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Ref: **PPCC/RL/CEO/620/'22**

October 12, 2022

Hon. Varney A. Sirleaf

MINISTER

Ministry of Internal Affairs

Republic of Liberia

Dear Hon. Sirleaf:

Subject: PPCC RESPONSE: THE MINISTRY OF INTERNAL AFFAIRS SPECIAL PROJECT CONSULTANCY PROCUREMENT PLAN TO SOLE SOURCE DESIGN TECH COMMUNICATION.

We present our compliments and wish to acknowledge receipt of your letter, which sought the approval of the Commission for the Ministry of Internal Affairs to Sole Source Design Tech Communication under PPCA Section 55 (c) & (e), to conduct Community Outreach for the Annual Road Maintenance Expenditure Program -Fiscal Year 2022.

The Commission upon review of MIA's request states the below:

- ❖ That the MIA's initial submissions lacked the Vendor's proposal, performance report of the previous service done, and a signed and stamped financial proposal;
- ❖ That the MIA when queried on the above **subsequently** submitted the vendor's proposal, signed/stamped Financial Proposal and performance report;
- ❖ That the Commission review findings **also** revealed that MIA's intended Vendor for Sole Source (Design Tech and Communication) **does not possess** the PPCC Vendor Registry credentials as **required**.

The Commission upon overall review of MIA's request, all clarifications, responses and subsequent accompanying documents, states below:

1. That the MIA's justification to Sole Source under PPCA Section 55(c) and (e) **cannot suffice** for the elements of indispensability **are not** proven in MIA's submissions;
2. The MIA is advised to institute a **competitive process** for this Contract package, and the PPCC may grant **reduction in lead time** where applicable.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Yours sincerely,


Jargoe Roseline Nagbe Kowo (Atty.)

CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

MINISTRY OF INTERNAL AFFAIRS
Special Project Consultancy Procurement Plan
Source of Funding: National Road Fund Budget
Budget Period/Fiscal year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19		
		BASIC DATA					IMPLEMENTATION DATES													
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	REQUEST FOR EXPRESSION OF INTEREST, if applicable												REQUEST FOR PROPOSALS AND APPROVAL OF AWARD	
							PREP. OF TOR & PC APPROVAL	PUBLICATION OF REQ/short listing	REQ CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL- FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING		
PLANNED	1	RFP No./MIA/SS /001/2022	Consultancy Services	1	\$100,000.00	SS	05/08/2022	NA	NA	NA	NA	22/08/2022	26/08/2022	30/08/2022	14/09/2022	20/09/2022	26/09/2022	30/09/2022		
PLANNED	2																			
UPDATE																				
ACTUAL																				
GRAND TOTAL					USD100,000.00															

Prepared by: Tadeh A.M. Alayash
Procurement Director

8/16/2022

Approved by: V.A. 18/08/2022
Chairman Ppcc. Committee

Date: _____

18/08/2022



NAME OF ENTITY: MINISTRY OF INTERNAL AFFAIRS
Special Project Consultancy Procurement Plan
Source of Funding: National Road Fund Budget
Budget Period/Fiscal year: 2022

NO.	Contract Package code	Contract Package	Content of the contract Package
1.	RFP No./MIA/SS/001/2022	Consultancy Services	<p>This contract package is intended to provide consultancy services for community outreach engagement of which MIA is a member of the Inter-Ministerial Steering Committee (IMSC). The project also titled 'Taking NRF to the people' in the framework of the decentralization program has the following objectives:</p> <ul style="list-style-type: none">• Popularize the NRF and its interventions with the population• Engage local communities and groups to Explain the role the NRF is Playing towards road connectivity in Liberia• Engage the media both nationally and locally in order for them to promote the NRF using their various platforms• Stimulate the culture of ownership of road projects in communities. This is very important because many believe many of the road works are sponsored by donor partners.• Encourage citizens to take ownership road projects and discourage them not to destroy the road, especially in communities where laterite road works are carried out. It has been observed that in many rural communities Some residents are found removing

14/2022

16, 2022

			<p>laterite(rocks) from the newly repaired roads to use them as crush rocks for construction of their private homes.</p> <ul style="list-style-type: none"> • Hold Regional citizen's engagement forums bringing together local governments, K categories of citizens to include leaders of motorcycle and driver's unions, traditional youth and women leaders, local media, disabled, civil society and community-based organizations, media • Conduct town hall meeting-style engagements with residents, stakeholders and community based organizations (CBOs) at county, district and community levels. • Hold media engagement forums (workshops, conferences and press briefings) with K media institutions in Monrovia and county-based as a medium of taking the NRF med and encourage them to take interest in and report on NRF and the road sector.
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Prepared by: Tebek A.M. Clay
 Procurement director

[Signature]
 Sept 14, 2023

Approved by [Signature]
 Minister

Date: 18/08/22

