



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0439/'19

July 25, 2019

Hon. Alice Johnson Howard

ACTING MINISTER

Ministry of Gender, Children and Social Protection
Republic of Liberia

Dear Hon. Howard:

Subject: **RECEIPT AND APPROVAL OF SPECIAL PROJECT (CHILDREN INDEPENDENCE DAY CELEBRATION) PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Gender, Children and Social Protection Special Project Procurement Plan (*Goods and Services*) for Fiscal Year 2019/2020 in accordance with Section 40 (3) of the PPCA, 2010. The Commission informs the Ministry of Gender, Children and Social Protection that its project Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

However, the Commission advises that the Ministry of Gender, Children and Social Protection include this procurement in the Ministry's Annual Budget, to allow proper and adequate planning for subsequent scrutiny by the Commission, so as to avoid requesting urgent approvals from the Commission for these foreseeable Celebrations.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

MINISTRY OF GENDER, CHILDREN, AND SOCIAL PROTECTION
Project PROCUREMENT PLAN (Children Independence Celebration)
SOURCE OF FUNDING: GOL
FISCAL YEAR: 2019/20

BASIC DATA					IMPLEMENTATION DATES												
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS REGISTRATION CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
1	IFB No. MGCSPP/26/RFQ/001/19/20	Stationery	G4761	Assorted	695.00	RFQ	07/08/2019	07/15/2019	07/19/2019	07/23/2019	07/25/2019	07/25/2019	07/25/2019	07/25/2019	07/25/2019	07/27/2019	07/31/2019
2	IFB NO. MGCSPP/26/RFQ/002/19/20	Scratch Cards	J6190	1 Firm	250.00	RFQ	07/08/2019	07/15/2019	07/19/2019	07/23/2019	07/25/2019	07/25/2019	07/25/2019	07/25/2019	07/25/2019	07/27/2019	07/31/2019
3	IFB No. MGCSPP/26/RFQ/003/19/20	Catering Services	I5621	1 Firm	15,200.00	RFQ	07/08/2019	07/15/2019	07/19/2019	07/23/2019	07/25/2019	07/25/2019	07/25/2019	07/25/2019	07/25/2019	07/27/2019	07/31/2019
4	IFB No. MGCSPP/26/RFQ/004/19/20	Fuel	C4661	1 Firm	160.00	RFQ	07/08/2019	07/15/2019	07/19/2019	07/23/2019	07/25/2019	07/25/2019	07/25/2019	07/25/2019	07/25/2019	07/27/2019	07/31/2019
Sub Total					16,305.00												

Prepared by: 
Omilford Saye Nyah, Jr.
PROCUREMENT DIRECTOR

Approved by:


Alice Johnson Howard
Acting Minister
Acting Chair, Procurement Committee

Minister of the DEPUTY MINISTER
Ministry of Gender, Children & Social Protection



Date: July 23, 2019




7/28/19

MINISTRY OF GENDER, CHILDREN, AND SOCIAL PROTECTION
Project PROCUREMENT PLAN (Children Independence Celebration)
SOURCE OF FUNDING: GOL
FISCAL YEAR: 2019/20

2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
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5	IFB No. MGCSPP/26/RFQ/005/19/20	Decoration Materials		Assorted	200.00	RFQ	07/08/2019	07/15/2019	07/19/2019	07/23/2019	07/25/2019	07/25/2019	07/25/2019	07/25/2019		07/27/2019	07/31/2019
6	IFB No. MGCSPP/26/SS/001/19/20	Vehicle Rental	N7710	6 Buses	1,350.00	SS	07/08/2019	07/15/2019	07/19/2019	07/23/2019	07/25/2019	07/25/2019	07/25/2019	07/25/2019		07/27/2019	07/31/2019
Grand Total					US\$17,855.00												

Prepared by: Cyp m m 9

Omilford Saye Nyah, Jr.
Procurement Director

Approved by:

Alice Johnson
Acting Minister
Acting Chair, Procurement Committee

Date: July 23, 2019



MINISTRY OF GENDER, CHILDREN, AND SOCIAL PROTECTION
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B NO. GCSP/RFQ/001/18/19	Scratch Cards	To Procure Scratch Cards for the celebration. From the budget line Scratch Cards
B NO. GCSP/NCB/001/18/19	Stationery	To procure assorted Stationery Items for the Children's celebration.
B GCSP/26/RFQ/003/19	Catering Services	To Procure a Firm to provide breakfast and lunch for the actual Children's event
B No. GCSP/26/RFQ/004/19/20	Fuel	To Procure 42 gallons fuel from a firm for the event
B No. GCSP/26/RFQ/005/19/20	Decoration Materials	To procure decoration materials to decorate the venue of the activity

Prepared by: Cap M. Nyah, Jr.
Omilford Nyah, Jr.
PROCUREMENT Director

Approved by: [Signature]
Alice Johnson Howard - Acting Minister
Acting CHAIR, PROCUREMENT COMMITTEE

Date: July 23, 2019



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Project PROCUREMENT PLAN (Children Independence Celebration)
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B MG CSP/26/SS/001/19/2	Vehicle Rental	To get 6 buses from National Transit Authority to carry the kids from their homes to the event and back. The Ministry will employ the Single source method, as NTA is a GOL entity and has the most favorable rates for the desired size of buses

Prepared by: Omilford Nyah, Jr.
PROCUREMENT Director

Approved by: Alice Johnson Howard Acting Minister
Acting CHAIR, PROCUREMENT COMMITTEE
OFFICE OF THE DEPUTY MINISTER
FOR GENDER

Date: July 23, 2019

