



REPUBLIC OF LIBERIA
MINISTRY OF HEALTH

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WEST AFRICA

Office of the Deputy
Minister for Administration
Ref. No.:

MOH/GOL/NGH-DMA/8643/'22

November 9, 2022

Atty. Jarbge Roseline Nagbe Kowo
Chief Executive Officer
Public Procurement & Concessions Commission
Capitol Hill
Monrovia, Liberia

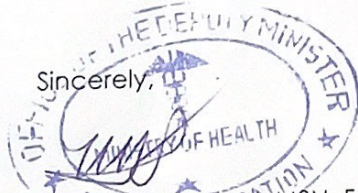
Subject: Submission of Ministry of Health Procurement Unit Quarterly Report
(January – September 2022)

Dear Hon. Kowo:

We present you warm compliments and herewith submit for and on behalf of the Ministry of Health our quarterly reports. The report covers the period beginning January 2022 to September 2022 procurement activities. The next report will capture activities beginning from October 2022 to December 2022.

Attached is documentary evidence of the quarterly report for January to September, 2022.

Kind regards,



Norwu G. Howard, MSN, FACDONA
Deputy Minister for Administration



Ministry of Health

— Procurement Unit Quarterly Report —

January-September, 2022

SKD Boulevard Congo Town, Monrovia

REPUBLIC OF LIBERIA

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I. Introduction/Background

The Ministry of Health continue to maintained its commitments to rules and regulations governing best practices of good governance to meet its obligations with partners and national commitments of providing sustainable health care to the people of Liberia. In a drive of achieving these objectives, the Ministry recognized procurement as an essential strategic instrument that can play a crucial part in achieving the smooth implementations of the national health policy and plan; thereby placing procurement amongst code functions of its statutory mandates.

The Procurement Unit, also known as ProU within the Ministry of Health is a Unit established by law (Section 29 of the Public Procurement & Concessions Act) operating under the supervision of the Procurement Committee of the Ministry of Health. This Procurement Unit from the time of entablement has been staffed with persons trained and knowledgeable in the field and as require by the PPCC Act. The Unit is comprised of twelve (12) trained personnel serving as Procurement Officers, a Director and Assistant Director, and seven (7) support staff that handled the day today procurement affairs of the Ministry of Health. The Unit during the period under review gave external support to County Health Teams in support of the decentralization policy of the Ministry's operational activities.

Our procurement system is ensuring best value for money as well as increasing efficiency and effectiveness and reducing risk misapplications and mis procurements which is a positive impact on donor's contributions/funding. The procurement system is use by the Ministry as a key indicator to attract donors supports and commitment because Procurement accounts for substantial portion of all funding that come to the Ministry of Health.

The report covers the period of three quarters beginning January to September 2022. The data presented below basically covered the period Between July to September that was when actual works started, the period beginning January to June was a preparatory stage

1. Accomplishments:

- a. Preparation of the Ministry's Procurement Plans
- b. The Procurement of Laboratory and Medical Equipment
- c. All Procurement Officer are trained locally and internationally

2. Lessons Learned

The Unit for the period under review could not have achieved 100% execution of all of its activities included on the procurement plan due to funding gap and budgetary constraints. During the period under review, the budget line items which include; Stationery Supplies, Cleaning Materials, Vehicle Rental and Air Tickets of the operational budget and procurement plan was not executed and are still pending in terms of execution.

3. Challenges: The ProU is faced with numerous challenges including but not limited to:

- a. Procurement of goods and services in the informal sector
- b. Interference into the procurement process by end-users
- c. Delayed by approving authorities
- d. Completion of a procurement process without contraction execution due to the lack of funds.

4. Recommendation: The below are suggested recommendations for senior management action:

- I. That a coordination meeting with Ministry of Finance, The Administration of MOH and the PPCC be held to discuss the nature of works carried out in the health sector.
- II. Management should warn against interference of Procurement by end users or requesting Units, Divisions and Departments
- III. Counties and Hospitals should be requested to submit reports (Monthly or Quarterly) on Procurement actions executed at their level
- IV. Quarterly Supervision of Counties and Hospitals by the Procurement Unit officers to keep track of procurement activities executed by county health teams and health facilities.
- V. Procurement officers at both central and county levels should be given the opportunity for further advance training as new things are evolving every time.
- VI. Procurement officers should be motivated with the provision of better incentives.
- VII. Procurement officers assigned outside Montserrado county should be provided with housing facilities.

