

Republic of Liberia

Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1006/'20

January 27, 2020

Hon. Williametta E. Saydee-Tarr

MINISTER

Ministry of Gender, Children Social Protection
Republic of Liberia

Dear Hon. Tarr:

Subject: RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Gender, Children Social Protection SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe Section 40 (5) of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Jargbe Roselyle Nagbe Kowo (Atty)
CHIEF/EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

MINISTRY OF GENDER, CHILDREN, AND SOCIAL PROTECTION PROCUREMENT PLAN (SBA) SOURCE OF FUNDING: GOL

FISCAL YEAR: 2019/20

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	 ACTUAL	UPDATE		PLANNED	ACTUAL	UPDATE		PLANNED	ACTUAL	UPDATE	PLANNED			
				ω			1	2			-		NO.	ITEM
Sub Total				IFB No. MGCSP/SBA/RFQ/003/19/20			MGCSP/SBA/RFQ/002/19/20	IFB No.			MGCSP/SBA/RFQ/001/19/20			PACKAGE NUMBER (CODE)
			Coverage	Vehicle Insurance			Services	Publication			Binding Services		PACKAGE	BASIC DATA
				K6512			,	15.813			C1811	ON CODE	REGISTRATI	ATA
				1 Firm				1 Eirm			1 Firm			OTV
3,833.				1,650.			F,000.	1 000			1,183.		COST (USD)	ESTIMATED
				RFQ			Ā				RFQ	5		adi DOBd
				18/11/19			10/11/13	19/11/10			18/11/19	DRAWINGS	SPECS/BOQ/	TECHNICAL
				25/11/19			61/11/02	DE /11 /10			25/11/19	DOCOMENT	BID	BBEB OF
				02/12/19			61/21/20	02/12/10			2/12/19	SPECS	- BID	
				09/12/19			61/21/60				9/12/19	OF BID DOC	INVITATION	MPLEM
			· ·	23/12/19			23/12/19				23/12/19	OPENING	SUBMISSION/	ENTATIO
				30/12/19			30/12/19				30/12/19	REPORT	OF BID	IMPLEMENTATION DATES
				06/01/20			06/01/20				06/01/20	BID EVALUATION REPORT	APPROVAL -	
				22/01/20			20/01/20				20/01/20	SIGNING	AWARD &	
				N/A			N/A				N/A	(MOBILIZ ATION)	PAYMENT	
				19/06/20			19/06/20				19/06/20	(SUBSTANTIAL COMPLETION)	DELIVERY, INSPECTION	

Prepared by: Omilford Saye Nyah, Jr.
PROCUREMENT DIRECTOR

Approved by:

Williametta Saydee-Darr, Minister CHAIR, PROCUREMENT COMMITTEE

Date: Jan. 22, 2020



MINISTRY OF GENDER, CHILDREN, AND SOCIAL PROTECTION PROCUREMENT PLAN (SBA)

SOURCE OF FUNDING: GOL

FISCAL
YEAR:
2019/20

		ACTUAL	CTCA	7	PLANNED	ACTOAL	201	UPDATE	PLANNED		ACTUAL	UPDATE		PIANNED		- Alexander	
					6				v	1			-	Δ	ġ	N EN	
	Sub Total			most land with Many 19/20	MGCSP/SBA/BEO/006/10/20				MGCSP/SBA/RFQ/005/19/20				MGCSP/SBA/RFQ/004/19/20	IER NO		PACKAGE NUMBER (CODE)	
				Services	Cleaning				Stationery				Rental	Vohiolo	PACKAGE	CONTRACT	BASIC DATA
					G4773				G4761				17640		ON CODE	BUSINESS	DATA
					Assorted				Assorted				1 FIRM			QTY	
	16,080.				5,383.				9,197.				1,500.		COST (USD)	ESTIMATED	
					RFQ				RFQ				Ę,		MENT	PROCURE	
0	1				18/11/19				18/11/19				13/11/19		SPECS/BOQ/ DRAWINGS	TECHNICAL	
1 2 5			514		25/11/19				25/11/19				20/11/19		BID	PREP. OF	4.0
					02/12/19				02/12/19				27/11/19	SPECS	- BID DOC/TECH	PC APPROVAL	
					09/12/19				09/12/19				04/12/19	OF BID DOC	INVITATION & RELEASE	BID	MPLEM
					23/12/19				23/12/19				18/12/19	OPENING	SUBMISSION/	BID	IMPLEMENTATION DATES
					30/12/19				30/12/19				27/12/19	REPORT	OF BID EVALUATION	SUBMISSION	ON DAT
					06/01/20				06/01/20				03/01/20	EVALUATION REPORT	APPROVAL -	PC	ES
					22/01/20				20/01/20				24/01/20		AWARD &	CONTRACT	
					N/A				N/A				N/A	ATION)	PAYMENT	ADVANCE	
					19/06/20				19/06/20				19/06/20	COMPLETION)	INSPECTION	DELIVERY	

