



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/489/'22

July 7, 2022

Hon. Alvin B. Wesseh
ASSISTANT SUPERINTENDENT FOR FISCAL AFFAIRS
Ministry of Internal Affairs
Greenville, Sinoe County
Republic of Liberia

Dear Hon. Wesseh:

Subject: **RECEIPT AND APPROVAL OF THE MINISTRY INTERNAL AFFAIRS – SINOE COUNTY ADMINISTRATION SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2022.**

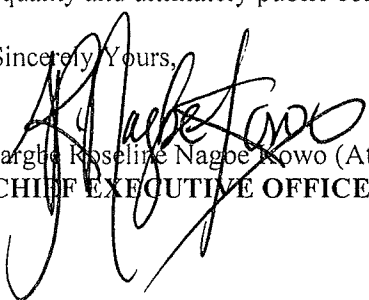
We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Internal Affairs, Sinoe County Administration Special Budget Procurement Plan for goods and services in accordance with **Section 40 (3)** of the PPCA, 2010.

The Commission wishes to inform the MIA that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated processes.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission deems it a **priority** that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely Yours,


Jargbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER



Office of the Superintendent

REPUBLIC OF LIBERIA
MINISTRY OF INTERNAL AFFAIRS
Greenville City, Sinoe County



June 30, 2022

Atty. Jargbe Roseline Nagbe-Kowo
Executive Director – Public Procurement
Concession Commission (PPCC)
Capitol Hill, Monrovia
Republic of Liberia

Dear Hon. Kowo;

I present compliment and wish to submit our Procurement Plan – Source of Funding –
GOL FY: January 1 – December 31, 2022

Kindly see attached PROCUREMENT PLAN.

Thanks for your usual cooperation.

Kind regards

Hon. Alvin B. Wesseh
Assistant Superintendent for Fiscal
Affairs, Sinoe County

Received:
Theophilus Kollie
June 30, 2022
Time: 3:54pm

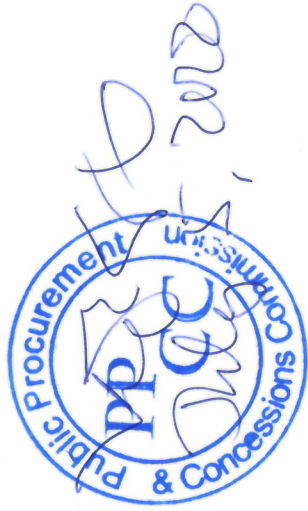
MIA SINOE COUNTY ADMINISTRATION
 PROCUREMENT PLAN (SBA)
 SOURCE OF FUNDING: GOL
 Fiscal year: 2022

2	3	4	5	6	7		8	9	10	11	12	13	14	15	16	17	18	19
ITEM NO.	BASIC DATA		Business Activity Code (6)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	IMPLEMENTATION DATES											
	CONTRACT PACKAGE	PACKAGE NUMBER (CODE)					TECHNICAL SPECS/DOQ/DR AWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
ED 1	IFB NO.RCC/SB A/Rfq001/2022	Petroleum Product	G4661	1200 gallons @ USD 5.00	6,000.00	RFQ	6/3/22	6/8/22	6/10/22	7/8/22	7/20/22	7/25/22	7/28/22	8/10/22	N/A	12/15/22	12/30/22	
E																		
L																		
ED 2	IF NO.RCC/SB A/Rfq002/2022	Stationery	G4761	Assorted	6,000.00	RFQ	6/3/22	6/8/22	6/10/22	7/8/22	7/20/22	7/25/22	7/28/22	8/10/22	N/A	12/15/22	12/30/22	
FE																		
AL																		
Grand-TOTAL						\$12,000.00												

Prepared by: *Alex J. Mondubue*
 Approved by: *PPC*
 Date: _____

Alex J. Mondubue
 Procurement Director

Lee Nagbe Ckea, Sr.
 Superintendent/ Chairman Procurement Committee



MIA-SINOE COUNTY ADMINISTRATION
EXPLANATORY NOTES
PROCUREMENT PLAN FOR FY2022
SOURCE OF FUNDING: GOL

NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1	IFB NO.RCC/SBA/RFQ/001/2022	Petroleum Product	This contract package is intended to Petroleum product for use by the county Administration as follows: - Fuel-----600 gallon - Gasoline-----600 gallon
2	IFB No. RCC/SBA/RFQ/002/2022	Stationery	This contract package is intended to procure assorted stationery materials as follows: cartons of A4 sheets, legal papers, hanging folders, fasteners, staple machines, paper files, box folders, cartridges for printers, record and ledger book, desk calculator, desk calendar, note pads, poster sheets, stamp pad, marker, high lighters, rulers, pens.

Prepared by:

Alex J. Mondubue
Alex J. Mondubue
Procurement Director

Approved by:

Lee Nagbe Chea, Sr.
Lee Nagbe Chea, Sr.
Superintendent/Chairman Procurement Committee

Date:

06/30/22

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