Three quarters (Jan-September FY- 2022)

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION

Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertise ment/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmittal of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider Status	Business Legal Owner	Business Beneficiary Owner	Date Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid)	Remarks
1.	IFB MOH/RGCHT/FAR A/RB/001/22	Vehicle Spare Parts	RB	FARA	03/14/2022	04/21/2022	4	05/16/2022	\$14,060.00	Pedickson Global Auto Service	Yes	Dickson Enegbue	N/A	06/06/22	Framework	30/12/22	N/A	
2.	IFB MOH/RGCHT/FAR A/RB/006/22	Motor Bikes Purchase	RB	FARA	03/18/2022	04/26/2022	3	05/16/2022	\$13,950.00	Masarco Service Inc.	Yes	Sah Johnson	N/A	03/06/22	Framework	30/12/22	N/A	
3.	IFB MOH/RGCHT/FAR A/RB/001/22	Petroleum Products	RB	FARA	02/28/2022	03/28/2022	3	04/11/2022	\$87,128.58	Masow N Son Inc	Yes	Taweh M. Vincent	N/A	06/07/22	Framework	30/12/22	N/A	
4.	IFB MOH/RGCHT/FAR A/RB/002/22	Stationery & Office Supplies	RB	FARA	03/17/2022	04/23/2022	3	05/16/2022	\$7,599.00	K. Kartik Stationery Station	Yes	Karan Narvani	N/A	06/07/22	Framework	30/12/22	N/A	
5.	IFB MOH/RGCHT/FAR A/RB/005/22	Assorted Drugs & Medical Supplies	RB	FARA	04/12/2022	05/02/2022	2	05/16/2022	\$17,137.75	Lucky Development Corp.	Yes	Ramesh Venkat	N/A	06/07/22	Framework	30/12/22	N/A	
6.	MOH/GOL/ICB/002/2022	28 Vehicles	ICB	GOL	7/5/2022	8/19/2022 (was extended to 9/8/2022)	5	Pending approval	\$838,550.00	Biomedical Link		Vamuyen Traore	N/A	Pending	Lump Sum	10/31/2023	N/A	
7.	MOH/GOL/GOODS/ICB/001/2022	Lab & Medical Equipment	ICB	GOL	7/5/2022	8/23/2022	2	Pending Evaluation Process										
8.	MOH/GOL/LCS/001/2022	CONSULTANCY FOR DEVELOPMENT OF CONSOLIDATED A SALARY RANGE	LCS	GOL	8/18/2022	9/16/2022		Pending Evaluation										
9.	IFB MOH/GCMCHT/FA R/A/RB/001/22	Petroleum Product (Diesel, Gas & Lubricants)	RB	FARA	7 March 2022	7 April 2022	3	16 May 2022	\$114,120.00	Iron Gate Enterprise Inc.	Yes	Joseph M. Tokpah	N/A	Pending		Dec. 31, 2022	County	
10.	IFB MOH/GCMCHT/FA R/A/RB/002	Drugs & Medical Supplies	NCB	FARA	21 March 2022	21 April 2022	2	23 May 2022	\$16,500.00	Biomedical Link	Yes	Vamuyen Traore	N/A	02/06/22		Dec. 31, 2022	County	
11.	IFB MOH/GCMCHT/FA R/A/RB/005/2022	Medical Equipment	NCB	FARA	22 March 2022	22 April 2022	3	24 May 2022	\$19,335.00	Biomedical Link	Yes	Vamuyen Traore	N/A	02/06/22		Dec. 31, 2022	County	