Omilford Saye Nyah, Jr.
PROCUREMENT DIRECTOR

Approved by: _

Prepared by:

CHAIR, PROCUREMENT COMMITTEE Williametta Saydee-Tarr, Minister

Date: Jun. 22, 2020



MINISTRY OF GENDER, CHILDREN, AND SOCIAL PROTECTION PROCUREMENT PLAN (SBA)

SOURCE OF FUNDING: GOL FISCAL YEAR: 2019/20

		ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED			
				9			00				, NO	ITEM	
	Sub Total			IFB No. MGCSP/SBA/RFQ/008/19/20			IFB No. MGCSP/SBA/RFQ/007/19/20			MGCSP/SBA/RB/001/19/20		PACKAGE NUMBER (CODE)	
				Gifts			Catering Services			Products Products	PACKAGE	CONTRACT	BASIC DATA
				64711			15621			G4661	REGISTRATI ON CODE	BUSINESS	ATA
				Assorted			1 Firm			1 Firm		ΟΤΥ	
	30,083.			1,000.			8,750.			20,333.	COST (USD)	ESTIMATED	
				RFQ			RFQ			RB	MENT	PROCURE	
THE CHA	ė.			18/11/19			18/11/19			08/10/19	SPECS/BOQ/ DRAWINGS	TECHNICAL	
	/			25/11/19			25/11/19			15/10/19	BID	DE DE	
				02/12/19			02/12/19			22/10/19	- BID DOC/TECH SPECS		
				09/12/19			09/12/19			29/10/19	INVITATION & RELEASE OF BID DOC		
				23/12/19			23/12/19			12/11/19	SUBMISSION/ PUBLIC OPENING		ENTATI
				30/12/19			30/12/19			19/11/19	OF BID EVALUATION REPORT	WITCHEN ALCH CALL	
				06/01/20			06/01/20			25/11/19	APPROVAL - BID EVALUATION REPORT		
				22/01/20			20/01/20			22/01/20	AWARD & SIGNING		
X)			N/A			N/A			N/A	ADVANCE PAYMENT (MOBILIZ ATION)		
				19/06/20			19/06/20			22/06/20	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)		

Prepared by: _ PROCUREMENT DIRECTOR Omilford Saye Nyah, Jr.

Approved by:

CHAIR, PROCUREMENT COMMITTEE Williametta Saydee-Tarr, Minister

Date: Jan. 22, 2020

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MINISTRY OF GENDER, CHILDREN AND SOCIAL PROECTION PROCUREMENT PLAN (SBA)

SOURCE OF FUNDING: GOL

FISCAL YEAR: 2019/20

		ACTUAL	20112	UPDATE	PLANNED		
					5	NO.	
Grand Total	Sub-Total				MGCSP/SBA/RFQ/009/19/20	PACKAGE NUMBER (CODE)	
					Food Stuffs	CONTRACT PACKAGE	BASIC DATA
			0		64/11	BUSINESS REGISTRATI ON CODE	ATA
					Assorted	QTY	
51,996.	2,000.				2,000.	ESTIMATED COST (USD)	
					RFQ	PROCURE MENT METHOD	
					13/11/19	TECHNICAL SPECS/BOQ/ DRAWINGS	
					20/11/19	PREP. OF BID DOCUMENT	
					27/11/19	PC APPROVAL - BID DOC/TECH SPECS	
					04/12/19	BID INVITATION & RELEASE OF BID DOC	MDI RM
					18/12/19	BID SUBMISSION/ PUBLIC OPENING	ENTATIO
					27/12/19	SUBMISSION OF BID EVALUATION REPORT	IMDI EMENTATION DATES
					03/01/20	PC APPROVAL - BID EVALUATION REPORT	
					24/01/20	CONTRACT AWARD & SIGNING	
					N/A	ADVANCE PAYMENT (MOBILIZ ATION)	
					19/06/20	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	

Prepared by:
Omilford S. Nyah, Jr.
PROCUREMENT DIRECTOR

Approved by:

