Posters, pens, Box folders, Ledger, printer ink, staple machines etc. and related item that facilitate preparation of office documents. The estimated cost of the package is US \$ 1,882.36 2022 budget
8	IFB No.MCA/SBA/RFQ/004/23	Tricycle	This contract package is expected to procure Tricycle for the use of the two cities, Kakata City and Marshall City.
9	IFB No.MCA/SBA/RFQ/005/23	Motor cycles	The estimated cost of the package is US \$ 11,294.12 2022 budget This contract package is expected to procure Motor cycle for the use of the various Commissioners in the county. The estimated cost of this package is US \$ 9,882.35 2022 budget
10	IFB No.MCA/SBA/RFQ/006/23	Road Rehabilitation	This contract package is intended to Rehabilitate 4 kilo meter of Road in District 4, Margibi County. This contract package is estimated at US \$27,000.00 2022 budget

Prepared by: _____
Procurement Director/ Manager



May 8, 2023

Approved by: _____
Head of Entity/Chairman Procurement Committee



Date: *May 8, 2023*



May 11, 2023