	MO/FA/RA/NCB/ICT/FA R/AN/CB/2022	Cleaning Materials	NCB	FARA	2022	2022	2022	2022	00	General Merchandise	Yes	n Kandak at Lavesh Kewalra mani Karan Narwani	22	31, 2022	
13	IFB MOH/GCMCHT/FA R/AN/CB/004/2022	Office Furniture	NCB	FARA	22 March 2022	22 April 2022	3	23 May 2022	\$9,356.00	United Office Supplies	Yes	N/A	06/06/22	Dec. 31, 2022	County
14	IFB MOH/GCMCHT/FA R/AN/CB/002/2022	Assorted Stationery and Supplies	NCB	FARA	21 March 2022	21 April 2022	7	23 May 2022	\$27,458.75	K. Kartik Stationery Station	Yes	N/A	Pending	Dec. 31, 2022	County
15	IFB MOH/GCMCHT/FA R/ARB/003/2022	Motorbikes	RB	FARA	12 April 2022	12 May 2022	5	15 June 2022	\$26,200.00	Masarco Auto Service Inc.	Yes	N/A	Pending	Dec. 31, 2022	County
16	IFB MOH/GCMCHT/FA R/AN/CB/002/2022	Vehicle Parts	RB	FARA	11 March 2022	11 April 2022	3	9 June 2022	\$11,670.00	Osetino Link Ventures Briscoe	Yes	N/A	Pending	Dec. 31, 2022	County
17	IFB MOH/GOL/ARB/006/2022	Catering Service	NCB	FARA	20 April 2022	17 May 2022	2	15 June 2022	\$19,200.00	Spare Parts Filabina Inc.	Yes	N/A	Pending	Dec. 31, 2022	County
18	IFB MOH/GOL/ARB/006/2022	ICT & Office Equipment	RB	GOL	7 July 2022	28 July 2022	3	29 August 2022	\$4,525.00	Office Idea	Yes	Sunny Bajaj	Pending	Dec. 31, 2022	Pending
19	IFB MOH/GOL/ARB/006/2022	ICT & Office Equipment	RB	GOL	7 July 2022	28 July 2022	3	29 August 2022	\$12,215.00	United Office Supplies	Yes	Lavesh Kewalra mani	Pending	Dec. 31, 2022	Pending
20	MOH/ BoCHT/ FARA/ NCB	Cleaning Materials	NCB	FARA	03/28/2022 & 04/01/22	06/27/2022	2	Attached	50,124	January First Ge	Yes	01/06/22	12/30/22	N/A	
21	MOH/ BoCHT/ FARA/ NCB	Stationery	NCB	FARA	03/28/22 & 04/01/22	06/27/2022	3	Attached	61,964	Redink	Yes	01/06/22	12/30/22		
22	MOH/ BoCHT/ FRAR/	Petroleum Product	RB	FARA	03/28/22 04/01/22	04/26/2022	4	Attached	240,096	Iron Gate	Yes	01/06/22	12/30/22		

23	MOH/BoCHT/FARA/SBA/RB/003/222	Water Sanitation materials	RB	FARA	03/28/22 & 04/01/22	06/04/22	3	Attached	242,992	Fyam Liberia	Yes	06/27/22	N/A	12/30/22				
24	MOH/BoCHT/FARA/NCB/001	Vehicles Spare parts	NCB	FARA	03/28/22 & 04/01/22	04/27/2022	3	Attached	33,805	Pedekson Global Auto Service	Yes	05/30/2022	N/A	12/30/22				
25	MOH/BoCHT/FARA/SBA/NCB/22	Printing of Forms	NCB	FARA	03/28/22 & 04/01/22	05/18/22	2	Attached	33,858	Arku Printing Enterprise	Yes	06/27/22	N/A	12/30/22				
	MOH/BoCHT/FARA/NCB/005	Assorted Medical Supplies	NCB	FARA	03/28/22 & 04/01/22	05/18/22	2	Attached	81,853	G2 Pharmacy	Yes	06/27/22	N/A	12/30/22				
26	MOH/BoCHT/FARA/008/2022	Building materials	NCB	FARA	03/28/22 & 04/24/22	04/27/22	2	Attached	89,233	M.J.K	Yes	03/06/22	N/A	12/30/22				
27	MOH/BoCHT/NCB/009/2022	Jadik Investment	NCB	FARA	03/28/22 & 04/01/22	04/29/22	3	Attached	27,752	Jadik Envest	Yes	03/05/22	N/A	12/30/22				
28	MOH/BoCHT/FARA/NCB/010/22	Medical Equipment	NCB	FARA	03/28/22 & 04/01/22	04/27/22	3	Attached	45,630	Biomedical Link	Yes	02/06/22	N/A	12/30/22				
29	MOH/BoCHT/NCB/004/2022	Motor bike Purchase	NCB	FARA	03/28/22 & 04/01/22	04/29/22	3	Attached	71,920	Marco	Yes	06/06/22	N/A	12/30/22				
30	MOH/BoCHT/FARA/NCB/003	CTT Equipment	NCB	FARA	03/28/22 & 04/01/22	04/29/22	3	Attached	65,530	Abby Enterprise	Yes	06/06/22	N/A	12/30/22				

