

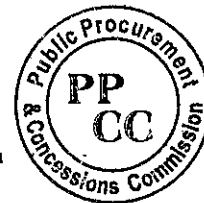


REPUBLIC OF LIBERIA

**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0543/25'**

May 7, 2025

Hon. Anthony G. Myers

**ACTING MINISTER**

Ministry of Finance and Development Planning

Broad and Mechlin Streets

Republic of Liberia

Dear Hon. Myers:

Subj: **APPROVAL OF REQUEST FOR REDUCTION IN LEAD TIME FOR VEHICLE MAINTENANCE AND AIR TICKETS BID PACKAGES FOR THE FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication for the Commission approval of the Ministry of Finance and Development Planning (MFDP) request as indicated above. The Ministry further justified that the request is predicated upon urgent operational needs which include timely payment of vendors considering the high demand of travel, and critical timelines based on the rainy season and cost efficiencies.

Based on the review, the Commission is pleased to highlight the following:

- ❖ The Ministry of Finance and Development Planning submitted its annual procurement plan for the fiscal year 2025 via the e-GP Platform and the Commission approved it. However, the reduction in lead time will take effect during the process-creation of the e-GP System.

From the above findings, the Commission finds the request consistent with **Regulation 23** of the Public Procurement and Concessions Act Regulations of 2014. Accordingly, the Commission hereby grants its **"No Objection"** to the proposed reduction in lead time from four (4) weeks to two (2) weeks for the vehicle maintenance and air tickets contract packages.

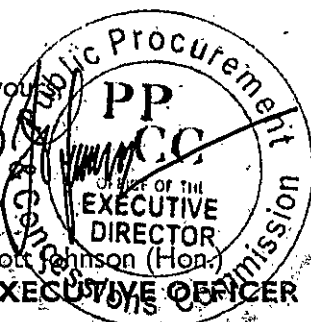
Additionally, the Commission authorizes the use of the manual procurement process for routine contract packages, while advising that the e-GP system be utilized for all capital-intensive procurement. This interim dispensation is intended to allow time for the Ministry's vendors involved in routine procurement to be properly enrolled on the e-GP platform.

Once the vendor enrollment process is completed, the Commission will formally request the Ministry to revert to exclusive use of the e-GP system for all procurement activities, including routine contracts.

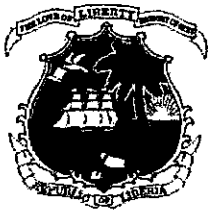
The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

Bodger Scott Johnson (Hon.)  
**CHIEF EXECUTIVE OFFICER**



Regulating Procurement Compliance for National Development



OFFICE OF THE DEPUTY MINISTER  
FOR FISCAL AFFAIRS

# REPUBLIC OF LIBERIA

## MINISTRY OF FINANCE & DEVELOPMENT PLANNING

P. O. BOX 10 - 9016  
1000 MONROVIA, 10 LIBERIA



MFDP/DMFA/2-2/AGM/mb/101188/'25

May 1, 2025

Hon. Bodger Scott Johnson  
**Executive Director**  
Public Procurement & Concessions Commission  
Executive Mansion Grounds, Capitol Hill  
Monrovia, Liberia

Subject: **REQUEST FOR APPROVAL: REDUCTION IN LEAD TIME - VEHICLE MAINTENANCE SERVICE AND AIR TICKETS BID PACKAGES.**

Dear Hon. Johnson:

With compliments, I write to formally request your kind approval for a reduction in the lead time for the following upcoming bid packages:

1. Vehicle Maintenance Service
2. Air Tickets

The standard lead time for such procurement, which is a National Competitive Bid is 30 days. However, this package was published on the e-Government Procurement platform but due to lack of vendor participation, we could not complete the process as schedule. Based on the outcome of our recent meeting, we will be submitting said packages for processing via the traditional method and we will appreciate were you to grant our request for the following reasons:

- **Urgent operational needs:** due to delays in the procurement processes, it has become operationally difficult as most of our vehicles requiring maintenance services are either parked or being driven without proper maintenance. Also, with the high demand for travels at the Ministry of Finance and Development Planning, it has been extremely difficult not being able to pay vendors due to lack of contract.
- **Critical timelines:** the need to finalize a contract and ensure vehicle availability before the onset of the rainy season, which significantly impacts our field operations.
- **Cost efficiencies:** awarding contracts would enable us save cost of reimbursement for vehicle servicing by assignee caused by unexpected breakdown.

We understand the importance of adhering to standard procurement timelines to ensure transparency and allow for adequate bidder preparation. In proposing this reduction, we have taken the following measures to mitigate any potential negative impact: