



Republic of Liberia  
**Public Procurement & Concessions Commission**

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/084/'22

February 16, 2022

Hon. Varney A. Sirleaf  
**MINISTER**  
Ministry of Internal Affairs  
Republic of Liberia

Dear Hon. Sirleaf:

Subject: RECEIPT AND APPROVAL OF MIA's SPECIAL PROJECT CONSULTANCY PROCUREMENT PLAN FOR FISCAL YEAR 2022.

We present our compliments and notify you that the Public Procurement and Concessions Commission upon receipt and review of your Special Project Consultancy Procurement Plan for Fiscal 2022 in consonance with Section 40(3) of the PPCA Act, 2010. The Commission informs you that Ministry of Internal Affairs Special Project Consultancy Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan.

The Commission advises that you observe **Section 40(5)** of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it become necessary, review and update its procurement plan and notify the Commission in writing and the Ministry of Finance of any material changes in its procurement plan. An updated procurement plan shall accompany said notice to the Commission.

Please note that the approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimate public confidence in our procurement and concession processes.

Kind regards.

  
Jargbe Roseline Nagbe Kowo (Atty).  
CHIEF EXECUTIVE OFFICER

MINISTRY OF INTERNAL AFFAIRS  
Special Project Consultancy Procurement Plan  
Source of Funding: World Bank  
FISCAL YEAR:2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA							REQUEST FOR EXPRESSION OF INTEREST, if applicable											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS/ PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI/short listing	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHOR TLST	PUBLICATION OF REOI/short listing	SUBMISSION OF EVALUATION REPORT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD SIGNING	
PLANNED	1	RFP.No./ MIA/CQS/ 001/2022	AUTOMATED PERFORMANCE MANAGEMENT & EVALUATING SYSTEM	1 Firm	\$15,000.00	CQS	30/12/2021	NA	NA	NA	NA	15/02/2022	22/02/2022	28/02/2022	21/03/2022	28/03/2022	04/04/2022	11/04/2022
ACTUAL																		
GRAND TOTAL		US \$15,000.00																

Prepared by: Hebah A-M-Ghazal 9/22

Approved by: [Signature]

Date: Feb, 9/22

Procurement Director

Acting Chairman, Proc. Committee



[Signature]  
Feb. 15, 2022

[Signature]  
Feb 15/2022

NAME OF ENTITY: MINISTRY OF INTERNAL AFFAIRS (MIA)  
PROCUREMENT PLAN (SPECIAL PROJECT) EXPLANATORY NOTES  
FISCAL YEAR: 2022

NO.	Contract Package code	Contract Package	Content of the contract Package
1.	RFP No./MIA/CQS/001/2022	AUTOMATED PERFORMANCE MANAGEMENT & EVALUATING SYSTEM	This contract package is intended for the procurement of consultant to build the Autor Performance Management and Evaluation System of the Ministry of Internal Affairs. funding was received from the Public Sector Modernization Project (PSMP) through the Service Agency (CSA) in the amount of \$15,000.00 (Fifteen Thousands United States Dol

Prepared by: Isabel A.M. Garcia  
Procurement Director

Approved by: [Signature]  
Acting Minister

Date: Feb. 9/22



228512



[Signature]  
Feb 15/2022