32.	IFB No. NCHS/FARA/NCB/02/2022	Drugs & Medical Supplies	NCB	FARA/US AID	03/28/2022	04/25/2022	(5)	05/23/2022	\$73,378.70	Biomedical Link	Yes	Vamuyen Traore	N/A	6/6/2022	December 2022	December 2022
33.	IFB No. NCHS/FARA/RB/01/2022	Vehicles	RB	FARA/US AID	06/20/2022	07/17/2022	Four (4)	08/25/2022	\$88,600.00	CICA Motors Liberia Ltd	Yes	Boye Ayayi	N/A	09/9/2022	December 2022	December 2022
34.	IFB No. NCHS/FARA/RB/02/2022	Generators - 5KVA	RB	FARA/US AID	06/20/2022	07/11/2022	One (1)	08/25/2022	\$9,800.00	Source IT	Yes	Yash Dinani	N/A	9/7/2022	December 2022	December 2022
35.	IFB No. NCHS/FARA/NCB/03/2022	Vehicle Repair & Maintenance	NCB	FARA/US AID	3/29/2022	4/26/2022	Three (3)	05/23/2022	\$62,580.00	Thunder Bird Corporation	Yes	Tony G. Ayoub	N/A	5/31/2022	December 2022	December 2022
36.	IFB No. NCHS/FARA/RB/04/2022	Motorbikes	RB	FARA/US AID	06/22/2022	07/11/2022	Three (3)	08/25/2022	\$111,100.00	United Motor Company & CICA Motors	Yes	N/A	N/A	05/31/2022	December 2022	December 2022
37.	IFB No. NCHS/FARA/NCB/04/2022	Furniture	NCB	FARA/US AID	6/20/2022	7/18/2022	Three (3)	08/25/2022	\$7,157.57	United Office Supplies & Equipment	Yes	Lavish Kwalramani	N/A	09/5/2022	December 2022	December 2022
38.	IFB No. NCHS/FARA/NCB/06/2022	Medical Equipment	NCB	FARA/US AID	03/28/2022	04/25/2022	Four (4)	05/23/2022	\$41,885.00	Biomedical Link	Yes	Vamuyen Traore	N/A	06/6/2022	December 2022	December 2022
39.	IFB No. NCHS/FARA/SBA/RB/001/2022	Petroleum Products	RB	FARA/US AID	03/14/2022	04/28/2022	Four (4)	05/16/2022	\$219,120.00	Jungle Water Group of Investments	Yes	Christian Fweh Woyee	N/A	05/20/2022	December 2022	December 2022
40.	IFB No. NCHS/FARA/SBA/RB/NCB/001/2022	Stationery Supplies	NCB	FARA/US AID	03/29/2022	04/26/2022	Six (6)	05/16/2022	\$26,539.50	Glory Enterprise	Yes	John Yekoku Flomo	N/A	05/30/2022	December 2022	December 2022
41.	IFB No. NCHS/FARA/SBA/NCB/002/2022	Event Catering	NCB	FARA/US AID	03/30/2022	04/27/2022	One (1)	05/16/2022	\$42,924.00	Larlesch Enterprise	Yes	Dolores A. Anyecy	N/A	05/25/2022	December 2022	December 2022
42.	IFB No. NCHS/FARA/SBA/NCB/003/2022	Printing Services	NCB	FARA/US AID	03/04/2022	04/24/2022	Two (2)	05/16/2022	\$29,974.00	Mamoka & Sons	Yes	Sheik M. G. Kamara	N/A	05/24/2022	December 2022	December 2022

