



Republic of Liberia  
**Public Procurement & Concessions Commission**



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/461/'21**

October 27, 2021

Hon. Varney A. Sirleaf  
**MINISTER**  
Ministry of Internal Affairs  
Republic of Liberia

Dear Hon. Sirleaf:

Subject: **RECEIPT AND APPROVAL OF THE MIA's SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2021**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Internal Affairs (**MIA**) Special Project Procurement Plan (**Consultancy Services**) for Fiscal Year 2021 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission informs the MIA that its Special Project Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

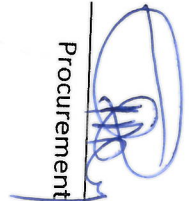
Best regards.

Yours sincerely,

  
Jargbe Roseline Nagbe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**

MINISTRY OF INTERNAL AFFAIRS  
Special Project Consultancy Procurement Plan  
Source of Funding: National Road Fund Budget  
Budget Period/Fiscal year: 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																		
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS/PER SONS	ESTIMATED COST (USD)	SELECTION METHOD	REQUEST FOR EXPRESSION OF INTEREST, if applicable												
						PREP. OF TOR & PC APPROVAL	PUBLICATI ON OF REQ/short listing	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORTLI ST	PUBLICATION OF REQ/short listing	SUBMISSION OF EVALUATION REPORT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSIO N & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATIO N REPORT	CONTRA AWARD SIGNING	
PLANNED	1	IFB No./MIA /COS/00 1/2021	1	\$150,000.00	CQS	11/10/20 21		NA	NA	NA		29/10/2021	5/11/2021	12/11/202 1	26/11/20 21	2/11/2021	3/11/202 1	17/11/2 21
PLANNED																		
UPDATE																		
ACTUAL																		
GRAND TOTAL		US \$150,000.00																

Prepared by:   
16/21/21  
Procurement Director

Approved by:   
Date: 24.21/21  
Acting Chairman Proc. Committee




24.21/21  
27/27/202

**MINISTRY OF INTERNAL AFFAIRS**  
**Special Project Consultancy Procurement Plan**  
**Source of Funding: National Road Fund Budget**  
**Budget Period/Fiscal year: 2021**

NO.	Contract Package code	Contract Package	Content of the contract Package
1.	IFB No./MIA/SL/001/2020/2021	Consultancy Services	<p>This contract package is intended to provide consultancy services for community out engagement.</p> <p>The project also titled <b>‘Taking NRF to the people’</b> in the framework of the decentraliza program has the following objectives:</p> <ul style="list-style-type: none"> <li>• Popularize the NRF and its intervention with the population</li> <li>• Engage local communities and groups to Explain the role the NRF is ma towards road connectivity in Liberia</li> <li>• Engage the media both nationally and locally in order for them to promote the</li> <li>• Hold Regional citizens engagement forums bringing together local governm key categories of citizens to include leaders of motorcycle and driver’s uni traditional, youth and women leaders, local media, disabled, civil society community-based organizations, media</li> <li>• Conduct town hall meeting-style engagements with residents, stakeholders community based organizations (CBOs) at county, district and community leve</li> </ul>

Prepared by:  10-18-21  
Procurement Director

Approved by:  V. H.  
Minister

Date: 19/10/2021



Oct. 26, 2021