Williametta Saydee-Tarr, Minister CHAIR, PROCURMENT COMMITTEE

e Jan. 22, 2020

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Jana Jana

MINISTRY OF GENDER, CHILDREN, AND SOCIAL PROTECTION PROCUREMENT PLAN (SBA) SOURCE OF FUNDING: GOL

FISCAL YEAR: 2019/20

•	IFB No.	Printing and Binding	This contract package is intended to procure Printing and Binding Services for the Ministry, and it is drawn from the Budge
	MGCSP/SBA/RFQ/001/19/20 Services	Services	
,•	IFB No.	Publication Services	This contract package is intended to procure Publication Services for the Ministry, and is drawn from the Budget line Publ
	MGCSP/SBA/RFQ/002/19/20		Services.
	IFB No.	Vehicle Insurance	This contract package is intended to procure Vehicle Insurance Services for the Ministry, and is drawn from the Budget lin
	MCCCD/CD / DEO/000/10/20 / Coverage		

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MGCSP/SBA/RFQ/003/19/20 | Coverage

Insurance Services.

Prepared by: ___

Omilford S. Nyah, Jr.

PROCUREMENT DIRECTOR

Approved by: _

Williametta Saydee Tarr, Minister CHAIR, PROCUREMENT COMMITTEE

Date: Jm. 22,2020

John John J

MINISTRY OF GENDER, CHILDREN, AND SOCIAL PROTECTION SOURCE OF FUNDING: GOL PROCUREMENT PLAN (SBA)

FISCAL YEAR: 2019/20

and Services.	Services	MGCSP/SBA/RFQ/006/19/20 Services	
This contract package is intended to procure Cleaning Materials for the Ministry, and it is from the Budget line Cleaning N	Cleaning Materials &	IFB No.	9
etc. to be used for the Entity's operation for fiscal year 2019/20. The acquisition of said contract package will be done in I procedures and provisions as provided for by the PPCA, 2010.			
		MGCSP/SBA/RFQ/005/19/20	
This contract package is intended to procure assorted stationeries such as but not limited to the followings; ream of shee	Stationery	IFB No.	5
Domestic means of travel.		MGCSP/SBA/RFQ/004/19/20	
This contract package is intended to procure Vehicle Rental Services for the Ministry, and it is drawn from the Budget line	Vehicle Rental	IFB No.	4

Prepared by:

Omilford Nyah, Jr.

PROCUREMENT DIRECTOR

Approved by:

CHAIR, PROCUREMENT COMMITTEE Williametta Saydee-Tarr Minister

Date: Jan. 22, 2020

MINISTRY OF GENDER, CHILDREN, AND SOCIAL PROTECTION PROCUREMENT PLAN (SBA) SOURCE OF FUNDING: GOL FISCAL YEAR: 2019/20

Entertainment/Gifts.		MGCSP/SBA/RFQ/008/19/20	
This contract package is intended to procure gifts for staff recognition and other events, and is drawn from the Budget lin	Gifts	IFB No.	9
Catering Services (US\$8,750.00 will be used for Catering Services and US\$2,000.00 for Food Stuffs).		MGCSP/SBA/RFQ/007/19/20	
This contract package is intended to procure Catering Services for the Ministry, and is drawn from the Budget line Food an	Catering Services	IFB No.	∞
from the Budget line Petroleum Products.			
@ 3.80 which is equivalent to US\$10,166.5 and 3,167.13 gallons of Gasoline @ 3.21, also equivalent to US\$10,166.5). This	(Gasoline & Diesel)	MGCSP/SBA/RB/001/19/20	
This contract package is intended to procure Petroleum Products in coupons through Restricted Bidding (2,675.39 gallons	Petroleum Products	IFB No.	7

Prepared by: ___

Omilford S. Nyah, Jr.

PROCUREMENT DIRECTOR

Approved by:

Williametta Saydee-Tair, Minister CHAIR, PROCUREMENT COMMITTEE

Date: Jy. 22, 2020

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MINISTRY OF GENDER, CHILDREN, AND SOCIAL PROTECTION SOURCE OF FUNDING: GOL PROCUREMENT PLAN (SBA) **FISCAL YEAR: 2019/20**

Prepared by:

PROCUREMENT DIRECTOR Omflford S. Nyah, Jr.

Food Stuffs

10.

IFB No.

MGCSP/RFQ/009/19/20

Catering Services (US\$2,000.00 will be used for Food stuffs and US\$8,750.00 for Catering services). This contract package is intended to procure Food stuffs for the Minister's office, and it is drawn from the Budget line Fool

Approved by:

Williametta Saydee-

CHAIR, PROCUREMENT COMMITTEE

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Date: Jun 22, 2020

larr, Minister