	INSTRUMENT/NO. NCB/004/2022		AID		2	(1)	0	Group of Investments	Gray	22	2022	ber 2022				
44.	IFB No. NCHS/FARA/SBA/ NCB/005/2022	Motor Cycle Repair & Maintenance	NCB	FARA/US AID	03/28/2022	04/25/2022	One (1)	\$65,550.00	John Aba Garage	Yes	N/A	December 2022	N/A			
45.	IFB No. NCHS/FARA/SBA/ NCB/006/2022	Non-Medical Supplies	NCB	FARA/US AID	03/29/2022	04/26/2022	Four (4)	\$78,379.00	Graceful Cleaners Enterprise	Yes	N/A	December 2022	N/A			
46.	IFB No. NCHS/FARA/SBA/ NCB/007/2022	Building Materials	NCB	FARA/US AID	06/20/2022	07/18/2022	Four (4)	L11- \$317,734.30 L12 - 112,370.85	Jungle Water Group of Investments	Yes	N/A	December 2022	N/A			
47.	IFB No. MOHEPI/GAVIRB /001/2022	Petroleum Products	RB	GAVI	08/05/2022	08/19/2022	Two (2)	\$201,939.24	Aminata & son & Super Petroleum Company	Yes	N/A	December 2022	N/A			
48.	IFB MOH/FARA/US AID/ NCB/002/22	Stationery & Office Supplies	NCB	US AID	04/08/2022	05/06/2022	3 (Three)	\$3,136.00	Abby Enterprise	Yes	Ibrahim Abby	06/08/22	Framework	30/12/22	\$2,663.00	Good
49.	IFB No. MOH/ FARA/US AID/ SBA /RB/001/22	Communication Cards	RB	US AID	04/07/2022	05/05/2022	1 (One)	\$30,000.00	Nyenah Enterprise	Yes	Mai Shiah-Fallah	05/30/22	Framework	30/12/22	\$10,250.00	Good
50.	IFB MOH/FARA/US AID/ RB/001/22	Motor Vehicle Purchase	RB	US AID	04/11/2022	05/11/2022	2 (Two)	\$47,100.00	United Motor Company	Yes	Maher Abu Chakra	06/02/22	Bulk Purchase	30/12/22	N/A	N/A
51.	IFB MOH/FARA/US AID/ NCB/003/22	Assorted Office Equipment	NCB	US AID	04/11/2022	05/11/2022	3 (Three)	\$22,780.00	K. Kartik Stationery Station	Yes	Karan Narwani	06/06/22	Framework	30/12/22	\$15,435.00	Good
52.	IFB MOH/FARA/US AID/ NCB/001/22	Vehicle Repair & Maintenance	NCB	US AID	04/07/2022	05/05/2022	1 (One)	\$18,700.00	Automotive Management Solutions	Yes	Mohamed Fawaz	06/02/22	Framework	30/12/22	\$14,049.00	Good
53.	IFB MOH/FARA/US AID/ SBA/RB/001/22	Petroleum Products	RB	US AID	04/06/2022	05/16/2022	2 (Two)	\$111,425.25	Conex Energy Liberia	Yes	Jones R. Taylor	06/09/22	Framework	30/12/22	\$32,677.47	Good
54.	IFB MOH/FARA/US AID/ NCB/SBA/002/22	Printing Assorted Materials	NCB	US AID	04/11/2022	05/09/2022	3 (Three)	\$55,325.00	Mamoka & Son Inc.	Yes	Sheik G. Kamara	06/09/22	Framework	30/12/22	\$1,500.00	Good

Prepared by:



Jacob N. Nyong'o
Procurement Director

Date:

10-28-22

Approved by:



Hon. Norwu G. Howard, MSW
Deputy Minister for Admin. & Chairperson PC

Date:

11/02/24